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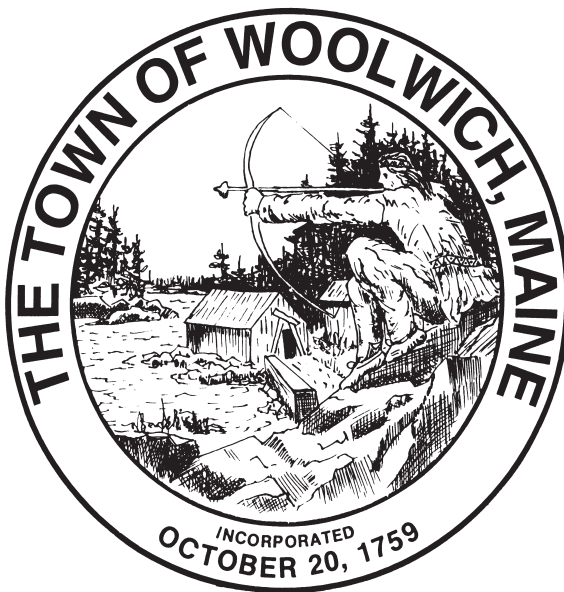


To open Table of Contents

249th Annual Report

for the
Town of

WOOLWICH MAINE



For the Fiscal Year 2007-2008

Annual Report

of the

Town Officers

of the Town of

Woolwich

Maine



For the fiscal year
July 1, 2007– June 30, 2008



Lincoln County Publishing Co.
Newcastle / Damariscotta, Me.

Woolwich, Maine

- Incorporated October 20, 1759
- Population: 2,810 (2000 Census)
- Government: Annual Town Meeting, five member Board of Selectmen and Town Administrator
- School: Woolwich Central School (K-8); Principal, Thomas M. Soule
- Post Office: Woolwich Post Office 04579; Tel. 443-2000; Cheryl R. Perry, Postmaster
- Woolwich Historical Society, 21 Nequasset Road; 443-4833; Open: July 1 - September 1, 10:30 a.m to 2:30 p.m. Tuesday-Saturday. Sunday and Monday by appointment only.
- Cable Television - COMCAST
Questions about your bill - 1 (207) 729-6663
Local Cable - Channel 4 - To put items on the local cable, please call the Town Office at 442-7094
- Solid Waste Disposal - Pine Tree Waste, Inc. - 443-6798
- Telephone Service: Fairpoint 442/443/386/882 Exchanges
- Cemeteries: Nequasset Cemetery, Partridge Cemetery, Riverside Cemetery, Bailey Cemetery, Gould Cemetery, Grover Cemetery, Murphy's Corner Cemetery, Laurel Grove Cemetery, Thwing's Point Cemetery

-Town Office: Municipal Building, 13 Nequasset Road

Selectmen's Office, Town Administrator

and Town Treasurer 442-7094

Tax Collector and Town Clerk 442-8723

Fax machine 442-8859

Animal Control Officer 380-4776

Shellfish Warden 371-2732

Office Hours for the Selectmen's Office / Town Administrator

Monday 9 a.m.-5 p.m.

Tuesday and Thursday 8 a.m.-4 p.m.

Wednesday 9 a.m.-6 p.m.

Friday 9 a.m.-4 p.m.

Office Hours of the Town Clerk and Tax Collector

Monday 9 a.m.-5 p.m.

Wednesday 9 a.m.-6 p.m.

Friday 9 a.m.-3 p.m.

Email Address: lreastman@woolwichme.com

Website: www.woolwichme.com

Town Clerk - hunting and fishing licenses, dog licenses, birth, marriage and death certificates issued, copies of vital statistics records, election preparation and records.

Tax Collector - excise tax collection, automobile, trailer and boat registration, collection of all fees and tax payments.

The **Selectmen** meet 1st and 3rd Mondays of each month at 6 p.m. at the Municipal Building.

The **School Committee** meets the second Thursday of every month at 6:00 p.m. at the Woolwich Central School.

Brief History of Woolwich - First settled in 1638 by Edward Batemen and John Brown, who purchased the land of Robin Hood, the Indian Chief. Settlement was broken up in the second Indian War. Resettled in 1734, Precinct of Georgetown until incorporated October 20, 1759. Plantation name, Nequasset. Present name from Woolwich, England. Day's Ferry area designated as a historic district on the National Register of Historic Places in 1975.

WE WOULD LIKE TO DEDICATE THIS
TOWN REPORT TO
ALL THE MEN AND WOMEN SERVING
IN THE ARMED FORCES
AND ALSO
WITH SPECIAL FONDNESS AND
RECOGNITION
OF OUR
VETERANS



Table of Contents

Town Information.....	2
Dedication	4
Recipients of the Boston Post Cane.....	7
Town Meeting Warrant for May 6, 2009	11
List of Municipal Officers.....	24
List of Citizen Committee Members.....	27
Town of Woolwich Holidays.....	32
Notice from Assessors.....	33
“A Citizen’s Guide to Town Meeting”	34
Tax Collector’s Report	40
U.S. Senator Collins’ Comments	41
Senator Goodall’s Comments	43
Sagadahoc County Commissioner Grose’s Comments.....	44
Staff and Department Reports:	
Code Enforcement Officer	45
Plumbing	46
E911 Addressing Officer.....	47
Fire Department	48
Emergency Medical Service	50
Road Commisioner	51
School Committee and School Building Committee	53
RSU 1.....	55
Town Administrator	57
Town Clerk.....	59
Selectmen.....	62
Shellfish Warden	63

Table of Contents

Committee Reports:

Comprehensive Plan Committee.....64

Conservation Commission65

Planning Board.....67

Historical Society.....68

250th Committee.....69

Memorial Committee70

Health Officer.....71

Fish Commissioners.....72

Recreation Committee73

Jr. Athletics.....74

Cable TV Committee75

Solid Waste & Recycling Committee76

Patten Free Library77

Maine Municipal Association79

Auditors’ Report.....81

5 Year Snow Plow Contract Price List126

Town Job Descriptions.....127

Overview of Non-Profit Agencies.....141

Minutes from Town Meetings:

 Town Meeting, May 7, 2008143

 Special Town Meeting, December 15, 2008156

Woolwich Recipients of The Boston Post Cane

	<u>Date of Death</u>	<u>Age</u>
Sadie G. Hathorne	08/12/2008	95
Mary S. Bateman	08-15-2007	97
Stanley E. Wallace	02-23-2003	92
Marietta M. Flemmings	07-23-2002	96
Eleanor A. Jameson	01-04-2002	95
Alberta Hunt	07-29-2000	99
Hollis L. Leeman Sr.	06-15-1996	93
Marian D. Cain	12-12-1995	94
Harold B. Leeman	05-03-1993	91
Catherine L. Carleton	01-31-1992	94
Maude E. Leeman	08-17-1990	96
Albert V. Knight	09-18-1987	97
Susie B. Reed	09-13-1985	97
Loring K. Soule	01-26-1984	98
Fred T. Hathorne	09-22-1978	98
Mary L. Dodge	03-09-1976	101
Winifred H. Brawn	05-12-1971	98
Anne E. Dodge	11-02-1969	99
Cyrus Gilmore	03-27-1968	91
John C. Preble	01-28-1964	104
William Poor	10-30-1955	103
Asa Hathorn	12-23-1949	95
Marilla L. Brawn	12-05-1949	99
Clarrisa A. Reed	09-18-1941	89
Benjamin F. Savage	05-26-1941	93
Anne L. Sidelinger	07-21-1938	95
Emma T. Barnes	01-12-1934	92
Margaret B. Robbins	05-14-1933	93
Rachel A. Getchell	11-05-1930	94
Peter A. McDonald	03-03-1927	91
Sarah M. Reed	02-10-1927	91
Mary Buck	03-17-1923	90
Elizabeth Thwing	08-10-1921	90
John H. Perkins	09-25-1920	89
Charlotte A. Leonard	04-27-1920	94
Worrall Reed	02-27-1919	93
James Tibbetts	06-06-1916	99
Sarah McKenney	03-01-1914	97

This list was compiled by Selectman Todd W. McPhee using the Town of Woolwich Vital Records. Any noted errors or omissions should be reported to the Town Office for investigation.

~ NOTES ~

~ NOTES ~

~ NOTES ~

Town Meeting Warrant

May 6, 2009

SAGADAHOC, s.s.

To: Deborah Locke, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:

In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the Woolwich Central School in said Town, on Wednesday, the 6th day of May A.D. 2009 at Six o'clock in the afternoon, then and there to act on Articles 1 through 44, all of said articles being set out, to wit:

Article 1 To elect a Moderator to preside at said meeting and to vote by written ballot.

Revenue

Article 2 To see if the Town will set the dates of October 1, 2009 and April 1, 2010 when taxes are due and payable and to see if the Town will fix the interest rate on unpaid taxes at 9% (nine percent) per annum and to set the dates that interest starts on unpaid taxes thirty (30) days after each due date.

Article 3 To see if the Town will vote to set an interest rate to be paid by the Town on taxes that have been paid, but are either abated or overpaid at 5% (five percent) for the 2009-2010 tax year.

Article 4 To see if the Town will vote to transfer all unexpended balances and overdrafts, except those listed below to be carried forward, to Undesignated Fund Balance. The Selectmen are authorized to expend funds out of these carry forward accounts for the purpose for which they were established or to allow them to lapse.

Accounts listed on next page

List of Accounts to be carried forward

Compensatory/Vacation Time	Old Town House Account
Employee Health Trust Account	Dry Hydrants Account
Contingent Account	Subdivision Accounts
Insurance Account	Roads and Bridges Account
Litigation Account	Computer System Account
Conservation Commission Account	Tar Account
Comprehensive Planning Account	Snow Removal Account
Planning Board Account	Town Roads Block Grant
Municipal Building Operations	Constable/Animal Control Account
Cable TV Account	Woolwich Emerg. (WEMA) Accts
Office Operations	Fire Department Operations
Supplements and Abatements	Hydrant Rental
Emergency 911	Street Lights
Fire Department Gift Account	Septic System
Ambulance Account	Solid Waste Account
Landfill Closure Account	General Assistance Account
Fish Way Account	First Responders Account
Right of Way Account	Nequasset Church Account
Cemeteries Account	Shellfish Account
Recreation Committee Account	Town Clock Account
Animal Shelter Account	Monument Committee Account
Building Reserve Account	Fire Truck Reserve Account
School Reserve Account	Generator Reserve Account
Septic Reserve Account	250 th Committee Account

Article 5 **a)** To see what sum the Town will vote to appropriate from the Undesignated Fund Balance Account to reduce the tax commitment.

Note: The Board of Selectmen recommends up to \$680,000.00.

2008 recommendation \$680,000.00

b) To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A §506.

c) To see if the Town will vote to appropriate up to **\$20,000.00** from the Undesignated Fund Balance Account to pay for abatements and applicable interest granted during this fiscal year.

2008 appropriation up to \$20,000.00

Article 6 To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant and to see if the Town will vote to appropriate up to **\$10,000.00** from the Undesignated Fund Balance Account as the Town's share of any approved grants.

Article 7 To see if the Town will vote to authorize the Selectmen to sell or dispose of various items that serve little or no purpose in the operation of the town.

Article 8 To select a fish commissioner for a five year term.

Article 9 To see what action the Town will take in regard to the alewives privileges at Nequasset and Back River Creek for the coming year.

Article 10 To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes, on such terms as they deem advisable, and to authorize them or the Treasurer to execute Quit Claim Deeds on same.

The following article must be voted by written ballot.

Article 11 To see if the Town will vote to increase the property tax levy limit of \$973,751 established for the Town of Woolwich by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit.

Note: This article is needed because the LD1 Tax Reform Legislation does not take into account the Town's use of Surplus to reduce taxes when processing the commitment of taxes and the appropriations approved during this Town Meeting will exceed the tax levy cap.

Personnel & Town Officers

Article 12 To see if the Town will vote to raise and appropriate the sum of **\$22,464.00** for a Deputy Tax Collector/Deputy Treasurer/Deputy Clerk to work part time at the Town Office and to authorize the Selectmen to spend any amount up to \$22,464.00.

Note: Previously this job was based on 24 hours per week. It is now based on up to 32 hours per week.

2008 appropriation \$16,882.00

Article 13 To see if the Town will vote to raise and appropriate the sum of **\$41,724.00** for the compensation of the Town Administrator/Town Treasurer and to authorize the Selectmen to spend any amount up to \$41,724.00.

2008 appropriation \$40,508.00

Article 14 To see if the Town will vote to raise and appropriate the sum of **\$35,624.00** for the compensation of the Tax Collector/Town Clerk and to authorize the Selectmen to spend any amount up to \$35,624.00.

2008 appropriation \$35,097.00

Article 15 To see if the Town will vote to raise and appropriate the sum of **\$8,600.00** for the Employee Health Account.

2008 appropriation \$8,600.00

Article 16 To see if the Town will vote to appropriate up to **\$13,000.00** from the Undesignated Fund Balance Account for unanticipated health benefit costs.

Article 17 a) To see what sum of money the Town will vote to pay the Town Officers for the ensuing year:

	<u>2008</u>	<u>2009</u>
Selectman	\$3,000.00	\$3,000.00
Selectmen	3,000.00	3,000.00
Selectmen	3,000.00	3,000.00
Selectmen	3,000.00	3,000.00
Selectmen	3,000.00	3,000.00
Board Chairman	1,500.00	1,500.00
Board Vice Chairman	500.00	500.00
Ballot Clerks	2,400.00	2,400.00
Registrar of Voters	250.00	250.00
Moderator	200.00	200.00
Workers Compensation	8,000.00	6,000.00
Unemployment Compensation	4,000.00	1,000.00
Social Security	17,600.00	17,000.00
Part Time Staff	5,000.00	5,000.00
Comp/Vacation Time Reimb.	2,400.00	2,400.00
	56,850.00	51,250.00

b) To see if the Town will vote to raise and appropriate the sum of **\$4,728.00** for the salary of the Constable/Animal Control Officer (ACO) and to authorize the Selectmen to spend any amount up to **\$4,728.00** and to allow the ACO to keep the warrant fees and fines.

2008 appropriation \$4728.00

c) To see if the Town will vote to raise and appropriate the sum of **\$21,424.00** for the salary of the Codes Enforcement Officer, Building Inspector and Licensed Plumbing Inspector and to authorize the Selectboard to spend any amount up to \$21,424.00.

2008 appropriation \$20,800

Article 18 To see what sum, if any, the Town will vote to raise and appropriate for the Town Officers' Account for the ensuing year.

Recommended \$51,250.00

2008 appropriation \$56,850.00

General Government

Article 19 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following Town Accounts:

	Appropriated	
	<u>2008</u>	<u>2009</u>
General Assistance	\$5,000.00	\$5,000.00
Nequasset Church	-0-	-0-
Cemeteries	-0-	-0-
Constable Contingent	500.00	500.00
Codes Officer Contingent	1,000.00	1,000.00
Health Officer Contingent	500.00	500.00
Health Officer Salary	1,200.00	1,200.00
Fish Way, Up Keep/Repair	-0-	-0-
Animal Control & Care*	3,232.00	2,852.00
Planning Board	-0-	-0-
Conservation Commission	500.00	500.00
Agriculture Committee	-0-	-0-
Comprehensive Planning	-0-	2,000.00
Board of Appeals	100.00	100.00
Recreation Committee	750.00	-0-
Solid Waste Committee	2,500.00	2,500.00

continued on next page

Monument Committee	2,500.00	2,500.00
Contingent	9,000.00	9,000.00
	<u>26,782.00</u>	<u>27,652.00</u>

* Animal Control & Care for care of the Town's stray, homeless pets at Coastal Humane Society Kennel or a similar facility and for vet and medical cost associated with the care of these animals.

Article 20 To see if the town will vote to raise and appropriate the sum of **\$37,175.00** for the Office Operations account. The approximate breakdown of the account is as follows:

	<u>2008</u>	<u>2009</u>
Town Reports	\$2,500.00	\$3,500.00
Telephone and fax machine monthly usage	2,500.00	2,500.00
Postage (twice/year tax bills, etc.	4,800.00	4,800.00
Office and computer supplies	3,800.00	3,800.00
Advertising	1,300.00	1,300.00
Printing (stationary, forms, etc.)	800.00	800.00
Computer support contract & software	7,000.00	7,000.00
Automated equipment maintenance	7,000.00	7,000.00
Training - seminars and manuals	2,000.00	2,000.00
Association dues	400.00	400.00
Election supplies and materials	1,700.00	1,700.00
Office operations contingent	1,200.00	1,200.00
Mailing machine	1,000.00	1,000.00
Accu-Vote System	175.00	175.00
Office Operations Furniture	1,000.00	-0-

2008 appropriation \$37,175.00

Article 21 To see if the town will vote to raise and appropriate the sum of **\$46,700** for the Municipal Building Operation of Plant account. The approximate breakdown of the account is as follows:

	<u>2008</u>	<u>2009</u>
Electricity/ CMP	\$6,500.00	\$6,700.00
Water/ BWD	1,200.00	1,500.00
Heating fuel/ oil	15,000.00	15,000.00
Photocopier Lease	2,100.00	3,200.00
Mowing and grounds maintenance	4,500.00	6,200.00

continued on next page

Furnace maintenance/repair	1,000.00	1,000.00
Building sprinkler system contract	500.00	500.00
Security system contract/maintenance	500.00	500.00
Cleaning Services	5,000.00	5,000.00
Misc. supplies and general building maintenance (hardware, etc.)	7,100.00	7,100.00

2008 appropriation \$43,400.00

b) To see if the Town will vote to raise and appropriate the sum of **\$7,420.00** for the "Municipal Building Account".

2008 appropriation \$7,420.00

c) To see if the Town will vote to raise and appropriate the sum of **\$500.00** for the "Old Town House Account".

2008 appropriation \$500.00

d) To see if the Town will vote to raise and appropriate the sum of **\$37,210.00** for the second of five years' principal and interest payment for the Woolwich Fire Truck Bond.

2008 appropriation \$37,210.00

Article 22 To see if the Town will vote to raise and appropriate the sum of **\$16,900.00** for the Town's insurance.

Note: Art. 22 includes all municipal contents. (Fire & Town Office)

2008 appropriation \$15,000.00

Article 23 To see if the Town will authorize the Board of Selectmen to sign a one year contract with an Assessing Agent for the purpose of assessing and maintaining the equity of the property assessments. Further, to see if the town will vote to raise and appropriate the sum of **\$18,780** as payment to the Assessing Agent.

2008 appropriation \$18,780.00

Article 24 To see if the Town will vote to raise and appropriate the sum of **\$1,000.00** to update the property tax maps.

2008 appropriation \$1,000.00

Article 25 To see if the Town will vote to raise and appropriate the sum of **\$500.00** for the “Computer Replacement Account”.

2008 appropriation \$500.00

Article 26 To see if the Town will vote to raise and appropriate the sum of **\$3,357.00** for the payment of membership dues for the Maine Municipal Association.

2008 appropriation \$3,275.00

Article 27 To see if the Town will vote to raise and appropriate the sum of **\$8,600.00** to pay the Auditor.

2008 appropriation \$8,500.00

Article 28 To see if the Town will vote to raise and appropriate the sum of **\$10,000.00** for the Town's Litigation Account.

2008 appropriation \$10,000.00

Health/Welfare and Sanitation

Article 29 To see if the Town will vote to raise and appropriate the sum of **\$8,440.00** for the continued sampling of ground water from the installed surface water test sites at the landfill.

2008 appropriation \$8,440.00

Article 30 To see if the Town will vote to raise and appropriate the sum of **\$2,500.00** for ambulance service for year three of a three year contract with North East Mobile Health Services.

Article 31 a) To see if the Town will vote to raise and appropriate the sum of **\$220,000.00** for the complete weekly curbside refuse collection and the operation and maintenance of a Recycling Drop-Off Center for year two of a five year contract for this service with Pine Tree Waste, Inc.

2008 appropriation \$217,012.80

b) To see if the Town will appropriate a sum not to exceed **\$25,000** from the Undesignated Fund Balance Account for the Selectmen to use if necessary for unanticipated solid waste disposal/recycling costs.

Highways and Bridges

Article 32 To see if the Town will vote to accept Carriage Lane and Stagecoach Road Phase One and Phase Two as Town ways.

Article 33 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following accounts:

	<u>2008</u>	<u>2009</u>
Roads and Bridges	\$60,000.00	\$62,500.00
Street Signs	2,000.00	2,000.00
Hot Topping	75,000.00	77,000.00
Snow Plowing	352,356.00	374,251.00
Street Lights	4,100.00	4,100.00
Barley Neck Rd	15,000.00	-0-
	<hr/> \$508,456.00	<hr/> \$519,851.00

Note: If Article 32 does not pass then \$2,500.00 would be deducted from the Roads & Bridges line leaving \$60,000.00 and \$5,530.00 deducted from the Snow Plowing line leaving \$368,721.00. The grand total would then be \$511,821.00.

Article 34 a) To see if the Town will authorize the Selectmen to remove \$73,000.00 from the Urban-Rural Initiative Program (URIP) account for hot topping town roads.

b) To see if the Town will authorize the Selectmen to spend any additional URIP funds for whatever "highway purpose" the Selectmen and the Road Commissioner deem appropriate.

Protection

Article 35 a) To see if the Town will raise and appropriate such sums of money as may be necessary for the following accounts:

	<u>2008</u>		<u>2009</u>
Hydrants (Bath)	\$13,444.80	12 @ \$1,200.00	\$14,400.00
(Wiscasset)	10,095.36	12 @ \$841.28	10,100.00
Fire Chief	6,000.00		6,180.00
Asst. Chief	2,000.00		2,000.00
Asst. Chief	2,000.00		2,000.00
Captain 1	1,250.00		1,250.00

continued on next page

Captain 2	1,250.00	1,250.00
Lieutenant 1	625.00	625.00
Lieutenant 2	625.00	625.00
Safety Officer	-0-	-0-
Shellfish Warden	-0-	-0-
Four sets of NFPA/OSHA- Clothing	6,000.00	6,000.00
WEMA*	800.00	-0-
WEMA Pagers	-0-	-0-
Inoculations/Physicals	2,500.00	2,500.00
911	100.00	100.00
Generator Service	2,000.00	2,000.00
Generator Replacement Account**	800.00	800.00
EMS Director	2,600.00	2,600.00
Asst. EMS Director	1,500.00	1,500.00
First Responders	24,000.00	27,200.00
Vehicle Replacement Acct	25,000.00	25,000.00
Air Packs	-0-	1,500.00
Fire Hose	1,500.00	1,500.00
Hose Tower Inspection	-0-	239.00
Computer	800.00	800.00
	<u>\$104,890.00</u>	<u>\$110,169.00</u>

* Note: WEMA stands for Woolwich Emergency Management Agency

** Note: Generator has been depreciated using Straight-Line with a twenty year life.

b) To see if the Town will vote to raise and appropriate \$25,000.00 to purchase a 12 lead defibrillator.

c) To see if the Town will vote to raise and appropriate the sum of \$75,910.00 for the Fire Department account. The breakdown of the account is as follows:

	<u>2008</u>	<u>2009</u>
Office Supplies/Expenses	\$1,800.00	\$1,800.00
Truck Fuel	4,000.00	4,000.00
Equipment Repairs	3,500.00	3,500.00
Truck Repairs	10,000.00	10,960.00

continued on next page

Laundry	350.00	350.00
Contingent Account	5,000.00	5,000.00
Telephone	1,300.00	1,300.00
Training Expenses	2,025.00	2,100.00
Travel Expenses	250.00	250.00
New Equipment	10,000.00	10,000.00
Station Supplies	1,400.00	1,400.00
Fire Prevention	750.00	750.00
Wages	33,500.00	34,500.00

2008 appropriation \$73,875

Miscellaneous Donations

Article 36 a) To see if the Town will vote to appropriate the sum of **\$600.00** from the Cable TV Account for MPBN Channel 10 – Public Television.

2008 appropriation \$600.00

b) To see if the Town will vote to appropriate the sum of **\$600.00** from the Cable TV Account for MPBN – Public Radio.

2008 appropriation \$600.00

Article 37 To see if the Town will vote to appropriate **\$400.00** from the Snowmobile Registrations for the Nequasset Trailbreakers Snowmobile Club.

2008 appropriation \$400.00

Article 38 To see what sum of money the Town will vote to donate to the following local agencies:

	2008	2009
	Appropriated	Donate
Jesse Albert Dental Clinic	\$2,500.00	\$2,500.00
Bath Area Senior Citizens Center	825.00	825.00
Hospice Volunteers in Midcoast Maine	1,200.00	1,200.00
Midcoast Maine Community Action (CED)	1,440.00	1,440.00
Coastal Trans	1,400.00	1,400.00
Community Health and Nursing (CHANS)	1,500.00	1,500.00
Family Crisis Services	500.00	500.00
Tedford Housing	700.00	700.00

continued on next page

Spectrum Generations	1,953.00	1,953.00
Big Brothers/Big Sisters Bath/Brunswick	600.00	600.00
Respite Care	600.00	600.00
American Red Cross	500.00	500.00
Sweetser	3,372.00	3,372.00
	<hr/> 17,090.00	<hr/> 17,090.00

Article 39 To see if the Town will vote to raise and appropriate the sum of **\$17,090.00** for donations to local agencies.

2008 appropriation \$17,090.00

Article 40 a) To see if the Town will vote to raise and appropriate the sum of **\$1400.00** for maintenance work on the Woolwich Historical Society building.

2008 appropriation \$1,400.00

b) To see if the Town will vote to raise and appropriate the sum of **\$3,000.00** for the third year of a five year commitment to the Bath Area Senior Citizen Capital Building Fund.

2008 appropriation \$3,000.00

c) To see if the Town will vote to raise and appropriate the not to exceed sum of **\$43,696.00** to support the operating costs of the Patten Free Library.

Note: The sum of \$43,696.00 is the same as last year's donation. The per capita amount is \$15.55.

2008 appropriation \$43,696.00

d) To see if the town will vote to raise and appropriate the sum of **\$5000.00** for support of the Woolwich Junior Athletics.

2008 appropriation \$5000.00

Article 41 To see what action, if any, the Town will take with regards to a pay-per-bag system of waste collection.

Ordinances

Article 42 Shall the 1991 Growth management Plan adopted by town meeting vote on March 2, 1991 be repealed and shall the updated Town of Woolwich Comprehensive Plan be adopted as prepared by the Woolwich Comprehensive Planning committee?

Note: Copies of the plan are on file with the Town Clerk.

Article 43 Shall the ordinance entitled “Land Use Standards for Shorelands” enacted on June 25, 1992 and amended on May 6, 2004 and being Article IX of the Town of Woolwich Planning Ordinance, be repealed and shall a revised Land Use Standards for Shorelands be enacted in accordance with the provisions of Title 38 MRSA §435-449?

Note: Copies of the Ordinance are on file with the Town Clerk.

Article 44 Shall an amendment to the ordinance entitled “Town of Woolwich Planning Ordinance” be enacted as follows:

Article IX - Land Use Standards for Shorelands

Section 9. Districts and Zoning Map

A. Official Shoreland Zoning Map as updated 05/06/09

(which is on file with the Town Clerk).

The Registrar of Voters will be available at the meeting to register new voters and to correct the voting list.

Hereof fail not and make due returns of this Warrant with your doings thereof to the Town Clerk and place of holding such meetings.

Given unto our hands this 6th day of April, 2009.

TODD W. McPHEE
DALE E. CHADBOURNE
RITA A. STURTEVANT

DANIEL O. SKILLIN
LLOYD F. COOMBS, JR.

Attest:

JEANNE T. BERNARD
Clerk of Woolwich, Maine

Municipal Officials 2009

Board of Selectmen:

Todd W. McPhee, Chairman	Term Expires:	31 December 2011
371 Montsweag Road, Woolwich, Maine 04579		(207) 442-8815
Dale E. Chadbourne, Vice Chair	Term Expires:	31 December 2010
18 Thunder Road, Woolwich, Maine 04579		(207) 442-8489
Rita A. Sturtevant	Term Expires:	31 December 2011
239 Dana Mill Road, Woolwich, Maine 04579		(207) 443-5235
Daniel O. Skillin	Term Expires:	31 December 2009
31 Chandler Drive, Woolwich, Maine 04579		(207) 442-7134
Lloyd F. Coombs, Jr.	Term Expires:	31 December 2010
8 Brookside Dr, Woolwich, Maine 04579		(207) 443-3570

Town Administrator & Treasurer:

Lynette R. Eastman	
Town Office	(207) 442-8859 fax
13 Nequasset Road, Woolwich, Maine 04579	(207) 442-7094

Tax Collector & Town Clerk

Jeanne T. Bernard	
Town Office	(207) 442-8859 fax
13 Nequasset Road, Woolwich, Maine 04579	(207) 442-8723

Deputy Clerk, Deputy Tax Collector

Martha M. Hayward	
Town Office	(207) 442-8859 fax
13 Nequasset Road, Woolwich, Maine 04579	(207) 442-8723

Code Enforcement, Building Inspector, Plumbing Inspector

Bruce Engert	
Town Office	
13 Nequasset Road, Woolwich, Maine 04579	(207) 442-7094

Jack A. Shaw Term Expires: 31 December 2009
911 Old Stage Road, Woolwich, Maine 04579 (207) 443-3932

Geoffrey McCarren
Town Office
13 Nequasset Road, Woolwich, Maine 04579 (207) 443-3589

Paul A. Grover, Jr.
41 Mad Mountain Rd, Woolwich, Maine 04579 Cell 380-4776

Jon L. Hentz
36 Webber Road
Georgetown, Maine 04548

Jeanne T. Bernard
Town Office
13 Nequasset Road, Woolwich, Maine 04579 (207) 442-7094

Paul H. Dumdey, M.D.
346 River Road, Woolwich, Maine 04579 (207) 443-3479

Chief Geoffrey McCarren
Town Office
13 Nequasset Road, Woolwich, Maine 04579 (207) 443-3589

Roger A. Brawn
Town Office
13 Nequasset Road, Woolwich, Maine 04579 (207) 442-7094

Fish Commissioners:

Stanley N. Davis, Chair	2004-2009
John D. Chapman	2005-2010
William D. Potter	2006-2011
Bruce R. McElman	2007-2012
Raymond E. Robson, Jr.	2008-2013

School Committee:

Charles Durfee	District 1	Term Expires November 2010
Timothy Harkins	District 3	Term Expires November 2011

State Legislature Information:

Senator Seth A. Goodall Senate District 19

State Address:

Senate Chamber
3 State House Station
Augusta, Maine 04333-0003
(207) 287-1515
1-800-423-6900 (sessions only)

Home Address:

5 Church Street
Richmond, Maine 04357
(207) 737-4797
email seth@sethgoodall.com

Representative Peter S. Kent
House of Representatives
2 State House Station
Augusta, Maine 04333-0002
(207) 287-1400 (voice)
(207) 287-4469 (TDD)
1-800-423-2900)

Home Address:

82 Joseph Mains Rd
Woolwich, Maine 04579
(207) 442-9255
email pskentz5@hotmail.com or
RepPeter.Kent@Legislature.maine.gov

Citizen Committee List 2008 - 2009

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Term Expires</u>
<u>Agricultural/Forest Resources Committee</u> --meets as needed			
Paul Dumdey	346 River Rd	443-3479	5/1/09
Joan Jordan	858 Old Stage Road	443-9080	5/1/11
Paul Kempf	125 Hedge Bridge Road	443-6017	5/1/09
Robert Rollins	38 Middle Road	443-4583	5/1/11
Three Vacancies (none filled)			5/1/10
<u>Board of Appeals</u> --meets as needed			
*David Klobberdians	16 Hall Road	386-0079	5/1/10
Gregory Doak	46 Old Stage Road	442-7281	5/1/11
Richard Ruddell	1 Birchwood Road	443-8646	5/1/11
Arthur Spencer	162 Mountain Road	841-4275	5/1/09
Shannon Welsh	22 Old Station Rd.	442-7539	5/1/09
Vacancy, Assoc.			5/1/10
<u>Board of Comprehensive & Capital Planning</u> --meets as needed			
Vacancy - Conservation Commission Representative			
Vacancy - Board of Appeals Representative			
Vacancy - Citizen Representative			
Vacancy - Citizen Representative			
Vacancy - Fire Department Representative			
Vacancy - Planning Board Representative			
Vacancy - School Committee Representative			
<u>Cable Television Committee</u> --meets as needed			
*Roger Baffer	721 Middle Road	442-7052	5/1/09
Andrew Barber	16 Everett Dow Drive	443-3280	5/1/09
David Hayward	21 Brookings Bay Rd.	442-9529	5/1/10
Arlene Whitney	141 Old Stage Road	442-7676	5/1/11
Vacancy -			5/1/10
Vacancy -			5/1/11

Committee to Preserve Town Records--meets as needed

Dawn Lilly	349 George Wright Rd.	443-3451
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Comprehensive Plan Review Committee--meets 2nd & 4th Wednesday of month 7:00 PM

*Clark Granger	191 Phipps Point Road	442-8759
Paul Dumdey	346 River Road	443-3479
Rosemarie Granger	191 Phipps Point Road	442-8759
Allison Hepler	417 Montsweag Road	442-0754
Joan Jordan	858 Old Stage Road	443-9080
Katherine Wheeler	100 Montsweag Road	443-5712
Patrice Hennin	253 Barley Neck Rd	443-1501

Conservation Commission--meets first Tuesday of month 5:30 p.m.

*Stephen Taylor	42 Salt Marsh Place	443-4408	5/1/10
Clark Granger	191 Phipps Point Road	442-8759	5/1/09
Patrice Hennin	253 Barley Neck Road	443-1501	5/1/09
John Grill	31 Two Fork Lane	443-9140	5/1/11
C. Douglas Hardy	359 Montsweag Road	443-6467	5/1/10
Betty King	456 Hockomock Road	443-9005	5/1/10
Doris Nuesse	31 Two Fork Lane	443-9140	5/1/11
Pamela Tetley	14 Montsweag Woods Lane	837-7277	5/1/10
Kyle G. Beeton, Alt	253 Barley Neck Rd	552-3511	5/1/09
Joan Jordan, Alt	858 Old Stage Rd	443-9080	5/1/11

Fair Hearing Authority--meets as needed

Paul Dumdey	346 River Road	443-3479
Selectman Representative		

Historic Preservation Committee--meets as needed

Two Vacancies	5/1/09
Three Vacancies	5/1/11
Two Vacancies	5/1/10

Interlocal Planning Committee--meets as needed

Richard Ruddell	11 Birchwood Road	443-8646	5/1/11
Vacancy			5/1/09
Vacancy			5/1/10

Nequasset Church Committee--meets as needed

Sylvia Carlton	P.O. Box 482	443-6994
Deborah Locke	201 River Road	443-5684
Todd McPhee	371 Montsweag Road	442-8815
Carlton Reed	200 River Road	443-4381
Raymond Robson	259 Murphy's Corner	443-4541
Christine Hallowell	108 Pushard Road, Dresden	737-2759

Planning Board--meets last Monday of month 7:15 p.m.

*Allen Greene	1035 Old Stage Road	882-6123	5/1/11
Greg Buczkowski	44 Pleasant Cove Drive	443-9035	5/1/11
Allison Hepler	417 Montsweag Road	442-0754	5/1/11
Robert Meade, Alt	P.O. Box 201	443-2580	5/1/09
William Potter	185 Barley Neck Rd.	443-9633	5/1/09
Jason Shaw	918 Old Stage Rd	443-3932 442-7120	5/1/10
William Longley, Jr., Alt.	30 W Longley Dr.	443-5838	5/1/10

Recreation Committee--meets as needed

Todd McPhee, ex-officio		442-7094	
Collette Coombs	8 Brookside Drive	443-3570	5/1/11
Allison Hepler	417 Montsweag Road	442-0754	5/1/09
Eunice Leach	35 Chopps Cross Road	443-3855	5/1/09
Robert Meade	P.O. Box 201	443-2580	5/1/10
Vacancy			5/1/10

Representative To Bath Water District

Michael Sinton		442-7753	11/10
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Road Committee--meets as needed

*David Klobberdans	16 Hall Road	386-0079	5/1/10
Andrew Barber	16 Everett Dow Drive	443-3280	5/1/09
Robert Meade	P.O. Box 201	443-2580	5/1/11
Jack Shaw, ex-officio	443-3932		
Warren Skillings, Sr.	32 Baker Drive	443-9512	5/1/11
Arthur Spencer	162 Mountain Road	841-4275	5/1/10

Route 1 Corridor Study Committee -- meets as needed

Greg Buczkowski	44 Pleasant Cove Drive	443-9035
Crispin Connery	383 Old Stage Road	443-6785
*David Kloberdans	16 Hall Road	386-0079
Richard McElman, Jr.	P.O. Box 220	443-9781
Todd McPhee	371 Montsweag Road	442-8815
Marilyn Reno	P.O. Box 494	442-8479
Karen Reynolds	P.O. Box 535	443-3641
Norma Scopino	6 Hunnewell Lane	443-2809
Paul Seaman	170 River Road	443-5542
Gregory Siegel	1007 Old Stage Road	882-9386

Septage Committee--meets as needed

Edward MacDonald	P.O. Box 228	443-6353
John McPhail	P.O. Box 217	443-4044
Vacancy		

Shellfish Conservation Committee--meets as needed

*Stephen Goodenow	1006 Old Stage Road	882-7985	5/1/09
Alan King	113 Hunnewell Lane	442-8072	5/1/09
Three Vacancies			5/1/10
Two Vacancies			5/1/11

Shellfish Regional Committee--meets as needed

Stephen Goodenow	1006 Old Stage Road	882-7985
Alan King	113 Hunnewell Lane	442-8072
William Longley, Jr.	P.O. Box 132	443-5838

Solid Waste and Recycling Committee--meets 3rd Tuesday of each month

*Patrick Wright	265 Old Stage Road	443-9278	5/1/10
Jen Krebs, Alternate	647 River Road	386-1267	5/1/09
Terry Hanna	1347 Middle Rd	443-2679	5/1/11
Benjamin Tipton	231 Murphy's Corner Rd	443-3870	5/1/11
Mary Graham	16 Acadia Shores	443-1532	5/1/10
One Vacancy			5/1/09

Gateway One Town Response Panel--meets as needed

*James Collins	29 Nequasset Pines Road	442-8312
Kelly Corbett	P.O. Box 324	442-7298
Carol Grose	37 River Road	443-2843
Evan Holbrook	84 Nequasset Road	443-4516
Michael Hoover	121 River Road	386-0260
Betty King	456 Hockomock Road	443-9005
Penny Lewis	37 Nequasset Road	442-7338
Robert Meade	P.O. Box 201	443-2580
William Potter	185 Barley Neck Road	443-9633
Jason Shaw	918 Old Stage Road	442-7120

Woolwich 250th Committee – meets 2nd Thursday of Month

*Collette Coombs, Co-Chair	8 Brookside Dr	443-3570
*Eunice Leach, Co-Chair	35 Chopps Cross Rd	443-3855
Debbie Locke	201 River Road	443-5684
Elizabeth Harrington	PO Box 145	443-9579
Arlene Whitney	141 Old Stage Rd	442-7676
Todd McPhee	371 Montsweag Rd	442-8815

* Committee Chairperson
Alt/Asso. Alternate Member

All committees meet at the Woolwich Town Office at 13 Nequasset Road with the exception of the School Committee which meets in the RSU#1 towns on a revolving basis.

Corrections to this list should be forwarded to the Town Administrator at the Town Office (442-7094).

Town of Woolwich 2009 Holiday Schedule

Holidays	Date Observed
New Year's Day	Thurs, Jan 1
Martin Luther King Day	Mon, Jan 19
Presidents' Day	Mon, Feb 16
Patriots' Day	Mon, Apr 20
Memorial Day	Mon, May 25
Independence Day	Fri, July 3
Labor Day	Mon, Sept 7
Columbus Day	Mon, Oct 12
Veterans' Day	Wed, Nov 11
Thanksgiving	Thurs, Nov 26/ Fri, Nov 27
Christmas Day	Fri, Dec 25

NOTE: Holidays that fall on Saturday are observed on the preceding Friday, and holidays that fall on Sunday are observed the following Monday.

Board of Assessors' Notice

Assessors' Note:

Maine State Law requires that the Board of Assessors annually give notice in writing to all persons in the municipality liable to taxation to furnish a list of real and personal property, not exempt from taxation, to which they owned on the first day of April (36 M.R.S.A. §706). The declaration form should be filed with the Selectmen's office during the month of April.

Reduced Valuations for Land:

Maine State Law allows reduced valuations for Farm, Forest and Open Space land. Please contact the Selectmen's office for additional information on these programs. Applications must be filed by April 1st.

Property Tax Abatement:

Requests for property tax abatements must be filed in writing within 185 days from the date of commitment. Please call the Selectmen's office at (207) 442-7094 with questions.

Tax Exemptions:

The real property of qualified persons in the following classifications may receive a partial exemption:

1. Veterans who have reached the age of 62 on or before April 1st.
2. Veterans who are 100% disabled and receiving a pension from the United States Government for total disability.
3. Paraplegic Veterans
4. Unremarried widow or minor children of veterans in the above categories. The divorced wife or the remarried widow of a veteran is not eligible.
5. The widowed mother of a deceased eligible veteran and is in receipt of a pension for the service-connected death of her son.
6. A blind person who is legally blind as determined by the Department of Human Services and is a resident of Maine.
7. Maine Homestead Exemption - This program is open to any resident who has owned a home in Maine for twelve months and it is their primary place of residence.

NOTE: All applications must be filed by April 1st. If you currently receive the exemption you do not need to reapply.

Maine Residents Property Tax Program:

The State of Maine has two property tax refund programs - General Property Tax or Rent Refund and Elderly Householders Tax or Rent Refunds. Applications are available at the Town Office from August to January. Application deadline is June 2nd.

Excerpts from “A Citizen’s Guide to Town Meeting”

By Jo Josephson, Staff Writer, Maine Townsman

HOW CAN I PREPARE FOR TOWN MEETING

Most towns publish the warrant in their annual report. Get a copy before the meeting and read it. If you have questions, you may wish to ask them of the selectmen before the meeting. But some of the answers may be found in that section of the annual report that indicates in detail the various spending accounts and how much was spent in the previous year; compare it with what is being requested this year. Also, check as to how much money is in the so-called surplus or undesignated funds account.

DO I HAVE TO KNOW PARLIAMENTARY PROCEDURE TO PARTICIPATE?

NO. That’s why you elected a moderator at the opening of the meeting. The moderator is familiar with parliamentary procedure and is there to keep the meeting moving forward properly until all of the “articles” or items of business have been acted upon. Voters may not talk without being recognized by the moderator. You should direct all of your questions to the moderator. If an item of business is not on the “warrant”, the name given to the list of articles, Town Meeting cannot act on it.

To Approve an Article: It is customary for the moderator to read the article aloud and ask if someone will make a motion on the article; usually someone will respond by saying “I move the article”; the moderator then asks, “Is there a second?” Someone will usually respond, “I second the motion”.

This formality sets the stage for the discussion that follows. The moderator then rereads the motion and calls for a vote. It is best not to make a negative motion, because people get confused when a “yes” vote means “no”. The best approach, if you oppose an article, is to move the article and vote against it.

To Amend an Article: Sometimes, during the discussion, someone will propose a change. For example, in a so-called “open-ended” money article, they may want to increase or decrease the amount of money recommended by the budget committee or selectmen. The amendment must be seconded;

there must also be an opportunity to discuss the amendment before voting on it. If the amendment passes; then the motion, as amended, is voted on. If the amendment does not pass, and there are no further amendments, then the original motion is voted upon.

It should be noted that amendments to so-called “capped” money articles, articles in which the amount of money is contained in the actual wording of the article, are limited: the amount may only be decreased. Also, ordinances may not be amended from the floor; the vote on an ordinance must be up or down with no amendment.

WHAT DO THE FOLLOWING WORDS MEAN?

Amendment. This is technically a secondary motion and must be acted on before the main motion is voted upon. It must be seconded and allow for discussion before it is voted upon.

Annual Meeting. This is the meeting at which municipal officers and other officials are elected. No law requires that the annual municipal budget be voted on at this meeting, although many towns do. A “special” town meeting is any other meeting called by the selectmen.

Annual Report. The annual report must be available at least three days before the annual meeting or the annual budget (business) meeting. It must contain the following: a record of all financial transactions during the past fiscal year, a statement of assets and liabilities, including a list of all delinquent taxpayers and the amount due from each, and portions of the audit.

Audit. An examination of the financial statements of a municipality by a public accountant to see if they fairly reflect the financial conditions of the municipality. State law requires that audits be conducted annually.

“Capped” Money Article vs. Open Ended Money Articles. This is an article in the warrant which states an amount to be raised (“To see if the Town will vote to raise and appropriate the sum of \$10,000.”). Capped articles can only be reduced by amendment. They cannot be increased like open ended articles (“To see what sum the town will vote to raise and appropriate.”).

Excise Tax. There is a motor vehicle excise tax and a watercraft excise tax. They are for the privilege of operating the equipment on public ways.

Home Rule. It is the constitutionally guaranteed right of towns and cities to adopt and amend their charters, choose their form of government, and adopt laws that are not already covered by state law or which state law does not prohibit municipalities from adopting. Home rule is intended to ensure local control.

Mandate. Federal or state laws which require local governments to undertake specific actions or provide specific services. For instance, the requirement that municipalities build salt-sand storage sheds is a mandate that must be paid for with local funds as well as state funds. In 1990, Maine passed a law to require state funding of future mandates.

Ordinance. A law or a regulation enacted by a municipal government, usually targeting a specific subject, as in a dog control ordinance or a parking ordinance, or a zoning ordinance. Most ordinances (less than ten pages) must be posted in a public place at least seven days before Town Meeting. No ordinance may be amended on the floor of town meeting; they may only be voted up or down.

Overdraft. To be avoided! It's when the audit indicates that the amount spent on an item turns out to be greater than that approved by Town Meeting. It is indicated by parentheses () around the amount.

Revenues and Expenditures. Revenue is just a fancy word for incoming monies; most of the money spent by town meeting comes from property taxes; other monies come from excise taxes on vehicles, and from the state in the form of revenue sharing and road assistance. Expenditures is just a fancy word for outgoing monies or on what the money is spent; most of the money is spent on solid waste disposal, roads, and schools.

Surplus. Also known as “undesigned” or “unappropriated” fund balance.” It often results from not spending monies that were approved; it also results from getting more revenues than you expected. There is always a tendency to “raid surplus” instead of raising taxes. But surplus is not a savings account; it is an “operating cushion” to be used only in times of emergency, say some. The rule of thumb is to make sure surplus contains at least eight percent of the total operating budget for the town; or an amount equal to one month's operating expenses. The optimum is ten percent. If you do dip into it one year, make sure you build it up again the next year. Only the Town Meeting can authorize the spending of surplus.

Secret Ballot. The clerk prepares these for use at the polling place in secret (Australian) ballot elections, which can be for referendum questions (issues) as well as for candidates. Open town meeting towns become secret ballot towns by a town meeting vote to adopt secret ballot voting at least 90 days before the annual meeting. There are two towns in Maine that act on their entire warrant by secret ballot; most others use secret balloting for large ticket items, like bond issues.

Tax Anticipation Note (TAN). Often referred to as “hired money,” it is money borrowed from a bank to run the town while waiting for taxes to be collected. Towns that collect taxes only once a year are the greatest users of

this; towns that have two tax collections a year and therefore an earlier flow of cash into the town coffers, usually do not have to rely on hired money. No Town Meeting vote is required in order to authorize the selectmen to take out a TAN.

Tax Rate. The tax rate determines how much you pay in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” For example, in a town with a tax rate of \$14 per thousand dollars, the owner of a house valued at \$50,000 would pay \$700 ($\$14 \times 50$) in taxes. To determine the tax rate in your town, divide the total valuation of all the properties in your town by the amount needed to pay for the cost of running the town, and supporting the county government and the schools, after you have subtracted non-property tax revenues (excise taxes, revenue sharing, road assistance, etc.) from the total cost. So, for example, a town with \$200,000,000 valuation, expecting to spend \$3,000,000 on town, county and schools, with \$500,000 in non-property tax revenue, needs to raise \$2,500,000 in taxes, which when divided by \$200,000,000, leaves us with a tax rate of .0125 or \$12.50 per thousand dollar of valuation. In this town, the tax on a \$50,000 home would be \$625 ($\$12.50 \times 50$).

To Raise. A vote to raise a sum of money is a vote to get the money through municipal taxation of real and personal property. Typically, the motion is “to raise and appropriate” the money for some stated purpose identified in the article.

To See What Sum. An article that asks “to see what sum” is said to be an open-ended article and signals the need for someone to make a motion to set an amount for the discussion. Often the selectmen and the budget committee recommend on the warrant the amount that they think is in the best interest of the town.

Warrant. The Written notice, signed by at least a majority of the selectmen, which calls a town meeting and lists all the articles or items of business which will be voted on at the meeting. It must be posted in at least one public and conspicuous place in the town at least seven days before the town meeting.

Notes for Voters on Town Meeting Procedure

Rules of procedure, in general. It is important to understand two core concepts. First, rules of procedure are not rules of law. Their purpose is to facilitate the conduct of the meeting, and courts will usually uphold a moderator’s decision and the actions of a meeting unless clear unfairness or error resulting in misunderstanding or confusion has actually affected

the vote. Second, questions about appropriate procedure or the outcome of a vote should be addressed in the meeting itself (see the discussion of “appeal” and “challenge,” below). If questionable decisions or determinations of the vote are not brought to the moderator’s attention and addressed on the spot, a court may decline to review the issue later, even where it would otherwise be appropriate for judicial review.

Distinguishing or Separating Voters and Non-Voters. Please respect any measures in effect for distinguishing or separating voters from non-voters.

Unanimous Consent. To expedite procedure, the moderator may from time to time invite or suggest that the meeting give “unanimous consent” to proceeding in a certain way. Cooperation where you can freely give it will usually save time and avoid unnecessary complication, but if you do not wish to give consent simply call out “Objection” or “I object” when the moderator asks for unanimous consent. The moderator may then suggest or invite a motion and vote on procedure and you will then have the opportunity to speak in opposition to the procedure.

Rules of Debate. Maine law makes three rules: (1) a person may not speak without being recognized by the moderator; (2) everyone shall be silent at the moderator’s command; and (3) a person who is not a town voter may not speak without the consent of two-thirds of the voters present. In addition, the moderator *may* ask that one or more of the following rules be observed, and may invoke others to maintain good order and decorum. Raise your hand or stand, as directed by the moderator, to be recognized, and then state your name and what you would like to do. Stand while speaking unless otherwise directed or authorized by the moderator. Refrain from making negative motions (“I move that Article 16 be defeated”). After a motion has been made and seconded, the moderator will open the floor for discussion. The moderator may call on the Selectmen or other sponsors of an article to speak first on a main motion (a motion to approve an article as printed, for example). Thereafter, the affirmative side speaks. A person who makes a motion is entitled but not required to be the first speaker on the motion and may not vote against the motion but may seek consent to withdraw it. A person seconding a motion may both speak against it and vote against it. Do not make a speech and conclude it with a motion: rather, make the motion and then speak to it after it has been seconded and put to floor debate by the moderator. Address all remarks and all questions to the moderator alone. Remarks must be relevant to the motion. Debate will generally alternate between those in favor and those opposed. No one should address the same

subject more than twice without the express permission of the moderator. The meeting may establish a time limit per speaker per question and an overall time limit on a motion. No one may speak a second time until all who wish to speak a first time have done so. Speak to the issue, not to the person, and do not question motives or speak ill of another. Profanity is out of order. Do not read from any document except the warrant without first obtaining the moderator's consent. Listen attentively, do not whisper in the seats, and do not interrupt a speaker. Take conversation outside, and mute all but emergency workers' cell phones.

Nominations and Elections. No second is required for a nomination, but the moderator may request or require a candidate's consent to run (and if elected to serve), as a safeguard not only against the possibility that a nominee who is present will decide not to accept an office once won, but also as a safeguard against election of an absent person who when notified declines the office.

Written Ballot. State law requires the moderator, selectmen, and school committee members to be elected by written ballot, even if there is only one nominee. On motion and a majority of votes cast, or by unanimous consent, the meeting can determine to require written ballot voting on other offices or on any business or other article on the warrant. Do not fold, and do not allow another to fold, your ballot with another, or they may both be invalidated.

Appeal. A voter who thinks it appropriate to follow a procedure other than one announced by the moderator may seek to be recognized and then move a procedure the voter believes more appropriate.

Method of Voting. These are, in increasing order of certainty (and, for most of the time, required): voice vote, show of hands, rising (or standing) vote, division of the house, and written ballot vote.

Challenge. A voter who thinks the moderator has not correctly determined the outcome of a voice or other vote short of an actual count and who wishes to challenge the moderator's determination should immediately seek to be recognized, and when recognized, say "I doubt it." The moderator will then determine whether at least six other voters agree. If so, the moderator will make the determination more certain by using a designated other method of voting.

Tax Collector's Report

It's been a busy year. Taxes are due on 10/31 and 4/30 when I am busy with my Town Clerk duties preparing for upcoming elections and Town Meetings. It's a challenge but I appreciate a good challenge. Martha Hayward has been a tremendous help, especially this past Fall when I was extremely busy preparing for my very first ever Presidential Election, much of the tax collecting duties fell to her.

The office hours for registrations, licenses and all other monetary transactions are still the same: Monday **9-5** • Wednesday **9-6** • Friday **9-3**. We are happy to answer questions for you on Tuesdays and Thursdays, but please understand that we are not set up to do sales transactions on those days. Thank you for understanding.

For those of you who remember on a Tuesday or a Thursday that your vehicle is unregistered, you are able to go to the website, **www.maine.gov** and re-register your vehicle and you are also able to renew your trailer registrations. Look for the heading "Electronic Services" and then click on vehicle registration. If the registration you need to do is a new vehicle to you, you will have to come into this office to do it for the first time. If you have 15 day temporary plates from the dealer and they expire on a Saturday, Sunday, Tuesday or Thursday, it is not our fault if YOU choose to wait until the last minute. For a new first-time registration or transfer the **person/people** whose name(s) appear on the title and/or registration need to be present in order to sign the various documents we prepare for you.

You are also able to purchase your hunting and fishing licenses on-line as well. The website www.mefishwildlife.com is the site you need to access for that purpose. You can also re-register your ATV's and snowmobiles. You can also re-register your dogs on-line at the www.maine.gov website. You simply have to click on "other or more services".

Please note that we still ***do not accept credit or debit cards*** for your transactions. We accept cash and/or checks gladly.

It is a pleasure to serve you. However, with the rising cost of gasoline, if doing your transactions on-line will save you time, mileage and money, we recommend you utilize these services. It is also easier to mail your tax payment but we love seeing you.

Respectfully submitted,
JEANNE T. BERNARD
Tax Collector/Town Clerk

United States Senate

Washington, DC

January 2008

Dear Citizens of Woolwich,

In 2008, Mainers entrusted me to serve another term in the U.S. Senate. I am deeply honored and pledge to continue to work with my colleagues, both old and new, and with President Obama to forge bipartisan solutions to the economic crisis and the many other challenges facing our nation. I appreciate this opportunity to report on some highlights of my recent work in the U.S. Senate.

The number one priority continues to be to strengthen our struggling economy. We must look at additional ways to get our economy back on track. Last summer, I introduced an economic recovery bill, which included a proposal for \$50 billion in infrastructure funding to create jobs and improve our nation's aging transportation infrastructure. Anyone who drives in Maine recognizes the deteriorating state of many of our roads and bridges. Investing in our infrastructure not only creates jobs but also leaves communities with lasting and needed assets. My proposal also includes \$1 billion in additional funding for the Workforce Investment Act and tax incentives to help small businesses and to encourage energy conservation.

One of the energy provisions of the legislation was signed into law last year. It provides a \$300 tax credit to help individuals purchase clean-burning wood pellet stoves in order to provide an affordable alternative to heating their homes.

Soaring energy prices throughout much of 2008 highlight the critical need for our nation to achieve energy independence. As a nation, we should set a goal of energy independence by the year 2020 – an ambitious goal that will require a multi-faceted approach, but one that can be achieved through resolve and commitment. I joined a bipartisan group of 20 Senators that developed a comprehensive bill to expand production of American energy, promote conservation, and spur the development of alternative sources of energy. To immediately mitigate the effects of high prices, I fought to increase funding for programs that help our seniors and low-income families such as the Low Income Home Energy Assistance Program (LIHEAP) and the Weatherization Assistance Program.

As the Ranking Member of the Senate Homeland Security Committee, I am committed to ensuring that our nation is as safe as possible and that government is prepared to respond to disasters. Maine certainly has had its share of natural disasters during the past year. This year, my homeland security priorities include renewing a port security law that I coauthored and strengthening security at labs containing dangerous pathogens.

Other priorities include supporting the vital work being done at Bath Iron Works, the Portsmouth Naval Shipyard, and other defense-related businesses throughout Maine – all of which are making significant contributions to our national security. We must also continue to improve and expand access to affordable health care – particularly in our rural communities – expand aid for education and protect our environment.

While this is just a brief summary of my recent work in Washington over the past several months, please know that I will continue to work as hard as possible representing Maine in the U.S. Senate. I am grateful for many blessings, including the opportunity to continue representing Woolwich and Maine in the United States Senate.

If ever I can be of assistance to you, please contact my Augusta office at 207-622-8414, or visit my website at <http://collins.senate.gov>.

Sincerely,
SUSAN M. COLLINS
United States Senator



Dear Residents of Woolwich,

It is a great pleasure to serve as your State Senator in Augusta during this 124th session of the Legislature. As your voice in the Senate, I am pursuing my first term with great passion, responsiveness and dedication.

Maine faces a challenging year in 2009. Like many states, Maine is dealing with a significant budgetary shortfall, resulting from a decline in revenues due to the current economic downturn. The downturn caused a \$166 million revenue shortfall during this current fiscal year ending June 30th, resulting in immediate budget cuts. The Legislature is also working on a biennium budget that will be significantly less than the last, due to a projected \$840 million shortfall for the next two-year period beginning on July 1, 2009.

Today more than ever, it is important that we continue to make government as efficient as possible, while preserving services for those less fortunate. However, we must also invest wisely in education and job development so that our state's future remains bright.

As Chair of the National Resource Committee, I am working to protect our environment and create "green" jobs that will take advantage of Maine's natural resources. We must strive to lessen our dependence on fossil fuels and become a leader in energy efficiency and renewable energy. I also serve on the Legal and Veteran Affairs Committee where I work to assist our many veterans.

Despite these challenging financial times, many opportunities are currently present to strengthen Maine. Along with the two year budget we are working on energy policy, job creation, affordable healthcare, education, and tax reform.

I do not view my role as Senator to be one that is limited to Augusta. It is important to me to be present in your community and communicate with you directly. Please do not hesitate to contact me with any questions or concerns or if you need assistance with state government. I can be reached by email at seth@sethgoodall.com or by phone either at home (737-4797) or at the State Capital (287-1515).

Lastly, I want to take this opportunity to wish your town well as it celebrates its 250th birthday!

Sincerely,
SETH GOODALL, Senate District 19



Sagadahoc County Commissioner

March 2009

Citizens of Sagadahoc County District 2,

I am honored that you have elected me as County Commissioner for District 2. With two months of service behind me, I marvel at the broad range of County services that are provided to the region and the myriad of complex issues that the Board of Commissioners addresses at their bi-weekly meetings.

What has impressed me the most during my short tenure is the professionalism that permeates the organization from top to bottom and the ever-present recognition that the County's mission is to provide high quality, affordable services to Sagadahoc County and its citizens. And with every decision made, the Board of Commissioners takes into consideration that it is incumbent upon the County to be prudent financial stewards, especially in these extremely difficult times.

During the next year, my service to the County, and particularly my representation of District 2, will be focused upon providing an open conduit for communications between citizens, Sagadahoc municipalities and the County as well as continuing to seek ways to provide efficient, affordable regionalized services. My ability to represent District 2 will be only as good as my knowledge of the specific questions, concerns and ideas of my constituents. I invite you to share your County related thoughts with me by contacting me at 443-2843 or Thebus@suscom-maine.net.

Sincerely,
CAROL A. GROSE
Sagadahoc County Commissioner

Code Enforcement Officer's Report

Calendar Year 2008

Since being appointed CEO for the town of Woolwich on June 15th 2008, I have responded to a number of code violations, both land use and plumbing related. I also inherited three ongoing issues. One involving the State Dangerous Building Statue; the second, the State Junkyard Statue; and the third, a Woolwich code violation. I am pleased to report the first and last issues have been resolved to the Board of Selectmen's satisfaction and the remaining issue is in mediation, and nearing consummation.

A new revision to the Shoreland Ordinance, which becomes effective on July 1st, 2009, needs to be approved by the voters of Woolwich, as does a new One & Two Family Residential BUILDING Code. Presently, Woolwich has a Land Use Ordinance, NOT a BUILDING Code. This new Building Code needs to be adopted by the town by the end of 2009 in order to be enforceable by June, 2010. Otherwise, it will not be enforceable until January, 2012. With the implementation of this new Building Code, Woolwich will be on par with the rest of the State regarding NEW residential construction standards.

There are a couple of additional State statues recently passed; one deals with lead contamination limits, the other with the opacity of smoke, specifically dealing with outside wood boilers.

During 2008, there were forty nine (49) permits issued: Seven (7) New Homes with a declared value of \$948,500; Four (4) Mobile Homes with a declared value of \$135,500; Five Additions (5) valued at \$313,500; Three (3) Renovations valued at \$63,000; Fifteen (15) Garages, & Four (4) Sheds with respective values of \$435,900 & \$19,500; Six (6) Decks valued at \$5,600; and Five (5) Wharves Floats & Piers etc. valued at \$120,200. Total declared valuation of all Permits is \$2,041,700, with permit fees of \$7,015.15.

So far, 2009 shows a marked decrease in permit activity, and seems to be indicative of the current recession.

Respectively submitted,
BRUCE ENGERT
CEO, Town of Woolwich

Local Plumbing Inspector's Report

Calendar Year 2008

As I am sure you are aware, we have struggled with a recession during the entire year, with no end in sight. This has had a devastating effect on most all construction projects, and is reflected in a sharp decrease of plumbing permits compared to prior years.

I, as Woolwich's newly appointed Local Plumbing Inspector, came on board June 15, 2008. My name is Bruce Engert, and I am available Tuesdays, 11:00 a.m.-4:00 p.m. & Thursdays, 9:00 a.m.-1:00 p.m. at the Town Office or by cell phone during normal working hours-350-5282. I am pleased to be working in Woolwich, and look forward to serving you.

During 2008, there were 44 Plumbing permits issued in total; 16 of those in the first half of the year, and 28 during the last two quarters of the year. Of the annual total, 24 were Internal Plumbing permits and 20 Sub-surface Wastewater system permits.

Several inspections of failing systems were conducted throughout the year, and they were corrected, replaced, or are pending, awaiting "the spring thaw." Still others may require Notice of Violation to effect compliance.

It has been a pleasure to work for you, the taxpayers of Woolwich; I look forward to a busy productive 2009.

Respectively submitted,
BRUCE ENGERT
Local Plumbing Inspector

E-9-1-1 Addressing Officer's Annual Report

E-9-1-1 has slowed down in the number of new house numbers being assigned. There are still a great many things wrong with the system, however. Recently I had to assign some new addresses in a relatively new housing development and I was appalled at the number of houses that you could not read the numbers on the house from the road. **These numbers should be REFLECTIVE. I know our ordinance says “contrast” in color but the home owner has to think of one important question: “IF I NEEDED AN AMBULANCE OR OTHER EMERGENCY VEHICLE TO COME TO MY RESIDENCE, COULD THEY SEE MY HOUSE NUMBER TO ASSURE THEM THAT THEY HAVE COME TO THE RIGHT HOUSE OR ARE THEY GOING TO BE FORCED TO DRIVE AROUND THE NEIGHBORHOOD, COSTING ME PRECIOUS TIME IN AN EMERGENCY SITUATION?”**

Two citizens came forward to assist me in “weeding” out old E-9-1-1 information and I do so appreciate their effort. They did a great job driving around the town trying to identify “problem situations” with numbering. However, there has not been enough time in the office to address these issues. It was determined that Martha Hayward could not learn the E-9-1-1 process as she only works part-time.

Our new Fire Chief, Geoff McCarren is becoming more and more aware of the problems with our E-9-1-1 system.

Have you logged onto GPS? I have talked with administrator of the Maine State Geographical Information System and was advised that the companies providing information to GPS unit suppliers are not giving accurate information and GPS has no connection with E-9-1-1.

Another issue that has come to light is the fact that more and more people are relying on cell phones rather than land-line phones. Therefore, you are not part of E-9-1-1 based on that simple fact.

When we assign a new house number, we are required to notify the homeowner, Verizon, the post office, the Assessing Agent, and the Maine Office of Geographic Information Systems. We have to be sure to update our assessing records and update the E-9-1-1 list and the Voter Registration List.

Respectfully submitted,
JEANNE T. BERNARD

Woolwich Fire Department Annual Report

2008 was a busy year for us. The men and women of Woolwich Fire Department responded to 122 calls.

<u>5</u> Structure fires	<u>6</u> Chimney fires	<u>33</u> Car accidents
<u>12</u> Wild land fires	<u>11</u> CO Detector	<u>11</u> Mutual Aid
<u>9</u> Public service	<u>1</u> Water Rescue	<u>16</u> Power Outage
<u>18</u> Other		

Firefighters spent 3,437.5 hours in training, duties tending the station, attending meetings and answering the call of duty.

The mandates that are placed on volunteer fire departments are the same ones that are geared for full time departments and for us to keep up with that are difficult.

We had the ice storm of 2008 which, in our town's case, was worse than the one of 1998. The fire station was open 24 hours a day for showers, shelter, to get warm, and for information. During this storm we utilized the "Emergency Call List" to secure safety for citizens that may have needed some special assistance. We also found there were more people that needed assistance than were on the list. If you would like to be added to the call list, contact the town office during operating hours. It was also brought to our attentions that several residents do not have proper numerical markings on their homes and or driveways. This proved to be a large obstacle when trying to locate a specific address.

Firefighters wrote out 343 burn permits on Saturdays and Sundays (unless a holiday) from 8 am-9 am at the fire station. You can also receive burn permits at the town office Monday thru Friday during normal business hours. We are in the process of updating the website so you can get burn permits on-line, which will save you money and time.

The fire department has applied for several state and federal grants and so far we have received two sets of turn-out gear valued at \$1,600.00 each. We are still waiting to hear from the other applications. We will continue to send them in as long as the programs are active. Also, we received a donation of a 2001 Ford Crown Victoria for all personnel to use with no cost to the town.

The department has 26 active members of which eleven are new recruits that are going through extensive training to be the best. We have put

focus on our junior firefighters program and there are 4 respectable young men waiting to join our team and ready to learn.

There is still a need for more men and women to help serve the people of our community. If you have a couple of hours a week, the interest to learn something new, and would like to give back to your fellow citizens, we have a job for everyone of every age. You don't have to enter a burning building to be a fireman.

I am proud to say that you have the finest men and women who make up the Woolwich Fire Department. It pleases me to say that morale is high and we are proud to invite you to come down to the fire station at anytime to see the equipment and changes we have made and to meet the team.

In closing, I would like to thank the citizens and the selectmen for providing the Woolwich Fire Department with some of the finest equipment to better serve you. It is greatly appreciated and respected. Also I want to thank the firefighters and officers for their countless hours and dedication. I would like to thank the Auxiliary and the Woolwich EMS for all their support and everything they do. Most of all I really want to send out a special thank you to the families of the fire fighters for all their support and understanding of the demands it takes to be a volunteer firefighter. A lot of their time is spent being away from their families in order to be able to dedicate their time to someone else in need.

Respectfully submitted,
GEOFF McCARREN
Fire Chief

Woolwich Emergency Medical Service

We had 173 ambulance calls that Woolwich EMS responded to this past year. On those calls we averaged 2 EMTs per call! Considering that these folks are not employed full time by the town, that is a very good average.

We have had one of our Basic EMTs license up to the intermediate level this past year. In addition to those dedicated EMTs, we have 4 new personnel taking the Basic EMT class and should license late this spring. We also hired a new Intermediate and a RN / Basic EMT who is taking the paramedic bridge course. As you can clearly see, this is a group of extremely dedicated citizens. I thank them for all their hard work and dedication. As always, I am proud and honored to be associated with these professionals.

We need to thank all of you, the townspeople that support us everyday. I would like to thank the Board of Selectmen for their continued support and guidance. Thank you to the Woolwich Fire Department for the support and joint training sessions.

I have tried to keep our budget as low as possible especially in these tough economic times. I must however ask for you support on a separate warrant article. We have requested \$20,000.00 to replace our old defibrillator. I would not ask for this at this time unless I felt it was very important to do so. One of the many reasons that I feel that we need to do this is to give our paramedics all the advance tools that we can to provide the best care possible. If we can obtain any donations or grants then we may not have to spend the entire amount requested.

The past few years I have placed this last paragraph in my report. We have had several donations and will continue to accept donations. Thank you to those that have donated. We continue to strive to keep our budget as low as we can and this does help.

Instead of asking for increases in our budget, we thought we would try something different. An account has been established that we can place donations into. This account is for us to use to purchase those items and/or training that we have not budgeted for. These items may vary in size and cost from the small and inexpensive up to the very expensive. I am placing a list of some of the items that we could use and the cost of those items on the last page of the Town Report. If anyone would like to donate for a specific item they may do so. You may also send any donation in any amount to the town office marked **"EMS DONATION"**.

Respectfully submitted,
Roger Brawn, EMS Director

Road Commissioner's Report

Road & Bridge Account –

Funds from this account are used for various regular maintenance items, which include: removing fallen trees and limbs during storms, repairing roadside washouts, ditching and stabilization, gravel and stone, road grading, roadside mowing, purchase and installation of culverts, removing blockages in culverts and cutting roadside brush and trees.

During August of 2008, multiple road culverts were replaced on the southern end of the Meadow Road, near the railroad crossing. Every time we experienced a heavy rainfall, this area would massively flood and be impassable. It's always an inconvenience for motorists when we have to close a road for repair. We do our best to provide advance notice for those affected and every effort is made to expedite the work to be done, so the road can be quickly re-opened. Hopefully, the aggravation is worth the improvement! Thank you for your patience!

Tar Account –

Funds from this account are used to purchase and install hot asphalt mix and reclaimed asphalt blend on town roads. Funds are also used to purchase and install cold patch, hot asphalt mix, etc. to make pavement related repairs, such as potholes, culvert crossings and broken pavement edges.

The volatile price of oil has caused the cost of paving to skyrocket. As a result, the distance that the Town can pave each year is progressively declining. From the road department perspective, this downward trend is discouraging, but the additional funds needed are just not there. Please be assured that I give careful consideration and thought, so as to “stretch” and best utilize the funds we DO have available to us.

The following paving related improvements were made to Town roads:

- Meadow Road – resurfaced a portion, from the newly installed culverts, to Shaw Road
- Old Stage Road – resurfaced a portion, beginning at MacKenzie Lane intersection, to the intersection of Gray Corner Road and Meadow Road
- Old Stage Road – resurfaced a portion, beginning at the old town house, to Route 127

- Shaw Road – resurfaced a portion, beginning at Meadow Road, south, to Route 1

Sign Account –

Funds from this account are used for the purchase, installation and maintenance of traffic and street name signs on town roads.

Barley Neck Road -

At the May 2008 Town Meeting, the Town voted to appropriate \$15,000.00 for improvements necessary, on a gravel portion of the Barley Neck Road, to make it accessible for winter maintenance. During the summer months, roadside brush and trees were cut, an old 4' diameter “tank” was removed and replaced with new 4' diameter poly culvert pipe, ditches were re-established, gravel was installed and the road section was graded.

A note regarding the Nequasset Bridge repair on Route 1: Despite the great inconvenience for residents and those that had to travel the “bypass” for those few weeks, the Town received an enormous benefit in improvements to the George Wright Road. Shoulders were updated, new guardrail installed and the entire road was re-paved.

These are tough economic times for everyone and I definitely felt that this wasn't a year to request any budget increases. Regardless, be confident that our responsiveness and commitment remain unchanged and we will continue as necessary.

I appreciate your confidence and support; it's an honor and a privilege to be your Road Commissioner! As always, I gladly welcome your questions, concerns and comments. Please call me directly at 443-3932.

Respectfully submitted,
JACK A. SHAW
Road Commissioner

Report of the Woolwich School Committee and its Building Committee

With the passage of LD 910 which created Regional School Unit #1 with Arrowsic, Bath, Phippsburg, West Bath and Woolwich as founding members, the Woolwich School Committee spent its last six months ensuring the smooth operation of the Woolwich School while working closely with the newly-elected Board of Directors of the RSU. Many of the tasks were clerical in nature: settling accounts, creating inventories, adapting statistics to the new accounting procedures, but others involved policy decisions regarding disposition of town-owned properties and ensuring that historical records and artifacts connected with the school would be maintained. In late spring the RSU held its first public hearing on its inaugural budget and gained convincing support from the voters in the referendum a week later. On June 30, the Woolwich School Committee ended its responsibility for operating the Woolwich School and disbanded.

Throughout this transitional half year the Committee received superior support from the Selectboard, the Principal, teachers, and staff of the Woolwich School, the administrators of the new RSU, and, most importantly, the understanding and patience of the citizens of Woolwich, and for that support the Committee is grateful.

A more exciting set of challenges faced the Building Committee. With the creation of RSU #1, the Woolwich Building Committee had to expand to include representatives from all of the communities involved in the RSU. Because the educational reputation of the Woolwich school is so high and the opportunities for a new school so enticing, the Building Committee was able to attract citizens from each municipality easily, and the enlarged Committee set to work on an accelerated timetable to complete its application process to the Department of Education for a new school.

By the spring of 2008 the state had approved two reports from the Building Committee: a study of all educational assets in the new RSU and a detailed study recommending the retention in Woolwich of a pre-K to eighth grade educational model. Soon thereafter, the Building Committee appointed a sub-committee to study the educational specifications for the new school and to submit a report detailing its findings to the RSU Board

and the Department of Education. The subcommittee met intensively in late spring to capture the concerns of faculty, administrators, students, and citizens to create not only a 21st century educational facility, but also to sustain the school as a center for civic events and future educational opportunities. The report was endorsed by the RSU Board and accepted by the Department of Education in the summer.

A more important milestone was the acceptance of the site plan by the State Board of Education in the fall. Honoring the community's request to retain the school at its present site required a detailed review of environmental, safety and code requirements, the purchase of some contiguous acreage, and negotiation with the local water board and the national parks and recreation authorities. The Building Committee was the recipient of many heartfelt and uncommon efforts by local authorities to speed the process forward.

By early fall the Building Committee was hard at work reviewing the architect's proposals for the new facility, including a sub-committee to study the options for providing energy to the new school. After seven or eight design considerations, the committee approved a concept and started a public process of review and consultation. A key element in the community's acceptance of the concept proposal was the decision to keep the faculty and students together on single campus in Bath during the two years of renovation and construction. Not even the decision by the state to delay the school construction bonding process deterred the Building Committee, and in February, 2009, the Maine State Board of Education gave its approval for the concept design for the new school. On March 25, 2009, the citizens of the RSU #1 approved the new school in a special referendum by a better than 4-1 margin. Construction will begin in 2010 and the new school will open its doors for students in 2012.

For the many who volunteered time, energy and thoughtful consideration, I offer my thanks and gratitude.

Respectfully submitted,
DAVID L. MILLER
Chair, Woolwich School Committee
Chair, RSU Building Committee
for the Woolwich School

RSU 1

This is the first annual report to the member towns of the Lower Kennebec Regional School Unit, known as RSU1. On July 1, 2008, the RSU began its official duty of seeing to the education of our region's children, taking over from each town's local school boards. I would like to take the opportunity to thank very much the people who served on those boards, and especially for their helpful work in making for a smooth transition.

I am pleased to report that RSU1 is working well and as designed. The drafters of our operating legislation (P&SL 2007 ch25) can be congratulated for crafting a document that is beginning to achieve the principal goals of the consolidation: providing an excellent education for our children at good value to the taxpayers.

The year began with a difficult budget condition, due to a million dollar cut in state subsidy, and continued during the year with a further curtailment of over four hundred thousand dollars. However, without consolidation, we could have faced even greater losses. Careful examination of programs, facilities, and personnel allowed us to maintain the core of our system, while some needed enhancements were added. One notable cost center saving came in the office of the superintendent, which now operates at nearly the lowest per pupil cost in the state. Superintendent William Shuttleworth and his staff are to be commended on their exceptional work this year.

Other notable features of our region are the innovative district representation, and the system of school choice. The initial election of the board of directors, with five of the seven districts being contested, resulted in at least one representative from each town. This makes for a very balanced approach to decision making. Also in the first year, dozens of children are attending schools in other towns than their own, bringing a richness and broader perspective with them. At the same time, the local elementary schools are thriving as the important community centers vital to each town.

As for our facilities, there are two important items to report. First, the bond to improve the Bath schools is being put to use, with notable improvements, particularly to Morse High School. It's worth taking a look in Montgomery Theater, if you haven't already, to see a good example of how the money is being spent. Second, the project for the new Woolwich school is on target for a 2012 opening. The site and concept designs have

been approved. The next important date, and the final step in the approval process, is the public referendum on March 25. Hopefully, by the time you read this, it will be successfully passed, and we will be on the road to building the first new school for our district in over 40 years.

Education is a community effort, and we welcome your thought and comments. Our meetings rotate among all the schools, and are rebroadcast on BCTV ch 14. Please feel free to contact board members or the office of the superintendent at any time. Contact information is on our website: www.rsu1.org. As always, thanks to the community for its support of education.

CHARLES DURFEE, Chair

JULIE RICE, Vice Chair

FRANCIE TOLAN

DAVID BARBER

CHET GARRISON

BETSY VARIAN

TIM HARKINS

Administrator's Report

Hello Citizens of Woolwich:

It's getting to be that time of year again.....Town Meeting Time!! It would be very nice to see a good turn out at the Town Meeting on the 6th of May. We have upwards of 2000 registered voters in Woolwich but very few, comparatively, show up at town meeting. Please come to Town Meeting. This is your opportunity as a tax payer of this town to have a say about how your tax dollars are going to be spent. Speak up, be heard!! I feel that the Selectboard has put together a very reasonable slate of articles. The articles on the Warrant presented to you in this book total \$1,433,664.00. That is \$46,082.00 more than last year. Of that \$46,082.00 increase, \$25,000.00 is a new article for the purchase of a 12 lead defibrillator to replace the 3 lead one that the Woolwich EMS uses now. Part of the remaining \$23,082.00 is changes that amount to a total of \$8,030.00 to the summer road and winter road maintenance budgets on the chance that the article asking to accept Carriage Lane and Stagecoach Rd as town roads passes. That leaves \$15,052.00 that is general increases in the regular town budget. I would say that's not too bad!!! We have worked pretty hard to keep the increases to a minimum. I would like to thank all the department heads and committee chairmen for keeping a line on their budgets.

The other side of this equation is that revenues from the State of Maine will be decreasing over the next year and our excise tax revenues are down as compared to this time last year. A decrease in revenues and an increase in budget, be it Town, School or County, will likely mean an increase in the mil. It's my belief that construction was down this last year as well. That being the case there may not be enough new assessed value to offset the loss in revenue from the state or the increases in the budgets.

The Woolwich Selectboard use to meet every other Monday. Since last fall, they have changed that schedule to meet on the **first** and **third Mondays** of each month. As always this schedule does conflict with a Monday holiday now and then and in those instances the meeting is usually held on Tuesday. I maintain an email list of those folks who would like to receive the agendas and minutes of the Selectboard meetings. If you would like to be added to this list, please email me at leastman@woolwichme.com or call me at 442-7094. The minutes also appear on the Town of Woolwich website which is www.woolwichme.com. Mr. J. Collins has graciously volunteered

to be our web master. Over the last year he has been building a new website for us. Please note that it is still under construction so if you see information that needs to be on the site you may contact Mr. Collins through the website or me through the same means as noted above. Please help us have the best website possible.

See you at Town Meeting!!

Respectfully,

LYNETTE R. EASTMAN

Town Administrator/Treasurer

Town Clerk's Report 2008

VITAL STATISTICS RECORDS

Births:	31 (2007)	>	18 (2008)
Marriages:	20 (2007)		20 (2008)
Deaths:	25 (2007)	>	10 (2008)

DOG LICENSES

Neutered	242
Non-Altered	37
Kennels	2 (with a total of 16 dogs)

Veterinarians are now required by state law to notify towns/town clerks when dogs are being vaccinated for rabies. We are finding a lot of unregistered dogs with this new service. So, DOG OWNER.....BEWARE!

SHELLFISH LICENSES

Resident Commercial	9
Non-Resident Commercial	1
Resident Recreational	3
Non-Resident Recreational	2

VOTER TURN OUT AT ELECTIONS

November 2005	1,170
June 2006	387
November 2006	1,550
June 2007	233
November 2007	1,956
June Primary 2008	1,706
Nov. Presidential 2008	1,934

(which represents a 75% turnout)

For the Presidential election we received over 200 new voter registrations! We processed over 600 Absentee Ballots! Amazing!

I have been working in municipal government for more than twenty years and have always strongly believed in educating the public whether it is about registering a vehicle, or explaining tax assessments or State Statutes governing Town Meetings and Elections. At last year's Town

Meeting, after the vote had been taken on Article 44, Todd McPhee made a motion to reconsider Article 31a (To see if the Town will vote to approve the Selectboard to negotiate and sign a lease agreement with the Woolwich Firefighters' Association with regards to the Yankee Air Boat). This caused quite a fury and the motion failed. In the meeting minutes, I stated that this was perfectly legal. The following is a verbatim quote from the Manual for Town Meetings & Elections:

Reconsideration of a matter. No law requires that a motion for reconsideration be made before the next article is taken up or disposed of, or before the article following the next one is taken up or disposed of. Accordingly, absent any contrary rule of procedure adopted by a town meeting, a motion to reconsider a matter on the warrant which has been already been acted upon by the meeting can be made at any time up to the conclusion of the meeting. Thereafter, it cannot be reconsidered unless the adjournment was not final but to a date certain for the completion of unfinished business. After a final adjournment, the municipal officers probably can call for reopening the issue by posting a new warrant. If the rights of third parties (e.g., a contractor) were to intervene between an initially favorable vote and a subsequent reversal of position, the town might have some civil liability to third parties. There may be other limitations on the power of a town meeting to reconsider a particular matter after final adjournment. See in particular the second sentence of 30-A M.R.S.A. Sections 2527 and 2528(1)(A) and see Section 2528 (2)(A). Note that the procedure of challenge (discussed above with respect to elections of officials) is available, along with the motion to reconsider, to address the outcome of voting on issues.

We've all been to Town Meetings where when the special interest groups have attended for a particular warrant article and as soon as the vote was done, they file out of the meeting. If they don't stay for the entire meeting, the loss is theirs if an issue or article comes up in their absence. Again, last year's meeting and the revisiting of a warrant article was perfectly legal.

Sincerely,
JEANNE T. BERNARD
Town Clerk

The Town of Woolwich wishes to welcome its newest littlest citizens:

BIRTHS – 2008

Owen Walsh	1/5/2008
Landon Rogers	1/9/2008
Kate Leonard	1/18/2008
Olivia Wright	2/2/2008
Dylan Dittrich	3/31/2008
Sarah Lockyer	6/2/2008
Eva Beeton	6/20/2008
Taber Gale	6/23/2008
Emma Pletts	6/30/2008
Daisy Thibodeau	9/10/2008
Ethan Wilson	9/27/2008
Brady Chubbuck	9/27/2008
Porter Jones	10/5/2008
Sidney Cahill	10/10/2008
Sierra Hogan	10/20/2008
Gavin Porter	12/11/2008
Andrew Armstrong	12/25/2008
Gabriella Wilkinson	12/26/2008

The Town of Woolwich bade a final farewell to:

DEATHS 2008

Dorothy Reece	01/18/2008	88 yrs.
Ray Thomas	02/08/2008	80 yrs.
Herbert McIntire	03/12/2008	86 yrs.
Paul Moore	05/05/2008	62 yrs.
H. Christie Snow	06/01/2008	69 yrs.
Ruth Morse	07/03/2008	89 yrs.
Sadie G. Hathorne	08/12/2008	95 yrs.
Orman Heal, Sr.	08/16/2008	71 yrs.
Frederick “Teddy” Sturtevant	10/10/2008	79 yrs.
Elmer Mank , Jr.	12/11/2008	93 yrs.

Town of Woolwich Selectmen's Report

This is Woolwich's semiquincentennial year of incorporation. Woolwich was formed as a district of Massachusetts on October 20, 1759, but what has happened here after that date; a country formed, wars fought, inventions made and in 1820 we escaped from Massachusetts. Yet here Woolwich is, still waiting for our moment.

In review of Selectmen Comments over the last fifty years, it is interesting to note their concerns for the future. In 1959 they wrote in part:

“Woolwich, my friends, is literally bursting at its seams! Taxes are sky high, our roads are a matter of major concern, our fire department is challenged by ever increasing regulations and our school system faced with a future demanding wise decisions. And these are but a few of the problems confronting your town; problems that will not go away by themselves but will increase in size and tempo until tackled in a spirit of cooperation and resolved in a forthright manner.”

This sounds as if it could have been written in 2009. What does our future have in store for us? Do we want to maintain status quo or move ahead?

Our appointed Volunteer Committees are very active and committed to their interests, but always could use new ideas and new energy. We encourage you to join a committee, let your ideas be known and this town will move forward in a good way.

2007/2008 Shellfish Warden's Report

February 2009

Over the past few years most of us in the shellfish program have noticed a decline in our clam populations. Some of our neighboring towns have noticed the same trend while others have reported increased populations. This is a trend that repeats itself every so many years and one for which we don't have any sound explanations.

Prior to harvesting any shellfish in Woolwich, an individual must first obtain a shellfish license from the town office. At that time they should ask to look at the "Repeal and Promulgation Regulations" which will show all the clam-flats that are closed due to pollution, Rainfall (Maine Coast Flood), and Red Tide (Paralytic Shellfish Poisoning). For the most up to date status of any flat, visit the Maine Department of Marine Resources (DMR) Public Health Division Water Quality Program standard operation procedure. http://maine.gov/dmr/rm/public_health/shellfishgrowingarea.htm.

Also be aware that the town may have a conservation closure in effect on flats where seed clams are growing to maturity. Prior to digging, contact the town office by calling 442-7094 or the shellfish warden, Jon Hentz at 371-2732 for the most up to date information. Openings and closings are subject to change without warning. By following this procedure one can be absolutely sure the flats you intend to dig on are open. Open areas generally include Montsweag and Brookins Bay . The warden makes every effort to post closure signs at the boat launch ramps in the surrounding towns and major points of access to some of the flats. However, never trust the absence of a sign. They can be, and in many cases are, vandalized or damaged. The only posting you can completely trust is the one located at the town office or the one on the DMR web site.

Please remember that if you use someone else's property to get to the clam flats, you must first obtain permission from the owner.

Red Tide Hotline number is 1-800-232-4733.

Respectfully submitted,
JON L. HENTZ
Woolwich Municipal Shellfish
Conservation Warden

Comprehensive Plan Review Committee Annual Report

The Comprehensive Plan Review Committee has met twice a month over the past year to update the Town's 1991 Growth Management (Comprehensive) Plan. We are hopeful that an updated plan will be completed in time for the citizens of Woolwich to consider for adoption at the May town meeting.

Our task has not been as simple as adding and striking language to and from the old plan. The Maine State Planning Office has recently promulgated new standards that all town comprehensive plans must meet, and that has required many tedious hours of fact finding and setting new goals, policies and strategies. We have looked at Woolwich's population and economy; housing needs; historic and archeological resources; water resources; critical natural resources; agricultural, forestry and marine resources; recreational resources; public facilities and services; transportation; fiscal capacity; and land use, and have tried to find ways to accommodate needs and maximize resource values for the benefit of Woolwich citizens.

We have undertaken this task at a time of transition for Woolwich, and have had to adjust to ongoing planning changes affecting the Route 1 corridor (the Gateway 1 process), the formation of a new regional school district(RSU 1), and planning for a new elementary school. We have taken into account citizen concern for growth sprawl with its negative effects on rural character and energy consumption. To address that need, we have developed plans to encourage growth at a new growth area near Nequasset which is proximal to public water, employment opportunity, municipal offices, and highway and rail transportation. The area is being planned to make it possible for children to safely walk to school.

We have attached a high value the protection of the natural resources of Woolwich, and have worked hard to balance the needs of the community at large with the interests of its landowners. We feel we have struck that balance, and urge your support for our updated comprehensive plan at the May town meeting.

Respectfully submitted,
CLARK A. GRANGER, Chair
Woolwich Comprehensive
Plan Review Committee

Woolwich Conservation Commission Annual Report for 2008

Our efforts this year have been mainly directed toward building stronger working relationships with other town committees and with other regional groups working on conservation. To this end we have been participating in Planning Board meetings and site walks with the objective of learning more about how these processes work and sharing our knowledge regarding any conservation issues which may come up. In addition we have had representatives participating in the work of the Comprehensive Plan Committee.

We have been working with two regional groups. One is the Sagadahoc Region Rural Resource Initiative (SRRRI) which has been developing a Conservation Blueprint guidebook; a guide to conservation, town by town, for the use of municipal officials. The guidebook (nearly completed) takes a regional overview, looking at the special qualities and ecological assets of each area as a context for local conservation efforts. It also allows for the development of a plan for an interconnected trail network built on an inventory of existing trails within towns and between the twelve SRRRI municipalities. Another initiative involves inventorying and identifying both existing and historic farms with the objective of developing strategies for protecting them.

The second regional group is the Nequasset Watershed Stakeholders' Group. A matching grant will provide funds to hire an engineer and clean up pollution due to runoff. Trained volunteers, including our committee members, surveyed erosion sites, most of which turned out to be on town roads, and also (by canoe) of the stream which feeds the lake and the lake shore itself. Grant money was applied for and received to assist landowners with the cost of correcting erosion problems on their property. There are workshops being planned for landowners on such topics as "hardscaping": alternatives to impermeable surfaces for driveways; and for contractors on grooming gravel roads.

Representatives of the Conservation Commission contributed to the work of the Comprehensive Plan Committee. This has been a large part of our effort this year. The old plan was reviewed to update information and recommendations and new material was added all aimed at the preservation of the natural resources of Woolwich.

In accordance with our mandate for educating ourselves and the public on conservation issues we have participated this year in training opportunities and workshops on these topics: the connections between transportation and land use, global climate change, vernal pool mapping, monitoring and protection, farmland protection, the relationship between housing and land use planning conflict resolution and ways of improving public participation, and shoreland zoning. With the objective of sharing all that we have been able to learn with the rest of the community we are developing an Education Program. Possible partners would be the Woolwich 250th Anniversary Committee, Lower Kennebec Regional Land Trust, Chewonki, the Maine Coast Heritage Trust, RSU1, local businesses, and other Woolwich town committees. The plan for 2009 calls for putting out a newsletter, partnering to offer a variety of educational activities, and an expanded Conservation Commission section on the town website.

In 2009 the Woolwich Conservation Commission and the Woolwich Forestry and Agriculture Committee are tasked with working jointly on the Woolwich Open Space Plan.

Planning Board Town Report for 2008-2009

The Planning Board has seen a steady amount of work brought before it, but there is a noticeable decline in the number of subdivisions.

We have continued to review the extensive changes the State has made to the Shore Land Zoning regulations including monthly public workshops to incorporate the changes into our ordinance. With an extension by the State, it must to be completed by July 1st of this year. Our plan is to complete the update, hold a public hearing in early 2009, send it to the State for review and bring it to the town for vote at the May Town Meeting.

The Planning Board has supported the Comprehensive Plan Review Committee with representation from our board.

The Planning Board now meets the first Monday of each month at 7:15 PM and the public is always welcome.

We would like to thank the Selectmen, the Town Administrative Assistant Lynette Eastman, the Road Commissioner Jack Shaw, and the Codes Enforcement Officer Bruce Engert for their assistance and support during the year.

Respectfully submitted,
ALLEN J. GREENE
Planning Board Chairman

The Woolwich Historical Society

On behalf of the Board of the Woolwich Historical Society, thank you all for your support in the past year! For memberships, donations to our general fund, donations & purchases at the Woolwich Day yard, bake, book & food sales, buying the 2009 calendar & ornaments, support of the annual recognition dinner, coming to programs ... AND voting to support our Town funding request! Please know that we do not take your support lightly.

By limiting our paid staff to a summer manager, turning off the furnace for the winter, & keeping other expenses to a minimum we are trying to be good stewards of your Society and keep the membership costs to an amount all can afford.

Our major emphases this past year:

- . Museum open 2 days per week (4 hrs. each) plus by appointment
- . Woolwich Day: yard, bake, book, & food sales, & Fiber Arts show
- . 2009 calendar; 2006, '07, & '08 ornaments
- . Coordinating events with the 250th Anniversary committee - starting with the program last October (repeated at the Library in Feb. '09) and continuing through this year.

. Besides items and events, history includes people searching for family information - we are so very fortunate to have Connie Wills here to help!

Looking ahead:

- . Please plan to visit the Museum during June, July or August on Wed. 10-2 or Sun. 12-4
- . 250th events - June 27th garden tour - and more!!
- . Woolwich Day! Volunteers needed in all areas! Yard sale donations accepted starting in July whenever Museum is open. Or call to schedule a drop off!
- . The 2009 ornament (featuring the Town seal) will be available by Woolwich Day, or before!
- . The 2010 calendar will feature photos from the 250th events - please send to Debbie ASAP.

History is what happened 250 years ago - when Woolwich was incorporated! It is also what happened yesterday!! And everything in between! Please be part of the Society and Museum activities! THANKYOU!

Joyfully!

DEBBIE LOCKE, President

443-5684/ joyful@gwi.net

whs@gwi.net/find us on the Town's web site!

Todd McPhee, Tammy Given, Allison Hepler, Kyle Beeton, Collette Coombs, Shelly Goodkowski, Amy Hennin, Vince Shatto, Jason Shaw

Woolwich's 250th Committee Report

Woolwich was first settled in 1638 by Edward Batemen and John Brown who purchased the land of Robin Hood, the Indian Chief. The settlement was broken up in the Second Indian War. It was resettled in 1734 as a precinct of Georgetown until its incorporation on October 20, 1759. Thus October 20, 2009 will be the 250th anniversary of its incorporation.

In order to properly recognize this historic milestone, the Board of Selectmen appointed a 250th Committee to plan and organize this reflection. The Committee, under the Co-Chairmanship of Eunice Leach and Collette Coombs, decided to sponsor a yearlong series of events cumulating with a final celebration on October 17, 2009.

To date the Committee has sponsored a kick-off "Woolwich – Then and Now" presentation, a Special Veterans Day recognition, a Festival of Lights, the Annual Yule Sing and Storytelling, the Winter Family Festival, Nequasset Lake Fishing Derby, a Snow Sculpting Contest and a Founding Fathers of Woolwich Presentation.

The following events are scheduled for the remainder of the year: a Talent Show, the annual Alewives Run, the annual Woolwich Memorial Day Service, a Community Week presentation by Woolwich Central School on May 26-29, 2009, a re-enactment of a Town Meeting on June 15, 2009, an open Garden Tour on June 27, 2009, a float in the Bath Heritage Day parade, an Invitational Antique Car Show on July 5, 2009, a tour of Woolwich Historical Sites on July 18, 2009, Woolwich Days on August 1-2, 2009 with many unique segments including fireworks, an authentic Indian powwow on August 15-16, 2009, a Grange program on September 19, 2009, and the final presentation on October 17, 2009.

Woolwich is one of the finest towns in the State of Maine and we have enjoyed planning these events.

250th COMMITTEE

Memorial Committee Report

During the past year the Memorial Committee has been able to accomplish the following at the Memorial site: both the east and west sides of the Memorial, on Route One, have been weeded and re-barked; work was done along the chain link fence on both sides of the area; and work was done on the west side due to water erosion. There was a great deal of sand that needed to be removed at both sides of the tunnel.

This spring there will be at least three names added to the monument and they will be on prior to Memorial Day. It would be of great if our veterans who deserve to be recognized would stop by the town office and submit a copy of their DD214 separation papers so the proper recognition could be made.

Again, we hope that this year we will be able to have graffiti painted over on the walls of the tunnel and the electric light that has been broken replaced. We hope this can be done by work release members from the Two Bridges facility. I'm sure the citizens of the town would be very upset if they were to see the destruction that has taken place along with the language and drawing of human anatomy. The language can be painted over but the drawings can't be painted over as they were done on very rough surfaces. The only way to correct this is sand blasting. Therefore, you will note that the budget request is slightly above the last year's request.

Once again, as soon as road plowing and sanding has come to an end, the committee will freshen up the appearance of the monument area so that it is ready for Memorial Day.

The Committee wishes to thank the Woolwich Fire Department for washing down the walk ways and tunnel area.

You will find the requested budget for this year elsewhere in the town report and your support for this will be greatly appreciated.

Respectfully submitted,
Woolwich Monument Committee

Local Health Officer's Report

Town problems requiring the involvement of the LHO have gone without hitches throughout the year. The bi-monthly meetings of the Sagadahoc LHOs, Hugh Tilson, MD presiding, continue to be a source of information, assistance, and support. With its assistance, pamphlets for public information are available at the Town Office, and are changed seasonally as appropriate. In order to maintain a complete listing of shut-ins and people who would need special assistance in cases of emergency, would you be sure that the Town Office has you on the list.

The flu shot clinic held at the Town Office in late September was attended by a good number of townspeople, but more could be serviced in future years

Respectfully submitted,
PAUL DUMDEY, LHO

2008 Fish Commissioners' Report

The 2008 fishing rights were awarded to Herbert Lilly, Jr. The decline of alewives along the Maine coast has prompted the Department of Marine Resources to continue strict guidelines for the protection of alewives. The contract between Town of Woolwich and Herbert Lilly, Jr. includes all conditions outlined by the Department of Marine Resources. This year's harvest was 1218 bushels, which is above the average over the past few years. The fish ways and buildings are ready for the 2009 season.

Respectfully submitted,
Woolwich Fish Commissioners
STANLEY DAVIS
BRUCE MC ELMAN
RAYMOND ROBSON, JR.
WILLIAM POTTER
JOHN CHAPMAN

Recreation Committee Report

2008 was another busy year for the Recreation Committee's sponsored events.

The Fifteenth Annual Woolwich Day took place as usual on the first Saturday of August. It included numerous crafters and artisans, children's Author Sarah Sherman McGrail, Historical Society's used books and yard sale, our third annual road race, bounce house, water slide, Eastman Entertainment and Phil and Todd's famous chicken barbeque. A silent auction raised over \$2,300.

A Halloween Party was held in October. It included a "Spook-Tacular" ride around the Nequasset Part area, an evening cemetery walk, singing of Pumpkin Carols and games.

The Annual Yule and Tree Lighting ceremony and program was held the first Sunday of December. The program was dedicated to Bob and Mary King. Charlie Durfee, Cliff Smith and Jim Tolles provided musical accompaniment. Franklin Hayward gave the traditional Yuletide message and Ann Pierson (and helpers) read "T'was the Night Before Christmas". Santa Claus dropped by for a visit with all. Canned goods were collected for the area food bank.

Also in December, Woolwich Central School children walked from school to the Town Office with donations for the local food bank. They were treated to hot chocolate and cookies.

Woolwich Junior Athletics

www.woolwichjrathletics.org

Woolwich Junior Athletics is a non-profit youth athletic group that runs 100% from volunteers to provide programs for local children ages 6-14. We provide team sports, athletic clinics, competitive teams, and fun, physical activities for local youth. We believe if we keep kids busy exercising and playing they are more likely to become strong, happy, healthy adults.

Our mission statement is: Woolwich Junior Athletics seeks to encourage the teaching of basic sport fundamentals, inner strength and courage, leadership and teamwork, responsibility and goal setting and above all, fun!

In our 2008-2009 sports season we ran a 6-14 yr old summer track team with 25 participants, and sent 12 to the Maine State Junior Olympics. We organized and taught tumbling clinics and ran five competitive cheerleading teams including 54 children. In 2008 we had a total of 167 participants in our programs!

We are currently working on our "Team Up" basketball program coached by the WCS Middle School basketball players, supervised by WJA and taught to 3-5th graders. This program is fun for the youth learning new skills in their sport and excellent for the Junior High Schoolers to gain leadership, responsibility and confidence.

Thanks to the generous donation from the Town of Woolwich, we are able to continue these programs and support our youth with positive, athletic activities.

Thank you,
SHERRI SIMMONS
Director, Woolwich Junior Athletics

Cable TV Committee Report

January 6, 2009

During the past year the cable TV committee has continued all of last year's projects with a few additions. We operate the bulletin board system, which enables us to update and maintain the town notices quickly and efficiently, and we run gospel music performances from past services at the 1st Baptist Church of Woolwich on Saturdays.

Our series called "Crafters of Woolwich," which profiles local arts and crafts businesses, and "Reflections of Woolwich," a series in which long time residents reminisce about the early years of the town, continue to be run and we add new subjects as the opportunity arises. Copies of these programs are provided free of charge to the Woolwich Historical Society for their library and may be checked out from them by town residents. We also tape and replay special events such as Woolwich Days, the annual Christmas Tree Lighting, Town Meetings, the Memorial Day remembrance in Bath (organized by Jack Albis), and other official ceremonies and interviews of candidates for local public office when requested. In addition, we run two public service programs, the "Learning Tree" on Fridays and a locally produced program called "Community Connections" which offers advice to seniors. In addition we run "Dance in Maine" which profiles local activities in that community. All programming is shown at 12 noon, 4 PM and 7 PM. We are also pleased to run programming produced by the students of Woolwich Central School when available.

This year we are also videotaping all official events associated with the 250th anniversary of Woolwich and providing copies on DVD to the Historical Society as well as airing them on channel 3.

We continue to post public information notices free of charge on the bulletin board, and we make copies of our shows available to any resident who requests them on DVD or videotape.

Because the service we provide is the legal responsibility of the Cable TV franchise holder they fund our activities fully and we operate at no cost to the Woolwich taxpayer.

Very truly yours,
ROGER BAFFER,
Chair

Solid Waste & Recycling Committee

At last year's town meeting, a resolution from the floor was amended to the warrant article that raised funds to pay for the town's solid waste and recycling contract. The resolution directed the SWRC and the Select Board to re-establish the town's research into the feasibility of changing to a PAY AS YOU THROW method of garbage collection. In the fall of 2008, the SWRC drafted language to appear in the May 2009 Town Meeting Warrant. The Select Board unanimously decided that they were not in favor of having such language appear on the warrant.

Shortly thereafter, a group of citizens circulated a petition which requested that PAYT appear on the town warrant. In response to this petition, the SWRC has been working further to flesh out the details of creative approaches to PAY AS YOU THROW that balances the concerns that have been brought before the town over the past several years. At town meeting, the committee will be prepared to present these findings, and answer questions about different systems of PAY AS YOU THROW. We will discuss which system might work best for Woolwich.

Aside from PAY AS YOU THROW, the SWRC has been working to increase ease, safety, and efficiency at the town's recycling center. A surveillance camera was installed in 2008. The SWRC, Select Board, and Town Staff have been working to pursue those who dump illegally at the recycling center. Several warnings have been issued to violators. The SWRC and Town Staff have received numerous complaints about the new containers at the Recycling Center. We have been working with Pine Tree Waste and the Select Board to rectify the situation.

In August of 2008, The Shelter Institute/Woodbutcher Tools generously donated a backyard composting machine, and composting starter kit. This kit was available to any Woolwich resident who wanted to compost, but had not yet begun. This prize was won by residents Melissa and Jeff Burroughs.

In March of 2009, the SWRC organized a free movie screening of the "Story of Stuff". This short, entertaining documentary describes the pitfalls of our "disposable" culture, and offers a new way of looking at our "Stuff". This event was open to the public, and hosted by The Shelter Institute.

In May of 2009, Woolwich will again participate in the Annual Regional Household Hazardous Waste Collection Day. This event is funded through the SWRC's annual budget.

Respectfully submitted,
Patrick Wright
Solid Waste & Recycling Committee

Patten Free Library 2008 Annual Report

When lifelong learning flourishes, the community is strengthened. Use of PFL is also flourishing as the economy prompts a cutback in consumer spending. There are computers to use for posting your resume or job searching. High-speed internet access is available for those who don't have it at home. Patten Free offers the latest DVDs and all the books and magazines you want to read as an alternative to purchasing them. There are quality programs for all ages to supplement what is offered in the community. And don't forget there is information on all kinds of do-it yourself projects including how to cut home energy costs. Stop in to check us out and chat with the staff who provide outstanding customer service.

Services - In 2008 would you guess that 1,325 new library cards were issued? 146,505 patron visits were counted; that's more than 8 times the population of our service area. 6,692 reference questions were answered and 4,459 items added to the collection. Two new laptops were put into circulation for convenient internet access.

Programming - Shadow Divers was chosen as the winter Community Read and there was an enthusiastic response to discussions and events. The History Room sponsored their annual town history series in January and February with near-capacity audiences; it was also filmed and broadcast on Community TV. Friends of the Library and Davenport Trust made possible the purchase of a new microfilm reader/printer/scanner that can send digital images all over the world. The Maine Humanities Council helped us partner with the Senior College to share a *Let's Talk About It* summer reading program. AARP sponsored four months of tax help.

Our commitment to the very best of children's services was strengthened with new vibrancy, structure and fresh programming. Winnie the Pooh and the Hundred Acre Wood starred as the summer reading theme. Author Dahlov Ipcar exhibited her soft sculpture and celebrated her 90th birthday with us. We are partnering with area schools to make sure every first grader visits and goes home with a library card.

A grant was received from the Maine Community Heritage Project for PFL, Bath Historical Society, and the schools (7th grade students and teachers) to collaborate to build a history of downtown and the waterfront

using original documents from the History Room that can be viewed on the Maine Memory Network.

Fund raising - Our funding is a partnership with Woolwich and five other communities that provides over 40% of our operating budget, and we appreciate your support. The other 60% is raised by the library, including \$80,000 from gifts to the annual fund.

Your Library is a destination for multiple experiences. Come for a visit, take part in a program, or check out a DVD or bestseller. The Library's web site www.patten.lib.me.us always tells you "what's new".

ANNE PHILLIPS, Director

Maine Municipal Association

60 Community Drive

Augusta, ME 04330

Telephone: (207) 623-8428 • Website: www.memun.org

What is the Maine Municipal Association? Who does it serve?

The Maine Municipal Association (MMA) is a voluntary membership organization of Maine's cities and towns whose mission is to provide services and programs to strengthen and promote local government. It is not a state agency. It is a non-profit, non-partisan organization founded in 1936. MMA helps elected and appointed officials from its 490 member communities perform their municipal duties. A twelve member Executive Committee comprised of municipal officials from throughout the state governs MMA.

What programs and services does MMA provide its members? Who benefits?

On a daily basis, municipal officials can receive crucial assistance in the performance of their many local duties from MMA, including core services such as:

- **Legal opinions** and training from one of MMA's six municipal attorneys;
- **Information and counsel** on a vast array of municipal and personnel laws and regulations;
- **Legal handbooks and manuals** explaining the responsibilities of elected and appointed municipal officials;
- **Seminars and training programs** on relevant local government topics;
- **Workshops** on specific municipal duties and functions;
- Access to information, reference materials and research on **MMA's website**;
- **Publications** that deliver useful and timely information on topics of importance to cities and towns; and
- **Advocacy** and representation before legislative committees and state agencies on proposed laws and regulations that affect municipalities and their citizens.

MMA's members also take advantage of **cost-effective, group insurance** offered by the Association's Risk Management Services programs for

property and casualty insurance, unemployment compensation and workers' compensation coverage as well as employee health and other benefits through the Maine Municipal Employees Health Trust. These programs enable municipalities to take advantage of group purchasing power and group self-insurance, with comprehensive insurance services and coverages tailored to meet the needs of local governments and their employees at competitive costs. Local officials govern these non-profit programs. Municipal members of the programs have a direct influence on their costs by being proactive in employee health, safety and loss control efforts with the help of the Association.

While MMA's services and programs are designed for municipalities and municipal officials, local citizens derive benefits from their town's membership – benefits that come from their town's access to legal and personnel advice, comprehensive training programs and cost-effective group insurance programs.

How does MMA fund its array of services and programs for municipalities?

Municipal members pay annual dues, based upon population and valuation, to receive MMA's core services like legal advice and training programs. Members in the various MMA and Health Trust group insurance programs pay contributions for coverage and services.

How does MMA determine the positions it takes on legislation or citizen initiatives?

MMA's legislative platforms, policies, and positions are developed by a 70-member Legislative Policy Committee (LPC), which is made up of two municipal officials from each of the state's 35 Senate Districts. The LPC representatives are elected to that position by the municipal officers within their Senate District.

How can I learn more about the Maine Municipal Association?

Visit the MMA website - www.memum.org - for more information and to learn about the services and programs MMA offers Maine's cities and towns.

Independent Auditors' Report

Board of Selectmen
Town of Woolwich
13 Nequasset Road
Woolwich, Maine 04579

We have audited the accompanying general purpose financial statements of the Town of Woolwich, as of and for the years ended June 30, 2008 and 2007, which collectively comprise the Town's basic financial statements. These financial statements are the responsibility of the Town of Woolwich's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Town of Woolwich as of June 30, 2008 and 2007, and the respective changes in financial position and cash flows, for the years then ended in conformity with accounting principles generally accepted in the United States of America.

The *Management's Discussion and Analysis* and budgetary comparison information on Schedule A-1 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Woolwich's basic financial statements. The introductory section, combining and

individual nonmajor fund financial statements, and statistical tables are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section and statistical tables have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

WILLIAM H. BREWER

October 1, 2008

**TOWN OF WOOLWICH
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)
FISCAL YEAR JULY 1, 2007 THROUGH JUNE 30, 2008**

As management of the Town of Woolwich, I present this narrative to provide you with an overview and analysis of our financial statements for the fiscal year July 1, 2007 through June 30, 2008. This is the Town of Woolwich's fifth year of implementation of Statement No. 34 of the Governmental Accounting Standards Board (GASB). I encourage readers to consider the information presented here in conjunction with the basic financial statements to enhance their understanding of the Town of Woolwich's financial performance.

Financial Highlights

1. Total assets of the Town of Woolwich exceeded its liabilities by \$4,008,714.
2. The Town's total ending fund balance for all governmental funds combined was \$1,737,602 on June 30, 2008.
3. The Undesignated Unreserved Fund Balance (Surplus) is \$911,418 on June 30, 2008. This is an increase of \$281,147 from the previous fiscal year.

Overview of the Financial Statement

The Town of Woolwich's basic financial statements are comprised of four components:

1. Government-wide financial statements
2. Fund financial statements

3. Notes to the financial statements
4. The schedules provide supplemental information to the basic statements provided

Government-wide Financial Statements: The government-wide financial statements are designed to provide readers with a broad overview of the Town of Woolwich's finances in a manner similar to a private sector business.

The *statement of net assets* presents information on all of the Town of Woolwich's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the Town of Woolwich's financial position is improving or deteriorating.

The *statement of activities* presents information showing how the Town of Woolwich's net assets changed during the fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in the statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Town of Woolwich that are principally supported by taxes and intergovernmental revenues (governmental activities). The Town of Woolwich's governmental activities include general government, protection (fire, street lighting), Highways and Bridges (highway, winter maintenance, road construction and paving), Interest and Debt Service, Education assessment, county assessment, Health and Welfare, and Unclassified.

The Town of Woolwich currently reports the School Nutrition Program as a business-type activity. Net assets increased \$14,117 from 2007 to 2008. This was due to an increase in subsidy, donated commodities and town allocation. Activity for the School nutrition program is found on Exhibits A, G and H.

Fund Financial Statements.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Woolwich, like other state and local governments, uses fund accounting to insure and demonstrate compliance with finance related legal requirements. All of the funds of the Town of Woolwich can be divided

into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources, as well on balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a governments near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of any near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The government funds financial statements are included in the audit that follows.

Fiduciary funds are used to account for moneys held for the benefit of parties outside the Town of Woolwich. Fiduciary funds are *not* included in the government-wide financial statements because the resources of those funds are *not* available to support the Town of Woolwich's operational programs.

These funds are restricted for the student activities fund and the cemetery trust funds. The fiduciary funds financial statement is included in the audit that follows on Exhibit I and Schedule A-12.

Notes to the financial statements: the notes provide additional information that is essential to a full understanding of the data provided and are included in the audit that follows.

Other Information: the combining statements are presented immediately following the notes to the financial statements and are included in the audit that follows.

TOWN OF WOOLWICH FINANCIAL ANALYSIS

Statement of Net Assets. As stated earlier, net assets may serve over time as a useful indicator of a government's financial position.

Financial Analysis of the Government's Funds. The Town of Woolwich uses fund accounting to segregate specific types of funds and demonstrate compliance with finance related legal requirements. Town of Woolwich fund balances are included in the audit that follows.

Government funds: The focus of the Town of Woolwich governmental funds is to provide information on fiscal activity and balances of available resources.

The *general fund* balance started at \$630,271 on July 1st, unexpended funds lapsing to surplus totaled \$741,493 and a reduction in funds carried forward of \$1,620 to 2008/2009. Town meetings withdrawal of \$442,961 and an increase in deferred tax revenue of \$15765 decreased surplus to leave a balance of \$911,418 at June 30, 2008.

Analysis of the Budget. The Board of Selectmen serving in there primary role as the financial overseers of the community, met in various workshop sessions starting in January of 2007 to consider and review the budget for fiscal year 2008. After a full line item review of the budget - a final budget was adopted by the Board of Selectmen and recommended its passage at the annual Town Meeting on the first Wednesday in May. Town Meeting approved the proposed budget that was presented by the Board of Selectmen for fiscal year 2008.

Budgets and Budgetary Accounting. The following is a comparison of the actual expenditures for 2003-2008:

	2003	2004	2005	2006	2007	2008	2008
	Actual	Actual	Actual	Actual	Actual	Budget	Actual
Office Help	6,099			9,008	9,453	5,000	3,006
Compensatory Time	3,000		2,600	1,130	1,470	2,400	1,143
Town Officers	29,842	17,522	30,972	25,299	24,509	19,000	31,351
Tax Collector/Treas	31,175	31,799	33,280	32,341	33,083	34,075	32,056
Town Administrator	31,175	31,799	32,435	37,435	38,183	39,328	39,328
Clerical Assistant	23,641	22,212	21,146	25,900	24,815	16,390	16,390
Codes Officer	15,885	16,429	17,380	36,036	38,280	38,347	33,885
Health Insurance	12,431	14,214	18,607	20,476	24,282	17,000	13,831
Social Security	13,802	13,276	17,709	15,610	17,724	16,551	15,375
Workers Comp.	3,250	3,410	7,253	7,383	7,368	8,000	5,841
Unemployment Comp.	851	780	650	2,191	1,757	4,000	334
Auditor	6,100	6,200	6,000	8,000	8,000	8,200	8,200

Town Report	4,352	4,168	4,188	4,314	9,313	4,580	3,050
Contingency Fund	6,968	3,860	8,140	6,620	5,444	9,000	4,309
Air Boat Insurance			2,500	2,500	1,074		
Insurance	13,130	14,139	14,237	12,394	13,800	14,000	13,939
Litigation	9,966	10,015	11,321	2,967	1,844	12,000	3,421
Board of Appeals	85		61				
Conservation Comm.	460	1,309	1,990	1,742	324	500	273
Comprehensive Plan	134	450		73	354		
Economic Develop.							
Planning Board	567	3,040	733	743	429	1,000	795
Old Town House	195			15	500	500	
Plant Operations	16,032	23,374	20,271	29,326	33,089	34,575	32,766
Municipal Build Fund	2,198			23,640	12,471	7,420	7,420
Maine Municip. Assn.	2,870	2,951	3,043	3,119	3,119	3,119	3,119
Assessing Agent	12,550	15,250	16,800	16,800	17,350	18,000	17,950
Office Operations	23,078	36,719	47,066	27,427	32,745	33,263	27,766
Computer Replace	6,181		500	500	500	500	500
Property Tax Maps	2,800	800	850			1,000	
Cable TV Committee		70	171		3,410		
Historic Preservation		1,249	1,200	1,200		1,400	1,400
Tax Equalization			138,083	23,417			
MidCoast Bus. Devel.			4,215	4,215	4,215	4,215	4,215
County Tax	355,858	339,365	409,466	462,163	686,314	553,324	553,324
Roads & Bridges	50,652	47,290	62,249	62,166	57,468	60,000	70,125
Old Meadow Subdiv							
Snow Removal	199,437	204,202	207,579	297,500	316,860	332,835	332,835
Tar Account	124,271	137,232	170,233	129,443	166,480	75,000	141,713
Street Signs	554	1,992	528	2,116	1,332	2,000	3,128
Generator	736	1,000	3,370	2,300	2,300	1,500	3,828
Fire Hose/Tower	1,175	870	6,773	440	967		
Animal Control	4,439	6,020	10,881	5,927	5,764	4,728	6,134
Health Officer Cont			537	472	1,846	1,700	1,500
Emergency Management	5,410	118		6,445	8,079	1,000	69
Fire Department	63,557	68,539	67,979	62,103	73,157	76,215	76,086
Fire Dept Innocul.	993	1,195	590	1,000	193	1,500	1,158
Dry Hydrants							
Hydrants	20,164	20,164	18,307	20,164	20,411	23,540	24,495
Fire Dept Grants				71,772	18,000		
Fire Dept Hose				1,187	1,074	1,500	1,546
Street Lights	3,625	3,386	3,304	3,667	3,833	4,032	4,020
E911	51	42	33				
Fire Clothing	5,496	3,158	5,500	5,453	5,117	5,500	3,433
Air Packs	915	5,296	4,200	526	1,695	1,500	1,531
Vehicle Replace.		74,806		20,136	34,600	25,000	25,000
Fire Dept Computer	535	454	804	87	421	800	800
Fire Dept Gift	5,640			996			
Ambulance	21,570	35,786	38,817	3,500	3,500	2,500	
Septic Systems							
Solid Waste	147,857	149,000	136,608	192,351	171,417	176,772	176,805
Sanitary Landfill	7,814	7,180	11,025	7,271	9,571	10,440	5,690

General Assistance	1,220	7,643	4,646	1,677	2,290	5,000	761
Fishway	1,190				12		
First Responders	4,801	3,594	32,918	27,747	15,860	22,500	18,724
PEAS			22,500				
Patten Free Lib.	27,285	31,753	31,753	40,043	41,392	42,431	42,431
Right of Way Grant							
Miscel. Donations	11,293	15,565	15,965	17,365	18,450	17,250	17,250
Cemeteries	1,391	1,233	750	780	431		
Nequasset Church	259	259	211	2,324	1,841		
Shellfish	3,657	4,290	3,826	4,650	3,900		
Nequasset Trail Brk	300	400	400	400	400	400	400
Recreation Comm.	2,076	3,092	3,210	1,914	17,196	1,500	3,521
Animal Shelter	3,232	3,297	3,232	3,232	3,465	3,232	3,232
Veterans Monument	3,057	1,001	27	1,584	2,370	2,500	1,978
Town Clock							

The Mill Rate History for the Town of Woolwich is as follows:

2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
13.80	14.10	14.65	16.80	10.35	10.90	12.05

Capital Asset and Debt Administration. These assets include streets, land, buildings, vehicles, and equipment.

The Town of Woolwich has established and maintained the following capital reserve accounts for the purpose of contributing to the replacement and/or acquisition of new assets providing public services to our community. These were the balances at the end of the fiscal years.

	<u>2007</u>	<u>2008</u>
1. Building Reserve	\$ 17,969	\$ 26,227
2. Fire Truck Reserve	\$ 85,884	\$ 31,511
3. School Reserve	\$150,233	\$ 78,892
4. Old Town House	\$ 9,646	\$ 10,319
5. Septic Reserve	\$ 13,283	\$ 13,832
6. Generator Reserve	\$ 5,407	\$ 6,393
7. Computer System	\$ 1,356	\$ 1,392

The Fire Department purchased a new Intruder II pumper/tanker fire truck in FY08 for \$273,359 which was a discounted amount for paying up front. The truck was funded as per a vote at the May 2007 town meeting. Monies were used from the Fire Truck Reserve account, PEAS account and the Fire Dept Gift account. The legislative body at town meeting approved the borrowing of up to \$175,000. The actual amount borrowed was \$162,487. The truck was put into service in February of 2008.

Long Term Debt: The Town of Woolwich's long-term debt outstanding at fiscal year end totals \$158,702, an increase of \$57,535 from fiscal year 2007. In the current year the town approved borrowing up to \$175,000, over the term of five years, to fund a new fire truck, as noted above the actual amount borrowed was \$162,487. Detailed information of the Town of Woolwich's various outstanding long term debts can be viewed in Note D. Maine Statutes limit the amount of general obligation debt a municipality may issue to 15 percent of the Total State Town Valuation. We are well below our debt limit. As of July 1, 2008 the town will be divesting itself of the School debt due to the creation of the new Maine Regional School Unit #1. The RSU will be assuming the debt of all former School Union 47 towns that joined the RSU.

Currently Known Facts and Information. As of July 1, 2008 the Town of Woolwich joined Regional School Unit #1. In preparation for the conversion the School paid all of the teachers' summer salaries as of June 30, 2008. The Town is going to use the \$442,451 remaining in carryforward balance to offset appropriation for RSU #1 in the 2008/2009 fiscal year.

Request for Information. This financial report is designed to provide a general overview of the Town of Woolwich's finances for all those with an interest in the government finances. Questions and/or requests for additional information concerning these financial reports can be addressed to Town Administrator, 13 Nequasset Road, Woolwich, Maine 04579, telephone 207-442-7094.

Respectfully submitted,
LYNETTE EASTMAN
Town Administrator

Exhibit A

**TOWN OF WOOLWICH
STATEMENTS OF NET ASSETS
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007**

	GOVERN'TAL ACTIVITIES	BUSINESS- TYPE ACTIVITIES	2008 TOTAL	2007 TOTAL
ASSETS				
CURRENT ASSETS:				
Cash (Note B)	1,417,807.78	8,190.54	1,425,998.32	1,234,390.47
Accts Receivable (Note C)	7,860.10	2,319.06	10,179.16	57,633.65
Taxes Receivable	197,004.28		197,004.28	171,179.51
Tax Liens	41,296.90		41,296.90	31,864.74
Investments (Note B)	283,685.60		283,685.60	271,432.32
Inventory (Note Q)		2,737.87	2,737.87	4,510.25
Prepaid Expenses	1,500.00		1,500.00	
Due From Other Funds	84,419.38		84,419.38	89,019.45
Total Current Assets	<u>2,033,574.04</u>	<u>13,247.47</u>	<u>2,046,821.51</u>	<u>1,860,030.39</u>
PROPERTY, PLANT, AND EQUIPMENT (NOTE L):				
Land and Improvements	294,495.00	-	294,495.00	294,495.00
Buildings	2,140,483.00		2,140,483.00	2,035,062.51
Equipment	1,050,949.00		1,050,949.00	776,330.70
Infrastructure	<u>2,780,642.00</u>		<u>2,780,642.00</u>	<u>2,655,642.00</u>
Total Property, Plant, and Equipment	6,266,569.00	-	6,266,569.00	5,761,530.21
Less: Accumulated Depreciation	<u>(3,774,639.00)</u>		<u>(3,774,639.00)</u>	<u>(3,523,283.00)</u>
Net Property, Plant, and Equipment	<u>2,491,930.00</u>	<u>-</u>	<u>2,491,930.00</u>	<u>2,238,247.21</u>
Total Assets	<u>4,525,504.04</u>	<u>13,247.47</u>	<u>4,538,751.51</u>	<u>4,098,277.60</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES:				
Notes Payable (Note D)	75,363.60	-	75,363.60	42,141.10
Accounts Payable - Trade	69,666.72		69,666.72	15,828.16
Due To Other Funds	84,419.38		84,419.38	101,937.40
Accrued Wages (Note M)				273,554.53
Deferred Tax Revenue (Note H)	138,478.90		138,478.90	122,713.22
Deferred Revenue (Note G)	<u>3,406.74</u>		<u>3,406.74</u>	<u>4,344.83</u>
Total Current Liabilities	371,335.34	-	371,335.34	560,519.24

LONG-TERM LIABILITIES:

Notes Payable -

Net of Current

Portion (Note D)	158,701.76		158,701.76	101,166.99
Total Liabilities	530,037.10	-	530,037.10	661,686.23

NET ASSETS:

Invested in Capital Assets,

Net of Related Debt 2,257,864.64 - 2,257,864.64 2,094,939.12

Restricted for:

Capital Projects 168,564.46 168,564.46 283,779.58

Other Purposes 657,619.87 657,619.87 428,471.02

Unrestricted 911,417.97 13,247.47 924,665.44 629,401.65

Total Net Assets 3,995,466.94 13,247.47 4,008,714.41 3,436,591.37

Total Liabilities and

Net Assets 4,525,504.04 13,247.47 4,538,751.51 4,098,277.60

The accompanying notes are an integral part of the financial statements

Exhibit B

**TOWN OF WOOLWICH
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007**

FUNCTIONS/PROGRAMS	PROGRAM REVENUES				NET (EXPENSE) REVENUE AND CHANGE IN NET ASSETS			
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS & CON- TRIBUTIONS	CAPITAL GRANTS & CON- TRIBUTIONS	GOVERN- MENTAL ACTIVITIES	BUSINESS- TYPE ACTIVITIES	2008 TOTAL	2007 TOTAL
Primary Government:								
Governmental Activities:								
General Government	338,341.79	81,460.63	-	-	(256,881.16)	-	(256,881.16)	(331,522.99)
Health and Welfare	209,612.39	6,895.67			(202,716.72)		(202,716.72)	(201,833.71)
Highways and Bridges	520,857.68	491.00	74,765.00		(445,601.68)		(445,601.68)	(418,345.16)
Education	4,374,795.72		2,053,462.45		(2,321,333.27)		(2,321,333.27)	(2,383,435.86)
Intergovernmental on								
Behalf Payments	320,278.41		320,278.41					
County Tax Assessment	553,324.00				(553,324.00)		(553,324.00)	(686,313.86)
Public Safety	218,206.14	4,540.57			(213,665.57)		(213,665.57)	(122,327.05)
Unclassified	103,666.79	26,752.48			(76,914.31)		(76,914.31)	(71,116.66)
Total Gov'tal Activities	6,639,082.92	120,140.35	2,448,505.86	-	(4,070,436.71)	-	(4,070,436.71)	(4,214,895.29)
Business-Type Activities:								
School Food Service	131,597.83	50,719.27	37,272.63			(43,605.93)	(43,605.93)	(27,293.65)
Total Primary Government	6,770,680.75	170,859.62	2,485,778.49	-	(4,070,436.71)	(43,605.93)	(4,114,042.64)	(4,242,188.94)

General Revenues:

Property Taxes	3,782,313.13	57,722.90	3,840,036.03	3,407,616.98
Homestead Reimbursement	62,269.00		62,269.00	56,055.00
Excise Taxes	517,942.01		517,942.01	523,099.90
Intergovernmental	195,759.43		195,759.43	171,171.89
Interest & Investment Earnings	70,159.21		70,159.21	75,111.18
Total General Revenues	4,628,442.78	57,722.90	4,686,165.68	4,233,054.95
Changes in Net Assets	558,006.07	14,116.97	572,123.04	(9,133.99)
Net Assets (Deficit), July 1	3,437,460.87	(869.50)	3,436,591.37	3,445,725.36
Net Assets, June 30	3,995,466.94	13,247.47	4,008,714.41	3,436,591.37

The accompanying notes are an integral part of the financial statements

Exhibit C

TOWN OF WOOLWICH
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCE
TO NET ASSETS OF GOVERNMENTAL ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

	2008	2007
GOVERNMENTAL FUND BALANCES:		
Unrestricted (Schedule A-3)	911,417.97	630,271.15
Restricted:		
Capital Projects (Schedule A-13)	168,564.46	283,779.58
Other (Schedule A-4)	657,619.87	702,025.55
Total Governmental Fund Balances (Exhibit E)	1,737,602.30	1,616,076.28

Amounts reported for governmental activities in the
Statements of Net Assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds	2,491,930.00	2,238,247.21
Notes payable are not due and payable in the current period and therefore are not reported in the funds	(234,065.36)	(143,308.09)
Teacher wages are accrued when earned not when paid and are reported in the funds (Note M)		(273,554.53)
Net Assets of Governmental Activities (Exh. A)	3,995,466.94	3,437,460.87

The accompanying notes are an integral part of the financial statements

Exhibit D

**TOWN OF WOOLWICH
RECONCILIATION OF THE STATEMENTS OF REVENUES,
EXPENDITURES, AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007**

	<u>2008</u>	<u>2007</u>
Net Change in Fund Balances -		
Total Governmental Funds (Exhibit F)	121,526.02	(101,682.09)
Amounts reported for governmental activities in the Statements of Activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the Statements of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceed depreciation.		
	253,682.79	190,719.00
Repayment of debt is an expenditure in the governmental funds, but the repayment reduces liabilities in the Statements of Net Assets.		
	71,729.73	103,528.50
The change in accrual for accrued wages is not recorded in the governmental fund statements.		
	273,554.53	(18,670.98)
Governmental Funds report loan proceeds as revenue but in the Statements of Net Assets it is shown as an increase in liabilities.		
	<u>(162,487.00)</u>	<u>(187,000.00)</u>
Changes in Net Assets of Governmental Activities	<u>558,006.07</u>	<u>(13,105.57)</u>

The accompanying notes are an integral part of the financial statements

Exhibit E

TOWN OF WOOLWICH
BALANCE SHEETS - GOVERNMENTAL FUNDS
JUNE 30, 2008 AND 2007

	<u>GOVERNMENTAL FUND TYPES</u>		2008	2007
	<u>GENERAL</u>	<u>CAPITAL PROJECTS</u>	<u>TOTAL</u>	<u>TOTAL</u>
ASSETS:				
Cash (Note B)	1,181,263.94	236,543.84	1,417,807.78	1,227,930.53
Taxes Receivable	197,004.28		197,004.28	171,179.51
Tax Liens	41,296.90		41,296.90	31,864.74
Accts Receivable (Note C)	7,860.10		7,860.10	56,555.39
Due From Other Funds				
(Note K)	76,199.38	8,220.00	84,419.38	89,019.45
Investment (Note B)	283,685.60		283,685.60	271,432.32
Prepaid Expense	1,500.00		1,500.00	
Total Assets	<u>1,788,810.20</u>	<u>244,763.84</u>	<u>2,033,574.04</u>	<u>1,847,981.94</u>
LIABILITIES, RESERVES, AND FUND EQUITY:				
Liabilities:				
Accounts Payable	69,666.72	-	69,666.72	15,828.16
Due To Other Funds	8,220.00	76,199.38	84,419.38	89,019.45
Total Liabilities	<u>77,886.72</u>	<u>76,199.38</u>	<u>154,086.10</u>	<u>104,847.61</u>
Reserves:				
Deferred Revenue (Note G)	3,406.74	-	3,406.74	4,344.83
Deferred Tax Revenue				
(Note H)	138,478.90		138,478.90	122,713.22
Total Reserves	<u>141,885.64</u>	<u>-</u>	<u>141,885.64</u>	<u>127,058.05</u>
Fund Equity:				
Reserve for Capital Projects	-	168,564.46	168,564.46	283,779.58
Designated for Subsequent Years'				
Expenditure (Note F)	657,619.87		657,619.87	702,025.55
Undesignated	911,417.97		911,417.97	630,271.15
Total Fund Equity	<u>1,569,037.84</u>	<u>168,564.46</u>	<u>1,737,602.30</u>	<u>1,616,076.28</u>
Total Liabilities, Reserves, and				
Fund Equity	<u>1,788,810.20</u>	<u>244,763.84</u>	<u>2,033,574.04</u>	<u>1,847,981.94</u>

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH Exhibit F
STATEMENTS OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007
GOVERNMENTAL FUNDS

	GENERAL	CAPITAL PROJECTS	2008 TOTAL	2007 TOTAL
REVENUES:				
Intergovernmental Revenue	195,759.43	-	195,759.43	171,171.89
Homestead Reimbursement	62,269.00		62,269.00	56,055.00
Property Taxes	3,782,313.13		3,782,313.13	3,376,351.75
Excise Tax	517,942.01		517,942.01	523,099.90
Education	2,053,462.45		2,053,462.45	2,051,204.77
General Government	81,460.63		81,460.63	63,223.17
Protection	4,540.57		4,540.57	32,416.31
Health and Welfare	6,895.67		6,895.67	2,662.65
Interest	61,286.70	8,872.51	70,159.21	75,111.18
Highways and Bridges	75,256.00		75,256.00	104,385.01
Unclassified	26,752.48		26,752.48	18,327.80
Intergovernmental on Behalf Payments (Note I)	320,278.41		320,278.41	333,395.73
Total Revenues	7,188,216.48	8,872.51	7,197,088.99	6,807,405.16
EXPENDITURES:				
Education	4,702,447.60	-	4,702,447.60	4,633,914.89
General Government	325,866.36		325,866.36	389,001.84
Highways and Bridges	553,490.68		553,490.68	558,880.17
Protection	128,234.50		128,234.50	154,339.36
Health and Welfare	209,612.39		209,612.39	204,496.36
Unclassified	103,666.79		103,666.79	89,444.46
Special Assessments	553,324.00		553,324.00	686,313.86
Maine State Retirement on Behalf Payments	320,278.41		320,278.41	333,395.73
Fire Truck Loan	37,209.37		37,209.37	4,539.32
School Loan	30,560.87		30,560.87	41,761.26
Fire Truck Purchase	273,359.00		273,359.00	
Total Expenditures	7,238,049.97	-	7,238,049.97	7,096,087.25
Excess of Revenues Over (Under) Expenditures	(49,833.49)	8,872.51	(40,960.98)	(288,682.09)
OTHER FINANCING SOURCES (USES):				
Operating Transfers - In	157,307.63	33,220.00	190,527.63	165,922.37
Operating Transfers - Out	(33,220.00)	(157,307.63)	(190,527.63)	(165,922.37)
Loan Proceeds	162,487.00		162,487.00	187,000.00
Total Other Financing Sources (Uses)	286,574.63	(124,087.63)	162,487.00	187,000.00
Excess of Revenues and Other Sources Over (Under) Expenditures & Other Uses	236,741.14	(115,215.12)	121,526.02	(101,682.09)
Fund Balance, July 1	1,332,296.70	283,779.58	1,616,076.28	1,717,758.37
Fund Balance, June 30	1,569,037.84	168,564.46	1,737,602.30	1,616,076.28

The accompanying notes are an integral part of the financial statements

Exhibit G

TOWN OF WOOLWICH
CHANGES IN NET ASSETS - SCHOOL NUTRITION PROGRAM
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

REVENUES:	2008	2007
Daily Sales	50,719.27	54,011.91
School Nutrition Subsidy	30,824.94	21,112.15
Donated Commodities (Note N)	6,447.69	5,611.88
Town Allocation	44,804.95	31,265.23
Total Revenues	132,796.85	112,001.17
EXPENDITURES:		
Salaries	59,229.76	53,179.78
Benefits and Payroll Taxes	4,584.91	4,117.43
Supplies	17,082.70	5,410.80
Food (Note N)	49,698.57	43,824.58
Professional Fees	850.00	850.00
Equipment and Maintenance	128.85	477.00
Miscellaneous	23.04	170.00
Total Expenditures	131,597.83	108,029.59
Net Income	1,199.02	3,971.58
Net Assets (Deficit), July 1	(869.50)	(4,841.08)
Contribution to Capital	12,917.95	
Net Assets (Deficit), June 30	13,247.47	(869.50)

Exhibit H

STATEMENTS OF CASH FLOWS
PROPRIETARY FUND - SCHOOL NUTRITION PROGRAM
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

	2008	2007
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from Users	50,719.27	54,058.16
Receipts from the State	30,050.94	23,907.47
Receipts from Local Assessments	44,804.95	31,265.23
Payments to Employees	(59,229.76)	(53,179.78)
Payments to Vendors	(64,614.80)	(54,516.01)
Net Cash Provided by Operating Activities	1,730.60	1,535.07
Increase in Cash	1,730.60	1,535.07
Cash Balance, July 1	6,459.94	4,924.87
Cash Balance, June 30	8,190.54	6,459.94
Non-Cash Expenditures Received from Department of Agriculture	6,447.69	5,611.88

The accompanying notes are an integral part of the financial statements

Exhibit I

TOWN OF WOOLWICH
STATEMENTS OF FIDUCIARY NET ASSETS - AGENCY FUNDS
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

	NONEXPEN- DABLE TRUST FUNDS	STUDENT ACTIVITIES	2008 TOTAL	2007 TOTAL
ASSETS				
ASSETS:				
Cash (Note B)	13,317.37	79,568.96	92,886.33	86,329.06
LIABILITIES AND FUND BALANCES				
LIABILITIES:				
Accounts Payable	-	79,568.96	79,568.96	73,030.40
FUND BALANCES:				
Restricted for Principal	10,256.68	-	10,256.68	10,256.68
Unrestricted	3,060.69		3,060.69	3,041.98
Total Fund Balances	13,317.37	-	13,317.37	13,298.66
Total Liabilities and Fund Balances	13,317.37	79,568.96	92,886.33	86,329.06

The accompanying notes are an integral part of the financial statements

Exhibit J

TOWN OF WOOLWICH
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN
FUND BALANCE - FIDUCIARY FUND TYPE - NONEXPENDABLE
TRUST FUNDS - CEMETERY TRUST FUNDS
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

	2008	2007
REVENUES:		
Interest	405.68	411.83
Contributions		25.00
Total Revenues	405.68	436.83
EXPENSE:		
Cemetery Maintenance	386.97	329.63
Net Income	18.71	107.20
Fund Balance, July 1	13,298.66	13,191.46
Fund Balance, June 30	13,317.37	13,298.66

Exhibit K

STATEMENTS OF CASH FLOWS
FIDUCIARY FUND TYPE - NONEXPENDABLE TRUST FUNDS
CEMETERY TRUST FUNDS
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

	2008	2007
CASH FLOWS FROM OPERATING ACTIVITIES:		
Interest Income	405.68	411.83
Contributions		525.00
Withdrawals	(386.97)	(648.09)
Cash Flows Provided by Operating Activities	18.71	288.74
Increase in Cash	18.71	288.74
Cash Balance, July 1	13,298.66	13,009.92
Cash Balance, June 30	13,317.37	13,298.66

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2008

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of the Town of Woolwich conform to generally accepted accounting principles as applicable to governmental units.

1. Financial Reporting Entity

The Town of Woolwich was incorporated in 1759. The Town operates under a town meeting form of government.

In evaluating the Town of Woolwich as a reporting entity, management has addressed all potential component units. The primary criteria for including a component reporting entity are the exercise of financial accountability by the Town of Woolwich's municipal officials.

The Town's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is responsible for establishing Generally Accepted Accounting Principles (GAAP) for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. The more significant accounting policies established in GAAP are used by the Town as discussed below.

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Certain significant changes in the Statement include the following:

- 1.) The financial statements now include:
 - A Management's Discussion and Analysis (MD&A) section providing an analysis of the Town's overall financial position and results of operations.
 - Financial statements prepared using full accrual accounting for all of the Town's activities, including infrastructure (roads, bridges, etc.).
- 2.) A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements (including notes to financial statements).

2. Basic Financial Statements - Government-Wide Statements

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as governmental. The Town's fire protection, recreation, public works, and general administrative services are classified as governmental activities.

In the government-wide Statements of Net Assets, the governmental column is presented on a consolidated basis by column, and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net assets are reported in

three parts – invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The Town first utilizes restricted resources to finance qualifying activities.

The government-wide Statements of Activities reports both the gross and net cost of each of the Town's functions and business-type activities (fire, public works, administrative, etc.). The functions are also supported by general government revenues (property, certain intergovernmental revenues, fines, permits, and charges, etc.). The Statements of Activities reduces gross expenses (including depreciation) by related program revenues, and operating and capital grants. Program revenues must be directly associated with the function (fire, public works, etc.). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs (by function or business-type activity) are normally covered by general revenue (property, intergovernmental revenues, interest income, etc.).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net assets resulting from the current year's activities.

3. Basic Financial Statements - Fund Financial Statements

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the Town:

a. Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Town:

1. General Fund:

General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Fiduciary Funds:

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Town programs. The reporting focus is on net assets and changes in net assets and are reported using accounting principles similar to proprietary funds.

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column. GASB No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues, or expenditures/expenses of either fund category) for the determination of major funds.

The Town's fiduciary funds are presented in the fiduciary fund financial statements. Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

3. Proprietary Fund:

The Proprietary Fund is the fund used to account for all financial resources relating to the school nutrition program. The generally accepted accounting principles applicable are those similar to business in the private sector.

4. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied:

a. Accrual:

Governmental activities in the government-wide financial statements and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

b. Modified Accrual:

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

5. Financial Statement Amounts

a. Cash and Cash Equivalents:

The Town has defined cash and cash equivalents to include cash on hand, demand deposits, and cash with fiscal agent. Statutes authorize the Treasurer of the Town, as directed by the municipal officers, to invest all municipal funds, including reserve and trust funds, to the extent that the terms of the instrument, order, or article creating the fund do not prohibit the investment, in financial institutions as described in Section 5706 MRSA and securities as described in Section 5711 through 5717 MRSA.

b. Investments:

Investments, including deferred compensation and pension funds, are stated at fair value (quoted market price or the best available estimate).

c. Capital Assets:

Capital assets purchased or acquired with an original cost of \$1,000.00 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	20-50 Years
Machinery and Equipment	5-10 Years
Improvements	10-20 Years
Other Infrastructure	10-50 Years

GASB No. 34 requires the Town to report and depreciate new infrastructure

assets effective with the beginning of the current year. Infrastructure assets include roads, bridges, traffic signals, etc.

d. Revenues:

Substantially all governmental fund revenues are accrued. Property taxes are billed and collected within the same period in which the taxes are levied. In applying GASB No. 33 to grant revenues, the provider recognizes liabilities and expenses and the recipient recognizes receivables and revenue when the applicable eligibility requirements, including time requirements, are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

e. Expenditures:

Expenditures are recognized when the related fund liability is incurred. Inventory costs are reported in the period when inventory items are used, rather than in the period purchased.

f. Compensated Absences:

The Town accrues accumulated unpaid vacation and sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee. The noncurrent portion (the amount estimated to be used in subsequent fiscal years) for governmental funds is maintained separately and represents a reconciling item between the fund and government-wide presentations.

g. Use of Estimates:

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE B - CASH AND INVESTMENTS:

Cash

The Town’s cash is categorized to give an indication of the level of risk assumed by the Town at year-end. These Categories are defined as follows:

Category #1 - Insured or collateralized with securities held by the Town or by its agent in the Town’s name.

Category #2 - Collateralized with securities held by the pledging financial institution’s trust department or agent in the Town’s name.

Category #3 - Uncollateralized (This includes any bank balance that is collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the Town’s name).

ACCT TYPE	CARRYING AMOUNT	BANK BALANCE	CATEGORY		
			#1	#2	#3
Interest Bearing					
Accounts	\$1,402,961.51	\$1,477,135.02	\$252,740.63	\$1,165,441.95	\$58,952.44
Non-Interest					
Bearing Accts	40,000.00	40,000.00	40,000.00		
	\$1,442,961.51	\$1,517,135.02	\$292,740.63	\$1,165,441.95	\$58,952.44

Investments

The Town's investments are categorized to give an indication of the level of risk assumed by the Town at year-end. These categories are defined as follows:

Category #1 - Investments that are insured or registered, or securities held by the Town or its agent in the Town's name.

Category #2 - Uninsured and unregistered investments with securities held by the Counterparty's trust department or agent in the Town's name.

Category #3 - Uninsured and unregistered investments with securities held by the Counterparty, or by its trust department or agent but not in the Town's name.

INVESTMENT TYPE	CARRYING AMOUNT	FAIR VALUE	CATEGORY		
			#1	#2	#3
Money Market	\$27,441.91	\$27,411.91	\$ -	\$27,411.91	\$ -
Treasury Bonds	256,273.69	258,216.90	-	258,216.90	-
	<u>\$283,685.60</u>	<u>\$285,628.81</u>	<u>\$ -</u>	<u>\$285,628.81</u>	<u>\$ -</u>

NOTE C - ACCOUNTS RECEIVABLE:

Accounts Receivable consist of the following:

State Revenue Sharing	\$ 7,860.10
School Lunch State Subsidy	2,054.71
School Lunch Student Accounts	<u>264.35</u>
	<u>\$ 10,179.16</u>

NOTE D - LONG-TERM DEBT:

The following is a summary of note transactions for the Town for the year ended June 30, 2008:

	PRINCIPAL BALANCE			PRINCIPAL BALANCE
	JULY 1, '07	ADDITIONS	REDUCTIONS	JUNE 30, '08
Bath Savings Institution	\$107,826.90	\$ -	\$24,743.99	\$83,082.91
Bath Savings Institution	-	162,487.00	29,588.73	132,898.27
	<u>\$107,826.90</u>	<u>\$162,487.00</u>	<u>\$54,332.72</u>	<u>\$215,981.18</u>

Long Term Debt as of June 30, 2008 is as follows:

Bath Savings Institution - School Repairs

The note is dated August 1, 2006. Repayment is through five installments \$83,082.91 of \$44,761.49 with interest at 5.125%, however it was re-written November 1, 2007 to reflect an additional principal payment. The balance is through three installments installments of \$30,560.87 with interest at 5.125%.

The note is dated August 16, 2007. Repayment is through five installments of \$37,209.37 with interest at 4.69%.

132,898.27
\$215,981.18

The annual requirements to amortize notes payable as of June 30, 2008 are as follows:

YEAR ENDING

JUNE 30	PRINCIPAL	INTEREST	TOTAL
2009	\$ 57,279.32	\$ 10,490.92	\$ 67,770.24
2010	60,080.14	7,690.10	67,770.24
2011	63,079.20	4,752.06	67,831.26
2012	35,542.42	1,666.95	37,209.37
Total	<u>\$ 215,981.08</u>	<u>\$ 24,600.03</u>	<u>\$ 240,581.11</u>

NOTE E - GENERAL FUND BUDGET:

The Town operates on a net budget as compared with a gross budget. All revenues are not estimated, but are credited to the particular operating account. Certain revenues are dedicated for particular purposes by vote of the townspeople at the annual town meeting or at special town meetings.

NOTE F - DESIGNATED FOR SUBSEQUENT YEARS' EXPENDITURES:

Historically, the townspeople vote to carry certain departmental unexpended balances forward to the following year for expenditure. This is usually in lieu of additional appropriations in any particular account.

General Government	\$ 38,580.57
Education	464,418.97
Highways and Bridges	67,637.29
Protection	(15,731.09)
Health and Welfare	73,651.26
Unclassified	<u>29,062.87</u>
	<u>\$ 657,619.87</u>

NOTE G - DEFERRED REVENUE:

Deferred Revenue consists of the following:

Prepaid 08-09 Taxes	\$ 3,406.74
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NOTE H - REVENUE RECOGNITION - PROPERTY TAXES:

The Town's property tax for the current year was levied September 26, 2007 on the assessed value listed as of April 1, 2007 for all taxable real and personal property located in the Town. One half of the tax was due on October 1, 2007 and the remainder on April 1, 2008. Interest accrued at 12.00% commencing November 1, 2007 for the first half of tax due and again at May 1, 2008 on the balance due.

Tax liens are filed against delinquent real estate taxpayers after eight months but within one year of the original tax commitment. If the tax, interest, and costs have

not been paid eighteen months after the filing of a lien certificate then the lien is automatically foreclosed.

The National Council on Governmental Accounting (N.C.G.A.) Interpretation No. 3 requires that property tax revenue be recognized only to the extent it will be collected within sixty days following the year end. The deferred tax revenue shown on the balance sheet represents property taxes not expected to be collected within sixty days after the year end.

Property taxes are recognized when they become available. Available includes those taxes expected to be collected within sixty days after year end as stated above.

NOTE I - RETIREMENT PLAN:

Public school teachers contribute to the Maine State Retirement System ("System"), an agent multiple - employer public employee retirement system that acts as a common investment and administrative agent for public school teachers, state employees (except as members of the judiciary and legislature who are covered under the Judicial and Legislative Retirement Systems), and political subdivisions. All public school teachers participate in the Maine State Retirement System and, if vested with ten years of service prior to July 1993, are eligible for normal retirement upon attaining the age of sixty and after completing twenty-five or more years of creditable service. Vested participants are entitled to a retirement benefit equal to a fraction of the average final compensation multiplied by the years of membership service (discounted for early retirement). The System also provides death, disability, and health insurance benefits. These benefit provisions and all other requirements are established by state statute.

Teachers are required to contribute a portion of their annual salary to the System. The State of Maine contributes the remaining amounts necessary to fund the System, using the actuarial basis specified by statute. The covered payroll for teachers is approximately \$1,711,803.00. As required by Accounting Standards, the amounts paid on behalf of the School Department by the State of Maine has been recorded as an intergovernmental revenue and an expenditure which amounted to \$320,278.41. Information concerning pension benefit obligation for public teachers is available from the Maine State Retirement System.

NOTE J - LEASES/COMMITMENTS:

The School has a lease agreement, commencing September 23, 2004, for two portable classrooms. The principal amount of the lease is \$86,612.00; with interest at 3.95%. Repayment is through five annual installments of \$18,798.48. The School has a purchase option for \$1.00 at the end of the lease term.

On August 9, 2007, the School Department entered into an agreement, through West Bath School Dept., with BankNorth to finance the purchase of equipment. The principal amount of the lease is \$28,716.94, with interest at 4.120%. Repayment is through three annual installments of \$9,974.88.

As of June 30, 2008, requirements to amortize the leases are as follows:

FISCAL YEAR ENDING	TOTAL	INTEREST	PRINCIPAL
2009	\$ 28,773.36	\$ 1,426.81	\$ 27,346.55
2010	9,974.88	394.70	9,580.18
Total	<u>\$ 38,748.24</u>	<u>\$ 1,821.51</u>	<u>\$36,926.73</u>

NOTE K - INTERFUND RECEIVABLES AND PAYABLES:

Due To and Due From Other Funds consist of the following:

Due From General Fund to Capital Reserve \$84,419.38

NOTE L - PROPERTY, PLANT, AND EQUIPMENT:

The following is a summary of changes in fixed assets at June 30, 2008:

	BALANCE JULY 1, '07	ADDITIONS	BALANCE JUNE 30, '08
Land & Land Improvements	\$ 294,495.00	\$ -	\$ 294,495.00
Buildings	2,035,062.51	105,420.49	2,140,483.00
Equipment	776,330.70	274,618.30	1,050,949.00
Infrastructure	<u>2,655,642.00</u>	<u>125,000.00</u>	<u>2,780,642.00</u>
	\$ 5,761,530.21	\$ 505,038.79	\$ 6,266,569.00
Accumulated Depreciation	<u>(3,523,283.00)</u>	<u>(251,356.00)</u>	<u>(3,774,639.00)</u>
Net Property, Plant, and Equipment	<u>\$ 2,238,247.21</u>	<u>\$ 253,682.79</u>	<u>\$ 2,491,930.00</u>

Depreciation expenses for the period totaled \$251,356.00. These expenses were broken down as follows:

General Government	\$ 13,732.00
Education	62,906.00
Public Safety	82,351.00
Highways and Bridges	<u>92,367.00</u>
	<u>\$ 251,356.00</u>

NOTE M - TEACHERS' SUMMER SALARIES:

The Town of Woolwich School Department accounts and budgets for teachers' salaries on the cash basis. Since the teachers have provided all of the required services under their contracts as of June 30, 2008, generally accepted accounting principles require that the cost associated with those services be recorded during that period. The teachers summer salaries were not accrued but were paid at June 30, 2008 due to the school consolidation.

NOTE N - DONATED COMMODITIES:

The School Food Service Program received food with a value of \$6,447.69 from the U.S. Department of Agriculture during the year. This amount has been reflected in income and in food expenses.

NOTE O - RISK MANAGEMENT:

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. All significant losses are covered by commercial insurance. There has been no significant reduction in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

NOTE P - INTEREST COST INCURRED:

During the current year the Town incurred interest costs totaling \$14,838.89 which was charged as an expense to the education and protection accounts.

NOTE Q - INVENTORY:

Inventory in the Enterprise Fund is recorded at cost using the first-in, first-out method.

NOTE R - OVERLAPPING DEBT:

The Town of Woolwich is situated in Sagadahoc County and is therefore subject to annual assessment of its proportional share of county expenses. Long-term debt outstanding in Sagadahoc County, for which the Town of Woolwich would be proportionally responsible in the event the County defaulted, is approximately \$11,470,000.00 at June 30, 2008. The Town of Woolwich's share would be 7.82% of the debt, or \$896,954.00.

Schedule A-1

**TOWN OF WOOLWICH
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2008**

	<u>General Fund</u>	
	Original And Final	
	Budget	Actual
REVENUES:		
Intergovernmental Revenue	195,700.00	195,759.43
Homestead Reimbursement	62,341.88	62,269.00
Property Taxes	3,813,642.11	3,782,313.13
Excise Taxes		517,942.01
Education		2,053,462.45
Highways and Bridges	75,000.00	75,256.00
General Government		81,460.63
Protection		
Health and Welfare		4,540.57
Interest and Debt Service		6,895.67
Unclassified	1,600.00	61,286.70
Intergovernmental on Behalf Payments		26,752.48
		320,278.41
Total Revenues	4,148,283.99	7,188,216.48
EXPENDITURES:		
Education	2,601,563.00	4,702,447.60
General Government	365,893.00	325,866.36
Highways and Bridges	544,835.00	553,490.68
Protection	123,315.16	128,234.50
Health and Welfare	221,411.85	209,612.39
Unclassified	82,913.00	103,666.79
Special Assessments	553,324.00	553,324.00
Maine State Retirement on Behalf Payment		320,278.41
Fire Truck Loan		37,209.37
School Loan		30,560.87
Fire Truck Purchase	30,560.87	273,359.00
Total Expenditures	4,523,815.88	7,238,049.97
Excess of Expenditures Over Revenues	(375,531.89)	(49,833.49)
OTHER FINANCING SOURCES (USES):		
Operating Transfers - In	-	157,307.63
Operating Transfers - Out	(33,220.00)	(33,220.00)
Loan Proceeds		162,487.00
Total Other Financing Sources (Uses)	(33,220.00)	286,574.63
Excess of Revenues and Other Sources (Uses) Over (Under) Expenditures and Other Uses	(408,751.89)	236,741.14
Fund Balance, July 1, 2007	1,332,296.70	1,332,296.70
Fund Balance, June 30, 2008	923,544.81	1,569,037.84

TOWN OF WOOLWICH Schedule A-2
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED JUNE 30, 2008

Cash Balance, July 1, 2007		1,033,170.40
ADD: CASH RECEIPTS:		
Tax Collections:		
Current Year	3,614,328.24	
Prior Years	<u>151,998.25</u>	
Total Tax Collections		3,766,326.49
Fees Collected for the State		190,229.85
Departmental (Schedule A-4)		2,807,865.52
State Revenue Sharing		195,735.58
Prepaid Taxes		3,406.74
School Lunch		12,742.11
Homestead Reimbursement		62,269.00
Capital Reserve Receipts		81,108.25
Loan Proceeds Fire Truck		162,487.00
Accounts Receivable		<u>35,977.03</u>
Total Cash Receipts		<u>7,318,147.57</u>
Total Cash Available		8,351,317.97
LESS: CASH DISBURSEMENTS:		
Fees Remitted to the State		198,122.63
Departmental (Schedule A-4)		6,838,905.46
Due to Capital Reserve		89,019.45
Transfer to Capital Reserve		25,000.00
Cash Abatements		5,255.22
Prepaid Expenses		1,500.00
Investment Account		<u>12,251.27</u>
Total Cash Disbursements		<u>7,170,054.03</u>
Cash Balance, June 30, 2008 (Schedule A-6)		<u><u>1,181,263.94</u></u>

TOWN OF WOOLWICH Schedule A-3
STATEMENT OF CHANGES IN UNAPPROPRIATED SURPLUS
FOR THE YEAR ENDED JUNE 30, 2008

Undesignated Fund Balance, July 1, 2007		630,271.15
INCREASE:		
Operating Account Balances Lapsed (Schedule A-4)		<u>741,493.50</u>
Total		1,371,764.65
DECREASE:		
Appropriated at Town Meeting	442,961.00	
Prior Period - Shellfish Repairs	1,620.00	
Increase in Deferred Taxes	<u>15,765.68</u>	
		<u>460,346.68</u>
Undesignated Fund Balance, June 30, 2008		<u><u>911,417.97</u></u>

TOWN OF WOOLWICH
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2008

	Balance Forward	Appro- priations	Cash Receipts	Other Credits	Total	Cash Disbursed	Other Charges	Total	Lapsed Unexpended (Overdraft) Forward
GENERAL GOVERNMENT:									
Comp Time	-	2,400.00	-	-	2,400.00	1,143.28	-	1,143.28	1,256.72
Town Officers		29,350.00		176.50	29,526.50	29,526.50		29,526.50	
Tax Collector/Treasurer's Salary		34,075.00			34,075.00	32,056.03		32,056.03	2,018.97
Town Administrator		39,328.00			39,328.00	39,328.00		39,328.00	
Clerical Assistant		16,390.00			16,390.00	16,390.00		16,390.00	
Office Help		5,000.00	540.38		5,540.38	3,546.07		3,546.07	1,994.31
Code Enforcement		39,347.00			39,347.00	33,979.55		33,979.55	5,367.45
Employee Health Trust		17,000.00			17,000.00	13,848.51		13,848.51	3,151.49
Social Security		16,551.00			16,551.00	15,375.71		15,375.71	1,175.29
Workers' Compensation		8,000.00	1,636.00		9,636.00	7,477.82		7,477.82	2,158.18
Unemployment Compensation		4,000.00			4,000.00	334.18		334.18	3,665.82
Audit		8,200.00		300.00	8,500.00	8,500.00		8,500.00	
Town Report		4,580.00			4,580.00	3,050.00		3,050.00	530.00
Contingent		9,000.00	25.00		9,025.00	4,033.60	4,451.52	8,485.12	539.88
Insurance		14,000.00			14,000.00	13,939.00		13,939.00	61.00
Litigation Expense	20,000.00	12,000.00	500.00		32,500.00	3,421.23		3,421.23	19,078.77
Board of Appeals	100.00				100.00	99.79		99.79	0.21
Conservation Commission	175.69	500.00			675.69	273.04		273.04	402.65
Comprehensive Planning	7,815.59	10,000.00			17,815.59	2,051.91	967.07	3,018.98	14,796.61
Planning Board	500.00	1,000.00	1,500.00		3,000.00	794.62		794.62	2,205.38
Municipal Building Operations		34,575.00	996.80		35,571.80	32,665.00	898.05	33,563.05	2,008.75
Municipal Building Reserve Fund		7,420.00			7,420.00		7,420.00		
Cable TV Fund			20,643.42		20,643.42		1,200.00	1,200.00	19,443.42
Excise Taxes - Autos			517,942.01		517,942.01	1,134.71		1,134.71	516,807.30
Town and Clerk Fees			16,058.25		16,058.25	810.46		810.46	15,247.79

HIGHWAYS AND BRIDGES:										
Old Meadow Subdivision	500.00	-	-	500.00	500.00	-	500.00	-	-	-
Roads and Bridges	17,075.53	60,000.00	-	77,075.53	70,124.72	4,477.97	74,602.69	-	2,472.84	-
Snow Removal	5,549.88	332,835.00	-	338,384.88	332,835.00	-	332,835.00	-	5,549.88	-
Town Tared Roads	3,077.13	150,000.00	-	153,077.13	141,712.68	84.78	141,797.46	-	11,279.67	-
Town Roads Block Grant	48,578.90	-	-	123,334.90	-	75,000.00	75,000.00	-	48,334.90	-
Street Signs	1,181.36	2,000.00	74.17	3,755.53	3,628.20	127.33	3,755.53	-	-	-
	75,962.80	544,835.00	74.17	696,127.97	548,800.60	79,690.08	628,490.68	-	67,637.29	-
PROTECTION:										
Dry Hydrants	3,236.60	-	1,200.00	4,436.60	-	-	-	-	4,436.60	-
Generator	-	2,300.00	2,328.44	4,628.44	3,828.44	800.00	4,628.44	-	-	-
Hose Tower	-	-	936.23	936.23	936.23	-	936.23	-	-	-
Constable/Animal Control	500.00	5,228.00	555.00	6,283.00	6,134.00	6,134.00	6,134.00	-	149.00	-
Civil Defense (WEMA)	11,416.18	1,000.00	-	12,416.18	69.30	-	69.30	-	12,346.88	-
Fire Department	87,215.00	87,215.00	912.61	88,127.61	87,855.33	-	87,855.33	-	272.28	-
Fire Truck	-	-	273,359.00	273,359.00	273,359.00	-	273,359.00	-	-	-
Hydrant Rental & Removal	1,609.43	23,540.16	-	25,149.59	24,495.36	-	24,495.36	-	654.23	-
Hydrant Contingency	1,312.16	-	-	1,312.16	-	-	-	-	1,312.16	-
Street Lights	1,093.90	4,032.00	-	5,125.90	4,020.21	75.48	4,095.69	-	1,030.21	-
EMS Donations	-	-	810.00	810.00	-	-	-	-	810.00	-
Emergency 911	100.00	-	-	100.00	20.15	-	20.15	-	79.85	-
Public Emergency	-	-	-	-	-	-	-	-	-	-
Alert System	26,760.01	1,062.96	-	27,822.97	-	27,163.62	27,163.62	-	659.35	-
Vehicle Replacement	-	-	-	-	-	-	-	-	-	-
Reserve Account	-	25,000.00	-	25,000.00	800.00	25,000.00	25,000.00	-	-	-
Computer	-	800.00	-	800.00	-	-	800.00	-	-	-
Fire Department Gift	2,600.13	-	-	2,600.13	-	2,600.13	2,600.13	-	-	-
Fire Truck Loan Payment	-	-	-	-	37,209.37	-	37,209.37	-	(37,209.37)	-
	48,628.41	149,115.16	4,540.57	276,623.67	438,727.39	55,639.23	494,366.62	272.28	(15,731.09)	-

HEALTH AND WELFARE:

Solid Waste Committee	-	2,500.00	-	-	2,500.00	1,126.05	-	1,126.05	1,373.95	-
Landfill Monitoring	15,722.13	7,440.00	-	-	7,440.00	5,340.00	-	5,340.00	2,100.00	-
Septic System	70.00	2,500.00	-	-	15,722.13	-	-	-	-	15,722.13
Ambulance Service	2,500.00	176,771.85	-	-	2,570.00	176,805.27	-	176,805.27	-	2,570.00
Landfill Closure	28,933.47	3,000.00	1,391.92	-	33,325.39	350.00	-	350.00	-	2,466.58
General Assistance	1,500.00	5,000.00	1,057.25	-	7,557.25	1,818.56	-	1,818.56	-	32,975.39
Fishway	12,957.86	3,867.00	3,867.00	-	16,824.86	2,646.39	-	2,646.39	-	5,738.69
First Responders	8,139.76	22,500.00	579.50	-	31,219.26	20,326.12	-	20,326.12	10,893.14	14,178.47
Health Officer		1,700.00	-	-	1,700.00	1,200.00	-	1,200.00	500.00	-
	69,823.22	221,411.85	6,895.67	-	298,130.74	209,612.39	-	209,612.39	14,867.09	73,651.26

UNCLASSIFIED:

Library Operations	-	42,431.00	-	-	42,431.00	42,431.00	-	42,431.00	-	-
Right of Way Research Grant	889.83	-	-	-	889.83	-	-	-	-	889.83
Miscellaneous Donations		26,850.00	-	-	26,850.00	26,850.00	-	26,850.00	-	-
Cemeteries	802.07	-	-	-	802.07	-	-	-	-	802.07
Nequasset Church	8,020.47	-	-	-	8,020.47	430.46	9.90	440.36	-	7,580.11
250th Committee		5,000.00	955.70	-	5,955.70	1,004.92	-	1,004.92	-	4,950.78
Woolwich Historical Society		1,400.00	-	-	1,400.00	1,400.00	-	1,400.00	-	-
Shellfish Account	2,895.09	-	2,418.00	1,620.00	6,933.09	2,983.11	96.41	3,079.52	-	3,853.57
Recreation Committee	5,701.07	1,500.00	3,629.00	-	10,830.07	3,520.50	-	3,520.50	-	7,309.57
Town Clock	1,614.30	-	18.79	-	1,633.09	-	-	-	-	1,633.09
Animal Shelter	847.27	3,232.00	-	-	4,079.27	3,231.50	-	3,231.50	-	847.77
Monument	674.08	2,500.00	-	-	3,174.08	1,978.00	-	1,978.00	-	1,196.08
	21,444.18	82,913.00	7,021.49	1,620.00	112,998.67	83,829.49	106.31	83,935.80	-	29,062.87
	702,025.55	4,591,244.99	2,807,865.52	614,492.18	8,715,628.24	6,838,905.46	477,609.41	7,316,514.87	741,493.50	657,619.87

Schedule A-5

TOWN OF WOOLWICH
VALUATION, ASSESSMENT, AND COLLECTIONS
FOR THE YEAR ENDED JUNE 30, 2008

VALUATION:

Real Estate	309,748,700.00
Personal Property	<u>6,735,800.00</u>
Total	<u><u>316,484,500.00</u></u>

ASSESSMENT:

Valuation x Rate (316,484,500 x .1205)	3,813,642.11	
Supplemental Taxes	<u>833.85</u>	
		3,814,475.96

COLLECTIONS AND CREDITS:

Cash Collections	3,614,328.24	
Abatements	5,289.87	
Prepaid	<u>4,344.83</u>	
Total Collections and Credits		<u>3,623,962.94</u>
2008 Taxes Receivable		<u><u>190,513.02</u></u>

COMPUTATION OF ASSESSMENT

Tax Commitment	3,813,642.11	
State Revenue Sharing	195,700.00	
Surplus	442,961.00	
Road Block Grant	75,000.00	
Cable TV	1,200.00	
Snowmobile Registrations	400.00	
Homestead Reimbursement	<u>62,341.88</u>	
		4,591,244.99

REQUIREMENTS:

Appropriations	4,003,711.88	
County Tax	<u>553,324.00</u>	
		<u>4,557,035.88</u>
OVERLAY		<u><u>34,209.11</u></u>

Schedule A-6

**TOWN OF WOOLWICH
RECONCILIATION OF TREASURER'S CASH BALANCE
FOR THE YEAR ENDED JUNE 30, 2008**

Bath Savings Institution, Bath, Maine
Landfill

Balance Per Bank Statement	33,396.22
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Bath Savings Institution, Bath, Maine
General Fund Checking

Balance Per Bank Statement	1,205,441.95	
Add: Deposits in Transit	30,701.62	
Less: Outstanding Checks	<u>(105,373.13)</u>	
Balance Per Books		1,130,770.44

First Federal Savings

Town Clock

Balance Per Bank Statement	2,506.48
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BIW Five County Credit Union

Savings

Balance Per Bank Statement	14,290.80
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Petty Cash

	<u>300.00</u>
	<u><u>1,181,263.94</u></u>

Schedule A-7

**STATEMENTS OF TAXES RECEIVABLE
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007**

	2008	2007
2007-2008	190,513.02	-
2006-2007	1,104.00	165,587.29
2005-2006	976.33	976.33
2004-2005	2,580.48	2,785.44
2003-2004	770.60	770.60
2002-2003	779.73	779.73
2001-2002	165.98	165.98
2000-2001	47.36	47.36
1999-2000	40.31	40.31
1998-1999	26.47	26.47
Total (Exhibit A)	<u><u>197,004.28</u></u>	<u><u>171,179.51</u></u>

TOWN OF WOOLWICH — TAX LIENS
JUNE 30, 2008

2006-2007

Ambrose, Merle S. Jr. (JT)	428.45
Bowman, Robert L. & Sandra L.	113.42
Brawn, Gloria J. & Arthur S. et al	1,652.44
Brodeur, Joseph D. (JT)	452.35
Burgess, Richard J.	807.69
Burgess, Richard J.	773.90
Callan, Tobias T.	50.69
Caton, Dianne R.	574.43
Chubbuck, Shannan M. (f/n/a)	584.24
Cowette, Ryan	220.27
Curran, Timothy J. & Brenda L.	1,084.55
Davis, Harold J.	649.64
Deweese, Hilda C.	1,153.22
Drake, Priscilla	1,646.99
Dunning, Michael & Sandra	308.47
Gagnon, Richard A.	308.89
Galuzza, Gerald F. (JT)	632.42
Geaghan, Terrance H.	9,674.84
Geroux, Herbert	94.53
Given, Chandler E.	39.62
Greenlaw, William (JT)	1,122.70
Grose, Karl (TC)	271.41
Hagerthy, Michelle D.	680.16
Harpell, Mark & Susan L.	543.91
Hathorn Woods, LLC	1,291.64
Johns, Adam A.	102.46
Johnston, Peter M. & Christine M.	438.25
Jones, Aaron M. Jr. - DOD: 10-04-2002	2,316.25
Larkin, Paul T. & Gloria	786.98
Macmahon, Irene Trustee	258.02
Mosier, Dennis F. & Vicki L.	544.14
Murphy, Keith E.	178.92
Murphy, Randall D.	617.20
Osmond, James & Elaina	40.84
Peaslee, Jacqueline	306.29
Pierce, Cathy A.	658.36
Poland, Zachery (JT)	17.41
Reaney, Diana (JT)	950.58
Schmidt, Dorothy E.	1,048.58
Turner, Melinda L W (JT)	410.93
Varney, Timothy A. & Evelyn M.	717.22
Waters, Bruce L. II & Merilee A.	552.63
Weiss, Lee	624.57
Whitcomb, Marion E.	70.85

Whitcomb, Marion E.	375.90	
Wright, Beverly E.	1,690.59	
Wright, Beverly E. (Dev)	635.47	
Young, Douglas J. & Catherine T.	<u>931.85</u>	
		39,435.16
<u>2005-2006</u>		
Brodeur, Joseph D. & Cindy L.	429.53	
Hagerthy, Michelle D.	192.55	
Harpell, Mark & Susan L.	516.47	
Turner, Melinda L W (JT)	<u>390.20</u>	
		1,528.75
<u>2003-2004</u>		
Harpell, Mark & Susan L.		<u>332.99</u>
		<u>41,296.90</u>

Schedule A-9

**TOWN OF WOOLWICH
TAXES RECEIVABLE
JUNE 30, 2008**

Real Estate2007-2008

Adams, Heather M.	387.41
Adler, James J. (JT)	1,947.88
Ambrose, Merle S. Jr. (JT)	629.01
Ambrose, Merle Stanley Jr. & Mary L.	624.36
Avery, Jason W. & Tiffany L.	1,922.57
Bailey, Jeremy J. (JT)	2,026.83
Barto, Eugene A. & Carol S.	19.69
Bash, Margaret Carlton	956.77
Beam, Heather M.	249.43
Beedy, Kathi G.	1,253.20
Blersch, Trudi AB	129.28
Booker, Phillip & Donna	234.97
Bowen, Basil H. (TC)	378.37
Bowen, Basil H. Jr.	1,822.80
Bowman, Robert L. (JT)	1,180.90
Boynton, Charlotte A.	1,660.49
Brandi, Rebecca J.	697.70
Brawn, Allen L. & Ruth E.	1,026.76
Brawn, Gloria J. & Arthur S. et al	1,826.78
Briot, Barry J.	914.60
Brodeur, Joseph D. (JT)	500.08
Brunswick Crossing Mall LLC	204.81
Burgess, Richard J.	892.91
Burgess, Richard J. - Trustee	844.71
C2SB LLC	197.02
C2SB LLC	213.89
C2SB LLC	195.21

C2SB LLC	194.00
C2SB LLC	198.22
C2SB LLC	203.64
C2SB LLC	219.91
C2SB LLC	203.64
C2SB LLC	62.66
Callan, Tobias T.	461.52
Caton, Dianne R.	635.04
Chadwick, Brian P. (JT)	421.49
Chapman, Cameron R. & Wendy R.	842.30
Chubbuck, Kenneth Todd (JT)	2,094.29
Chubbuck, Shannan M. (f/n/a)	645.88
Colby, Daniel & Julie	1,062.81
Coleman, Mary A. Heirs of	173.52
Cousins, Dawn L.	238.87
Cousins, Dawn L.	690.46
Cousins, Dawn L.	266.30
Cowette, Ryan	479.59
Crabtree, Gerald E. Jr.	513.33
Creamer, Gary E.	236.36
Creamer, Joseph I. (JT)	802.53
Cummings, Edward L. *	235.58
Curran, Timothy J. & Brenda L.	1,198.97
Dav-Lavallee-Garrison Chapter 15	221.72
Davis, Eric M. Jr.	388.01
Davis, Harold J.	718.18
Dearie, William S.	1,747.25
Defriez, Albert IC & Amey A.	628.41
Defriez, Albert IC & Amey A.	3,669.22
Deweese, Hilda C.	1,274.89
DJM LLC	594.06
Dodge, George & Kate	207.29
Drake, Jade H.	1,337.98
Drake, Priscilla	1,820.76
Dunning, Michael & Sandra	518.15
Economou, James L. & Jon S.	3,864.91
Edwards, Lawrence Jr.	41.11
Eger, Robert C. Jr.	0.65
EL Castillo LLC	3,377.62
Emerson, Robert B. (JT)	632.02
Faulkingham, Donald L. (JT)	347.04
Fifield, Misty D. (JT)	298.84
Flaherty, Nancy H.	990.51
Flemmings, Marietta	45.00
Gagnon, Louine R.	1,019.43
Gagnon, Richard A.	541.04
Gainsley, Clifton C.	653.71
Galuza, Gerald F. (JT)	838.68

Gamage, David B. (JT)	997.12
Gardiner, Tudor Trust	4,736.25
Geaghan, Terrance H.	10,695.58
Geroux, Herbert	1,279.71
Given, Chandler E.	1,689.41
Goodenow, Stephen S. III & Grace K.	1,006.49
Gordon, John & Pamela L.	551.29
Gorman, William E. - Trustee	6.30
Gosline, Phillip G. & Nancy W.	75.09
Greenlaw, George W.	3,300.35
Greenlaw, William (JT)	1,241.15
Greenleaf, Paula J. (TC)	767.51
Grindle, Anthony C.	1,574.93
Grose, Karl (TC)	300.05
Grose, Karl D. & Carol A.	1,197.77
Hagerthy, Michelle D.	751.92
Hagerthy, Ronald L.	1,231.51
Hall, Ralph M. & Gail M.	493.74
Hallowell, Thomas J. & Christine H.	932.67
Hamel, Keith D. (JT)	466.34
Harpell, Mark & Susan L.	601.29
Harrington, Lynn M.	304.26
Hathorn Woods, LLC	1,427.93
Hay, Harriet M.	738.67
Hennin, Patrice M.	648.29
Hennin, Patrice M. - PR	5,203.79
Herr, Edward W. & Pam M.	945.94
Hills, David R. & Rosa E.	2,734.15
Hird, Sharon L. (Deceased) *	299.14
Howes, Bruce J.	1,990.06
Isbart, Paul K. Jr.	319.91
John G. Morse & Sons, LLC	223.53
Johns, Adam A.	398.86
Johnston, Peter M. & Christine M.	1,237.54
Jones, Aaron M. III - PR	2,560.63
Kaplan, Charlotte W.	1,104.38
Kelley, Cathy Ann	501.28
King, Nelson	87.96
Lamson, Nathalie R.	742.88
Lapointe, Donald R.	204.25
Larkin, Paul T. & Gloria	870.01
Lavallee, Kenneth F.	37.64
Lavallee, Kenneth F.	199.43
Lavallee, Kenneth F. & Kelley K.	933.87
Leonard, J. David	491.04
Leonard, John David	1,060.40
Libby, Valerie Lynn	1,301.40
Loney, Strongheart D. (JT)	1,128.74

Longley, William C. Jr. (JT)	636.24
Macmahan, Irene Trustee	844.71
Macmahan, Irene Trustee	1,217.05
Main, Charles R.	56.64
Main, Charles R.	427.78
Maynard, Madelyn E. (Life)	866.42
Merrill, David M.	1,531.56
Merrill, Gerald Y. & Glorene J.	96.59
Mesplay, Todd Lee	956.17
Mitchell, James M. (JT)	703.72
Morton, Bonnie L.	5.00
Mosier, Dennis F. & Vicki L.	1,460.46
Mott, Joann M.	820.61
Mountain Island Trust	1,214.66
Murphy, Grimaldi Sr.	4.90
Murphy, Keith E.	2,284.68
Murphy, Randall D.	988.10
Murray, Crystal E.	2,682.37
Neale, Joseph E. & Virginia A.	1,409.85
Nolon, Jennifer G.	616.35
Oliver, Ruth A.	266.47
Osmond, James & Elaina	630.22
Page, Susan M.	442.23
Papa, Mark D. & Kenney, Joanna M P	2,537.13
Peaslee, Jacqueline	338.61
Phillips, David S. (JT)	747.70
Phillips, William Charles	300.05
Pierce, Cathy A.	727.82
Pinkham, Albert L. & Iona M.	1,133.91
Poland, Zachery (JT)	849.53
Polizotto, Marc M. (JT)	1,531.56
Reaney, Diana (JT)	2,170.21
Reed, William & Marilyn	1,229.70
Rice, Marjorie L.	1,026.23
Rice, Marjorie L. (Trust)	391.63
Ricker, Darryl (JT)	2,367.97
Sanford, Gregory D. & Heidi L.	948.34
Schmidt, Dorothy E.	1,159.21
Schutt, Eric D. (JT)	753.32
Sheen, Edward H.	274.22
Simons, James L.	2,188.28
Spurlock, Bradley L. & Julieta M.	1,235.83
Stacy, Michael M. Sr.	624.19
Stevens, Robert E. & Judith E.	344.14
Sullivan, Robert J. & Leslie E.	1,253.80
True, Edward D.	1,012.20
Turner, Melinda L W (JT)	454.29
Varney, Timothy A. & Evelyn M.	794.10

Vegilla, Alexander (JT)	1,153.19	
Verrill, Mark	886.96	
Vining, Kenneth E. Jr. (JT)	2,394.34	
Vining, Kenneth E. Jr. (JT)	760.36	
Waters, Bruce L. II (JT)	610.93	
Weiss, Lee	690.47	
Westleigh, Joseph P. (JT)	1,865.34	
Whitcomb, Marion E.	78.33	
Whitcomb, Marion E. - L/E	594.06	
Whittaker, Christopher Dean	764.68	
Woodman, Brian	450.67	
Woodman, Kathy	426.57	
Wright, Beverly E. - Heirs of	702.52	
Wright, Herbert F; Vera R. et	913.68	
Wright, Mary E.	348.16	
Wright, Ralph III (TC)	609.17	
Wright-Tomlins, Shelby E.	1,870.16	
Yong, David W.	3,336.65	
Young, Douglas J. & Catherine T.	<u>1,406.24</u>	
		188,807.50

Personal Property2006-2007

AT&T Mobility LLC	284.38	
BFC Marine	58.44	
Carver, Davis B.	97.61	
Economou, James L. & Jon S.	48.42	
Galuzo, Gerald & Beverly Ann	51.82	
Inergy Propane, LLC	163.88	
M&A Supply, LLC	98.81	
Mcelman, Richard E. Jr. & Marie J.	441.03	
Rent-Way Inc.	43.38	
Robson, Raymond E. Jr.	160.26	
Shelter Institute	10.46	
Tyler, Hilda M.	114.48	
Vining, Kenneth & Lori	26.51	
Xerox Corporation	<u>106.04</u>	
		<u>1,705.52</u>
		<u><u>190,513.02</u></u>

Schedule A-10

PRIOR YEARS TAXES RECEIVABLE
JUNE 30, 2008

Real Estate2004-2005

Harpell, Mark & Susan	836.64	
Turner, Melinda & McKim, Alexander	<u>393.12</u>	
		1,229.76

Personal Property2006-2007

Brodeur, David	528.65	
Brodeur, David	180.94	
Cingular Wireless LLC	181.86	
Galuz, Gerald & Beverly Ann	46.87	
NMHG Financial Services	89.38	
Riverview Lease/Loan Holdings	35.97	
TRM Copy Center	16.35	
Vining, Kenneth & Lori	<u>23.98</u>	
		1,104.00

2005-2006

Brodeur, David	501.98	
Brodeur, David J. (TC)	171.81	
Cooleen, Paul J. & Elizabeth A.	228.74	
Galuz, Gerald & Beverly Ann	44.51	
TRM Copy centers (USA) Corporation	0.31	
Vining, Kenneth & Lori	22.77	
Williams Scotman, Inc.	<u>6.21</u>	
		976.33

2004-2005

Brodeur, David	813.12	
Cooleen, Paul J. & Elizabeth a.	367.92	
Galuz, Gerald & Beverly Ann	72.24	
Putnam Investments	43.68	
Sullivan, Robert	<u>53.76</u>	
		1,350.72

2003-2004

ECO Analyst	707.60	
Galuz, Gerald & Beverly Ann	<u>63.00</u>	
		770.60

2002-2003

ECO Analyst	618.99	
Galuz, Gerald	54.99	
Mid-Maine Moving & Storage	<u>105.75</u>	
		779.73

2001-2002

ECO Analyst	1.76	
Galuz, Gerald	48.30	
Mid-Maine Moving	<u>115.92</u>	
		165.98

2000-2001

Galuz, Gerald		47.36
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1999-2000

Galuz, Gerald		40.31
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1998-1999

Galuz, Gerald	<u>26.47</u>	
	<u>6,491.26</u>	

Schedule A-11

**TOWN OF WOOLWICH
SUPPLEMENTAL TAXES AND ABATEMENTS
JUNE 30, 2008**

SUPPLEMENTAL TAXES

2007-2008

C25B LLC	113.36
Paul Properties LLC	<u>720.49</u>

833.85

ABATEMENTS

2007-2008

Richard Burgess	720.49
Edward Cummings	424.16
Poverty	3,255.83
Joseph Delano	373.55
Thomas Madden	1,442.39
Joseph & Charmaine Delano	337.90
Robert Newcomb	253.05
Lund, Erik Ames Ledge Farm	1,161.62
Lund, Erik	331.38
Raymond & Juanita Ponziani	60.25
John Doyle Jr.	60.25
Smith, Clifford & Helen	183.16
McCobb, Mosher and Simpson	279.56
Poverty	1,376.11
Larry Meltzer	3,541.22
Steven & Judy Lipetz	2,237.14
Jay & Paulette Bailey	<u>359.09</u>

16,397.15

Schedule A-12

**TOWN OF WOOLWICH
CEMETERY TRUST FUNDS
JUNE 30, 2008**

TIME DEPOSITS:

First Federal Savings:

Fire Protection	204.33	
Roxanne Stephens	386.80	
Francis Gilmore	1,741.23	
Tanner Square Memorial	<u>495.93</u>	
		2,828.29

BIW Federal Credit Union:

Marjorie Bailey		662.69
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Bath Savings Institution:

Murphy's Corner	9,293.27	
Thwings Point Cemetery	<u>533.12</u>	
		<u>9,826.39</u>

Fund Balance, June 30, 2008 (Exhibit I)

13,317.37

UNEXPENDED

CEMETERY PERPETUAL CARE FUNDS:

	<u>PRINCIPAL</u>	<u>INCOME</u>
Fire Protection Fund	27.02	177.31
Roxanne Stephens	50.00	336.80
Frances Gilmore	500.00	1,241.23
Tanner Square Memorial Fund	124.66	371.27
Marjorie Bailey	325.00	337.69
Murphy's Corner Cemetery Association	8,730.00	563.27
Thwings Point Cemetery	<u>500.00</u>	<u>33.12</u>
	<u>10,256.68</u>	<u>3,060.69</u>

**TOWN OF WOOLWICH
CAPITAL RESERVE FUNDS
JUNE 30, 2008**

Schedule A-13

BUILDING RESERVE:		
Balance, July 1, 2007	17,969.43	
Add: Interest	837.14	
Appropriation	<u>7,420.00</u>	
Balance, June 30, 2008		26,226.57
FIRE TRUCK RESERVE:		
Balance, July 1, 2007	85,884.14	
Add: Interest	1,734.63	
Appropriation	25,000.00	
Less: Expenditures	<u>(81,108.25)</u>	
Balance, June 30, 2008		31,510.52
SCHOOL RESERVE FUND:		
Balance, July 1, 2007	150,233.01	
Add: Interest	4,858.85	
Less: Expenditures	<u>(76,199.38)</u>	
Balance, June 30, 2008		78,892.48
OLD TOWN HOUSE FUND:		
Balance, July 1, 2007	9,646.27	
Add: Interest	<u>672.24</u>	
Balance, June 30, 2008		10,318.51
SEPTIC RESERVE:		
Balance, July 1, 2007	13,283.31	
Add: Interest	<u>548.32</u>	
Balance, June 30, 2008		13,831.63
GENERATOR RESERVE:		
Balance, July 1, 2007	5,406.92	
Add: Appropriation	800.00	
Interest Income	<u>185.81</u>	
Balance, June 30, 2008		6,392.73
COMPUTER SYSTEM:		
Balance, July 1, 2007	1,356.50	
Add: Interest	<u>35.52</u>	
Balance, June 30, 2008		<u>1,392.02</u>
Total		<u>168,564.46</u>

Snow Plow Contracts
2005 - 2010

Contractor	5 Year Total (2005-2010)	1st Year (05-06)	2nd Year (06-07)	3rd Year (07-08)	4th Year (08-09)	5th Year (09-10)
Contract A Jack A. Shaw & Sons, Inc.	\$372,906.00	\$65,000.00	\$71,497.00	\$75,150.00	\$78,803.00	\$82,456.00
Contract B Jack A. Shaw & Sons, Inc.	\$329,208.00	\$57,500.00	\$61,000.00	\$64,500.00	\$71,354.00	\$74,854.00
Contract C Landcrafters/David Jewell	\$402,258.00	\$72,800.00	\$76,438.00	\$80,260.00	\$84,274.00	\$88,486.00
Contract D-1 Quonset Hardscape, Inc	\$67,500.00	\$11,500.00	\$12,500.00	\$13,500.00	\$14,500.00	\$15,500.00
Contract D-2 Jack A. Shaw & Sons, Inc	\$452,500.00	\$82,500.00	\$86,500.00	\$90,500.00	\$94,500.00	\$98,500.00
Contract E Quonset Hardscape, Inc	\$41,000.00	\$8,200.00	\$8,925.00	\$8,925.00	\$8,925.00	\$8,925.00
TOTAL	\$1,665,372.00	\$297,500.00	\$316,860.00	\$332,835.00	\$352,356.00	\$368,721.00

Town Administrator and Treasurer

Nature of Work:

This is responsible and varied professional work as the Chief Administrator Officer in assisting the Board of Selectmen in managing Town affairs in accordance with Municipal Ordinances and the laws of the State of Maine and of the United States.

The Administrator is charged with executing the policies and procedures put forth by the Board of Selectmen and the Town Meeting. The Administrator is responsible for the annual consolidation of a proposed budget (in conjunction with the Selectmen) and the administration of the budget once adopted. The Administrator is also responsible for developing administrative procedures and for ensuring adherence to these procedures by all departments and employees.

The Administrator is charged with the responsibility of advising the Board and general public on the current status of all affairs of the Town and is responsible for preparing an annual report of the previous year's activities.

The Administrator is responsible for the maintenance of sound positive public relations between the Town and its citizens; between the Town and other governmental agencies and between the various boards and commissions that make up the Town Government. The Administrator will attend Board meetings and/or Commission meetings as deemed necessary.

The Administrator performs such other duties as may be directed by the Board of Selectmen.

Essential Duties and Responsibilities:

Examples of work:

- Carries out the directives of the Board of Selectmen; prepares reports and written recommendations as part of these activities.

- Attends meetings of the Board of Selectmen, preparing agenda and providing supporting documents and information pertinent to agenda items as needed.

- Recording and publishing the meeting minutes.

- Serves as the liaison between the Board of Selectmen and personnel and directs the Town's staff.

- Monitors the budget and all financial affairs of the Town; works closely with Selectmen and Department Heads to develop a comprehensive budget and work program.

Administers the yearly operating budget and capital improvements budgets, submitting regular reports to the Board on the status of the Town's budget.

Responsible for implementing all Board of Selectmen's policy decisions and providing staff in all departments with the clear and efficient operating procedures necessary to carry out Board policy mandates.

Serves as the approval agent for Town purchasing.

Performs all functions of the General Assistance Administrator.

Performs all functions of the Town Treasurer's Office including the maintenance of all Town financial accounts; preparation of Town Warrants for payment of bills and payroll; maintaining liaisons with the school department, fire department, banks, auditors and the general public; preparation of monthly reports of the Town's financial status. Work will be performed in accordance with applicable laws and generally accepted accounting procedures; filing of IRS, Social Security and Unemployment reports.

Attends meetings and conventions on behalf of the Town with prior notice to the Selectboard.

Serves as liaison between the Board of Selectmen and various public and private agencies and businesses and the citizens of the Town. Is Ex-officio member of the Recreation Committee.

Performs the duties of the Tax Collector/ Town Clerk in his / her absence as per the job description.

Represents the Town to a variety of outside organizations.

Requirements of Work

Knowledge of municipal management, municipal government, programs, community problems, and decision-making processes.

Knowledge of municipal financial management and accounting procedures, budgeting and investments.

Knowledge of the statutory Treasurer's responsibilities as practiced in the State of Maine.

Knowledge of application process for state and federal grant programs.

Knowledge of state and federal programs and decision-making processes.

Knowledge of the principles of personnel administration.

Working knowledge of purchasing principles and practices, including the bid process.

Knowledge of the principles, policies, laws and regulations of municipal accounting, including payroll.

Knowledge of methods of receiving, depositing and disbursing large amounts of money.

Ability to exercise judgement and initiative in analyzing and evaluating accounting problems, and in making recommendations to improve financial management procedures.

Working knowledge of computer systems, word processing , data entry and municipal accounting software.

Ability to communicate effectively orally and in writing, including research capability and reporting ability.

Ability to maintain positive relations with town personnel and to direct, supervise and motivate staff.

Ability to organize and use time effectively and to be creative and analytical.

Ability to listen and to accept criticism; must possess conflict resolution skills and public relation skills.

Training and Experience Required

Considerable experience in a responsible position of a managerial nature, preferably in local government. A background in financial management and accounting, budget preparation and accounting, personnel management, administrator/organizational development, human relations skills. A degree in public administration or related field or any equivalent combination of experience and training.

Approved by the Board of Selectmen on March 26, 2007

Deputy Tax Collector/ Deputy Treasurer/ Deputy Clerk

Nature of Work

The Deputy Tax Collector/Deputy Treasurer/Deputy Clerk is responsible for varied clerical and administrative tasks in the office. These tasks shall include: maintenance of the Board of Selectmen's filing system; response or routing of routine requests for information by person, telephone, or mail; typing of reports and letters either personally generated or from rough draft; other related work as required.

Examples of Work

- Issuing hunting and fishing licenses, dog licenses, and copies of vital statistics records
- Assisting with the preparation of Elections
- Assisting with automobile registration, trailer and boat registration, ATV & snowmobile registrations; collection of personal property and real estate taxes; excise tax collecting and other related duties

- Maintaining the list of taxes received
- Assisting with requests for general information about the Town's property records
- Performs the duties of the Tax Collector, treasurer and Clerk when necessary as per their job descriptions.
- Performs related work as may be required

Requirements of Work

1. Knowledge of modern office procedures, practices and equipment.
2. Ability to learn assessing procedures in order to respond or route inquiries about valuations or tax bills.
3. Computer experience, specifically with data base software and word processing.
4. Ability to establish and maintain effective working relationships with Town Officials and Committees, other employees and the general public.
5. Understanding the basic billing and collection procedures.

Desirable Experience and Training

1. Prior experience involving clerical work and public contact.
2. Graduation from high school or equivalent, including or supplemented by courses in business procedures.

Approved by the Board of Selectmen: March 26, 2007

Town Clerk/Tax Collector

Nature of Work

This is responsible administrative and financial work in the collection of various taxes, and in the execution of legal responsibilities of the position of Town Clerk.

Employee of this class is responsible for the collection of various taxes and fees, the issuance of numerous permits and licenses. Work involves the supervision of clerical staff engaged in collection and administrative activities and the preparation of regular reports to the Town and various state agencies. Work is performed with considerable independence.

Essential Duties & Responsibilities

Examples of Work (Illustrative Only):

- Performs all functions of the Town Clerk's Office including the preparation of all Town Warrants and Ballots; Supervisor and Warden of all State and Municipal Elections; registrar of Voters. Plans and supervises

the conduct of all elections, instructs election officials on election laws and procedures. Supervises the processing of all election ballots and reports results to the Secretary of State.

- Issues Dog Licenses and makes monthly reports to the Maine Department of Agriculture Animal Welfare Program. Maintains records of registered and unregistered dogs in Town.

- Issues Hunting and Fishing Licenses; Boat, ATV and Snowmobile Registrations and submits monthly reports to the Maine Department of Inland Fisheries and Wildlife.

- Maintains records of town meetings and other official documents and attends meetings recording and publishing the meetings' minutes as necessary.

- Supervise the issuance of, or issue, various licenses such as marriage; certified copies of Birth certificates, death certificates and records all vital statistics, such as births, deaths, and burial permits and marriages; and produces monthly reports to the State of Maine of these records.

- Validate official documents. Administer Oaths of Office as necessary.

- Assists in the issuance of, or issues, various Town licenses and maintains all related records; prepares and sends renewal applications for same.

- Reviews and approves all received bills and payroll.

- Receives and records payments of property taxes and excise taxes, and prepares collected monies for deposit. Prepares and records tax liens. Provides information requested on property and excise taxes. Maintains detailed records related to property ownership and the ownership of automobiles, trucks and boats.

- This individual will be responsible for E-911; measuring and assigning physical address numbers, street names, etc. Maintaining such records and reporting changes to the State and Verizon offices.

- Performs the duties of Administrator/Treasurer in his/her absence as per the job description.

- Performs related work as may be required.

Requirements of Work

Thorough knowledge and understanding of the State statutes relating to the duties and responsibilities of town and city clerks.

Thorough knowledge of modern office procedures, practices and equipment.

Thorough knowledge of the provisions of the Town Charter, Town ordinances and State regulations relating to the operation of the office and Town government and ability to communicate same to office staff and the public.

Ability to organize, assign and review work of subordinates.

Ability to establish and maintain effective working relationships with other Town Officials, employees and the general public.

Proficiency in the use of general office equipment (telephone, adding machines, calculators, typewriters, photocopiers, computer system, printers, etc.)

Ability to maintain records and prepare reports.

Ability to understand and follow the laws and regulations governing the activity of a municipal tax collector.

Training and Experience Required

Graduation from an accredited high school supplemented by advanced courses in accounting or bookkeeping plus experience in the collection of various monies; or any equivalent combination of experience and training.

Approved by the Board of Selectmen on March 26, 2007.

Codes Enforcement Officer

Nature of Work

This is responsible administrative and technical work in carrying out the building and plumbing inspections and in securing compliance with code and zoning regulations. This position is responsible for issuing building and plumbing permits; conducting building, housing and plumbing inspections; enforcing certain state and municipal zoning ordinances; maintaining liaison with appropriate state and local agencies; and maintaining department records and reports. Work is performed under the general supervision of the Selectmen with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

Examples of Work

- Inspects buildings which are under construction for compliance with building or zoning requirements as prescribed by the municipal ordinances.

- Provides code information as requested by banks, lawyers, Realtors, developers, and to individuals.

- Reviews building and plumbing plans for compliance before issuing permits.

- Investigates complaints of possible code violations, including building, plumbing and zoning; initiating appropriate action to ensure compliance as necessary.

- Interviews applicants and reviews applications for building and

plumbing permits; calculates fees and issues same.

- Makes inspections of permitted projects and issues Certificates of Occupancy when appropriate.

- Attends Board of Selectmen, Planning Board, and Board of Appeals meetings as necessary.

- Prosecutes zoning violators in court under Rule 80(K).

- Prepares and maintains records and reports.

- Performs related work as required.

- Considerable knowledge of approved methods and materials used in building construction of plumbing repair and installations.

- Considerable knowledge of local, state and federal enactment governing plumbing construction, use and occupancy and ability to interpret same.

- Considerable knowledge of State and Town zoning ordinance provisions and ability to interpret same.

- Must possess a valid motor vehicle operator's license.

- Must possess the required State certifications under 30-A MRSA §4201-4202, and 30-A MRSA §4451.

- Possess any other appropriate inspection licenses for direct inspections work performed.

Municipal Shellfish Warden

Nature of Work

The Municipal Shellfish Warden is responsible for performing routine and complex public law enforcement work in the application of the Shellfish Conservation Ordinance. Performance is under the general supervision of the Board of Selectmen, with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

The Municipal Shellfish Warden will be subject to an annual performance review conducted by the Board of Selectmen and the Shellfish Committee.

Examples of Work

- Patrols all Town shellfish and clam flats to ensure the lawful harvesting and collection of shellfish.

- Posts closure and pollution signs on the clam flats when required as well as posting a sign on the Town Office bulletin board.

- Checks the licenses of shellfish harvesters while on patrol.

- Inspects shellfish harvests to ensure compliance with minimum size requirements.

- Prepares regular reports on the activities and results of patrols as required by and submitted to the Shellfish Committee and Board of Selectmen.
- Meets with the Shellfish Committee as requested.
- Obtains approval from the Shellfish Committee for all expenditures of more than \$100.00 prior to making purchases.
- Notifies the Board of Selectmen when unable to perform assigned duties or when out of Town for more than one week.
- Issues summonses for violation of the Shellfish Conservation Ordinance.
- The Warden has the power to arrest all violators.
- Performs related work as directed by the Selectmen.

Requirements of Work

1. Knowledge of the Shellfish Conservation Ordinance and the practices and theory of conservation activities.
2. Knowledge of modern principles and practices of Law Enforcement.
3. Shall attend annual training as required for state certification as a Municipal Shellfish Warden.
4. Ability to cope with situations firmly, courteously, tactfully and with respect for the rights of others.
5. Ability to analyze situations quickly and objectively and to determine the proper course of action.
6. Ability to remember names, faces and details of incidents often under stressful conditions.
7. Ability to understand and carry out oral and written instructions.
8. Ability to communicate both orally and through written reports.
9. Ability to operate a motor vehicle.

Desirable Training and Experience

High School graduation, plus experience in law enforcement; or any equivalent combination of training and experience. Will be expected to attend and complete 100-hour Criminal Justice Academy training if not already a graduate.

Personal Protection

The Municipal Shellfish Warden may carry chemical defense spray and a firearm while on patrol in the Town of Woolwich.

Special Requirements

- Must possess a valid motor vehicle operator's license.
- Must possess and maintain an adequate vehicle to be used for patrols.

Physical Demands

1. The employee is occasionally required to climb, or balance, stoop, kneel, crouch, or crawl.
2. The employee must be able to lift and/or move more than 50 pounds.
3. While performing the duties of this job, the employee normally works in outside weather conditions. The employee may be confronted by belligerent persons in precarious places and may be exposed to cold, hot, wet and/or humid conditions.

Work Environment

1. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
2. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.
3. The job description does not constitute an employment agreement between the Town of Woolwich and the employee and is subject to change by the Town of Woolwich as the needs of the town and requirements of the job change.

Approved by the Board of Selectmen on September 24, 2000

Revised by the Board of Selectmen on March 12, 2001

Animal Control Officer

Nature of Work

The Animal Control Officer (ACO) is responsible for performing routine and complex public safety work in the enforcement of animal control laws, rules, regulations and ordinances. Performance is under the general supervision of the Board of Selectmen, with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

Examples of Work

- Responds and investigates complaints concerning animal problems or violations and ensures that the laws established in 7 MRSA Chapters 719, 720, 721, 725, 729, 739, & 741 and municipal ordinances are enforced. Problems and violations would include but are not limited to uncontrolled

animals, damage done by animals, cruelty to animals and animals that are sick, injured, or abandoned.

- Insures dogs six months or older are currently licensed with the municipality.

- Inspects kennels in accordance to “Maine’s Rules Setting Minimum Standards for: Pet Shops, Shelters, Kennels and Boarding Kennels”.

- Responds to reports of an animal suspected of having rabies and ensures that the procedures established in 22 MRSA § 1313-A and “Rules Governing Rabies Management” are carried out.

- Issues warnings or summons regarding animal control cases as required by state laws, rules and regulations and municipal ordinances.

- Appears in court to testify regarding animal cases.

- Prepares monthly and annual reports of activities. Compiles a variety of data regarding animal control.

- Removes dead animals from roads.

- Works closely with the media, public interest groups, schools and businesses to promote public awareness of state laws, rules and regulations and municipal ordinances regarding rabies, animal control, and humane treatment of animals.

- Works using own judgment in deciding course of action, expected to handle difficult and emergency situations and requesting assistance when necessary.

- Qualified to use a weapon for dispatching animals in accordance with state rules and regulations and municipal ordinances.

- Maintains normal availability by radio, pager or telephone for consultation or emergencies.

- Transports stray animals to the contracted animal shelter.

Requirements of Work

1. High school diploma or GED equivalent.

2. Some knowledge of law enforcement principles, procedures, techniques, and equipment; working knowledge of animal restraint and care techniques.

3. Some skill in operating the tools and equipment listed below.

4. Ability to learn the applicable state laws, rules and regulations, and municipal ordinances.

5. Ability to communicate effectively orally and in writing; ability to establish and maintain effective working relationships with subordinates, peers, supervisors, and the public.

6. Ability to exercise sound judgment in evaluating situations and in making decisions.
7. Ability to follow verbal and written instructions.
8. Ability to learn the municipality's geography.

Special Requirements

1. Must possess, or be able to obtain at time of hire, a valid State Driver's License.
2. Must be a certified animal control officer by the Maine Department of Agriculture within six months of appointment.

Tools and Equipment Used

Animal capture equipment, police radio, pager, and first aid equipment.

Physical Demands

1. The employee is occasionally required to climb, or balance, stoop, kneel, crouch, or crawl.
2. The employee must be able to lift and/or move more than 50 pounds.
3. While performing the duties of this job, the employee frequently works in outside weather conditions. The employee may work with dangerous, sick, and injured animals, in high, precarious places, and may be exposed to cold, hot, wet and/or humid conditions.

Work Environment

1. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
2. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.
3. The job description does not constitute an employment agreement between the Town of Woolwich and the employee and is subject to change by the Town of Woolwich as the needs of the town and requirements of the job change.

Fire Chief

Nature of Work

This position is responsible for administrative tasks and supervision of fire fighting and fire prevention activities of the Woolwich Fire Department.

The Fire Chief has direct responsibility for the efficient operation of the Fire Department. Efficient operation is meant to include implementing a training program and maintaining training records that meet the State of Maine's Minimum Safety Standards (Title 26, Chapter 28). Work involves the supervision of maintenance of all department equipment, the prevention and extinguishment of fire, the protection of life and property, and the removal of fire hazards within the Town.

The Fire Chief is the superior officer within the department and has the authority to assume command at fire scenes. The Fire Chief's work is reviewed through discussions of problems and policies under the supervision of the Board of Selectmen.

Fire Chief's Duties

1. Directs and supervises maintenance, repair, improvement and replacement of fire fighting equipment and fire fighters' gear.
2. Implements a training program which meets the State of Maine's Minimum Safety Standards. Supervises the training schedule to ensure the training of personnel in fire fighting methods and use of equipment that meet that standard.
3. Directs and controls all volunteer fire fighters in the performance of fire fighting operations within the municipality.
4. Prepares and administers the department budget. The Fire Chief shall submit a departmental budget to the Administrative Assistant not later than February 1st each year.
5. Prepares and submits to the Board of Selectmen a biweekly report regarding the operation of the department as well as a summary of fire and/or rescue incidents.
6. Supervises the administrative details of the department, including requisition of materials, supplies, and equipment and maintains adequate records and reports for same.
7. Prepares for the auditor and the insurance carrier an annual inventory of fire fighting equipment and fire fighting gear which is submitted to the Administrative Assistant.
8. Responsible for the development and implementation of an annual fire prevention program and activities in the local school.

9. Provide maintenance for all fire equipment owned by the municipality and used by the fire department.

10. Prepares and administers written Standard Operating Procedures and Policies for the department that meet the Bureau of Labor's minimum standards.

11. Suppress disorder and tumult at the scene of a fire and generally direct all operations to prevent further destruction and damage.

12. Performs related work as required by the Board of Selectmen as pertains to state law.

Fire Warden's Duties

Historically the Fire Chief has also acted as the Fire Warden. For as long as that pattern continues the job description shall define the Fire Warden's duties as follows:

Directs and performs fire prevention activities such as issuance of fire permits, and fire investigations in cooperation with State and local authorities. (Pursuant to Maine State Law the Fire Chief shall not issue burn permits for the burning of household trash given the Town of Woolwich has a curbside removal contractor.)

Requirements

Extensive knowledge and experience in fire fighting equipment, methods and techniques, hydraulics, and fire prevention methods.

1. Thorough knowledge of the rules and regulations of the department and fire prevention codes and ordinances.

2. Thorough knowledge of the street system and geography of the Town.

3. Thorough knowledge of the water supply and hydrant system of the Town.

4. Ability to effectively direct, with good judgment, the operations and activities of personnel and equipment under emergency conditions.

5. Ability to effectively work with, and maintain good working relationships with other municipal officials, State and Federal authorities and the general public.

Experience and Training

Progressively responsible fire fighting experience, including supervisory and administrative responsibilities; high school graduation supplemented by specialized instruction in fire prevention and fire fighting; or any equivalent combination of experience and training.

Necessary Special Requirement

Must possess valid appropriate State of Maine motor vehicle operator's license.

EMS Director Duties/Job Description

We, the Board of Selectmen, for the Town of Woolwich set the following as the Woolwich EMS Director's duties and Operational Structure.

1. The EMS Director shall be appointed by the Board of Selectmen.
2. The Director works for and reports to the Board of Selectmen.
3. The Director will appoint an assistant.
 - a) That Assistant shall serve at the will and pleasure of the Director
 - b) The Assistant Director will perform all duties assigned by the Director
 - c) The Assistant Director shall have all the same duties and authority as the Director if the Director is unavailable and may not be contacted in a reasonable time.
4. The Director may also appoint other officers as is deemed necessary for the safe, efficient and legal operation of the Woolwich First Responders.
 - a) The other officers shall serve at the will and pleasure of the Director
 - b) The other officers will perform all duties assigned by the Director
5. The Director will be responsible for the day to day operations, training, budgeting and purchasing.
 - a) He/She shall have the authority to hire and fire employees as the need dictates.
 - b) He/She will maintain a Woolwich First Responders SOG.
6. The Director shall work closely with and coordinate with the Woolwich Fire Department Chief for the joint use of the Fire Station.
7. The Director Shall meet with the Transporting Ambulance Contractor at least quarterly however, it is recommended and encouraged that the Director communicate with the Contractor weekly or whenever a need arises.

DAVID KING
DALE CHADBOURNE
TODD McPHEE
PHIL SKILLIN
RITA STURTEVANT

Approved by the Woolwich Board of Selectmen on April 25, 2005

Overview of Agencies Requesting Donations

Jessie Albert Memorial Dental Clinic - The function of the program is to assure that children and young adults from low-income families have access to quality dental health care. The clinic services Medicaid patients and, based on their ability to pay, others in need of low-cost care. Served 78 Woolwich clients last year.

American Red Cross - In the last fiscal year, provided emergency relief, food, clothing, shelter, medications, and mental health support to 87 individuals in our service area; provided emergency communication between 47 servicemen and women and their families.

Big Brother/Big Sisters of Bath/Brunswick - Matches volunteer mentors with children. The school based program at Woolwich Central School is currently serving 15 students.

Respite Care - Provides a break to caregivers from the demands of care giving and a therapeutic program of exercise, games, crafts, music and socialization for their elderly loved one. Served 28 Woolwich clients during the last year.

Coastal Trans - Provides non-emergency transportation for low-income, disabled, elderly, and the general population. Provided trips to 22 Woolwich clients last year.

Community Health and Nursing Services - Provides skilled nurses, home health aides, medical social services, physical, speech and occupational therapies, hospice care, maternal/child care and preventative health care. Served 107 Woolwich residents last year. Also held an annual flu clinic that served about 30 people last fall.

Family Crisis Shelter - Assists abused women, and victims of family violence, provides emergency shelter, provides referrals, assisted 19 individuals from Woolwich last year with shelter or other services.

Hospice Volunteers in Midcoast Maine - Offers bereavement and grief support services, community crisis support, public education and outreach. Served 2 Woolwich individuals last year for a total of 63.25 hours.

Midcoast Maine Community Action - Provides area residents with fuel assistance, Head Start, a housing resource center, weatherization programs, job training programs, nutrition and health programs and adult education programs. Served 498 Woolwich clients last year.

Tedford/Oasis Program - Provides emergency shelter for those in need, operates a homeless shelter for local people, assists with locating housing and jobs for the homeless. Provided shelter to 7 Woolwich residents last year.

Spectrum Generations - Provides home nursing and home therapy, Meals on Wheels, consultation, transportation and legal services for elderly. Served 28 Woolwich individuals last year.

Sweetser/Shoreline - Offers services that address emotional disturbances, mental illness, behavioral disorders and learning disabilities through an array of educational programs, preventative services, community-support services, and residential homes. Served 183 Woolwich residents last year.

TOWN MEETING MINUTES

May 7, 2008

SAGADAHOC, s.s.

To: Deborah Locke, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:

In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the Woolwich Central School in said Town, on Wednesday, the 7th day of May A.D. 2008 at Six o'clock in the afternoon, then and there to act on Articles 1 through 44, all of said articles being set out, to wit:

NOTE: THE TOWN MEETING WAS DELAYED FOR ONE HALF HOUR BECAUSE IT WAS TAKING LONGER THAN ANTICIPATED TO CHECK VOTERS IN. THERE WERE A GREATER NUMBER OF VOTERS PRESENT THAN IN THE IMMEDIATE PAST. THE MEETING STARTED AT 6:30 P.M.

Article 1

To elect a Moderator to preside at said meeting and to vote by written ballot.

NOMINATED AND SECONDED FOR JOHN CHAPMAN TO BE ELECTED MODERATOR. MOVED AND SECONDED FOR NOMINATIONS TO BE CLOSED. PASSED BY VOICE VOTE. JOHN CHAPMAN WAS ELECTED ON A 4-0 WRITTEN BALLOT.

Revenue

Article 2 To see if the Town will set the dates of October 1, 2008 and April 1, 2009 when taxes are due and payable and to see if the Town will fix the interest rate on unpaid taxes at 11% (eleven percent) per annum and to set the dates that interest starts on unpaid taxes thirty (30) days after each due date.

MOVED AND SECONDED TO ADOPT ARTICLE 2 AS READ. ADOPTED BY VOICE VOTE.

Article 3 To see if the Town will vote to set an interest rate to be paid by the Town on taxes that have been paid, but are either abated or overpaid at 7% (seven percent) for the 2008-2009 tax year.

MOVED AND SECONDED TO ADOPT ARTICLE 3 AS READ. ADOPTED BY VOICE VOTE.

Article 4 To see if the Town will vote to transfer all unexpended balances and overdrafts, except those listed below to be carried forward, to Undesignated Fund Balance. The Selectmen are authorized to expend funds out of these carry forward accounts for the purpose for which they were established or to allow them to lapse.

List of Accounts to be carried forward

Compensatory/Vacation Time	Old Town House Account
Employee Health Trust Account	Dry Hydrants Account
Contingent Account	Subdivision Accounts
Insurance Account	Roads and Bridges Account
Litigation Account	Tar Account
Conservation Commission Account	Snow Removal Account
Comprehensive Planning Account	Town Roads Block Grant
Planning Board Account	Constable/Animal Control Account
Municipal Building Operations	Woolwich Emergency (WEMA) Accts
Cable TV Account	Fire Department Operations
Office Operations	Hydrant Rental
Supplements and Abatements	Street Lights
Emergency 911	Public Emergency Alert System
Fire Department Gift Account	Septic System
Ambulance Account	Solid Waste Account
Landfill Closure Account	General Assistance Account
Fish Way Account	First Responders Account
Right of Way Account	Nequasset Church Account
Cemeteries Account	Shellfish Account
Recreation Committee Account	Town Clock Account
Animal Shelter Account	Monument Committee Account
Building Reserve Account	Fire Truck Reserve Account
School Reserve Account	Old Town House Fund
Septic Reserve Account	Generator Reserve Account
Computer System Account	250 th Committee Account

MOVED AND SECONDED TO ADOPT ARTICLE 4 AS READ. ADOPTED BY VOICE VOTE.

Article 5 a) To see what sum the Town will vote to appropriate from the Undesignated Fund Balance Account to reduce the tax commitment.

Note: The Board of Selectmen recommends up to \$680,000.00.

2007 appropriation \$680,000.00

MOVED AND SECONDED TO ADOPT ARTICLE 5 a) AS READ. ADOPTED BY VOICE VOTE.

b) To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A §506.

MOVED AND SECONDED TO ADOPT ARTICLE 5 b) AS READ. ADOPTED BY VOICE VOTE.

c) To see if the Town will vote to appropriate up to \$20,000.00 from the Undesignated Fund Balance Account to pay for abatements and applicable interest granted during this fiscal year.

2007 appropriation up to \$20,000.00

MOVED AND SECONDED TO ADOPT ARTICLE 5 c) AS READ. ADOPTED BY VOICE VOTE.

Article 6 To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant and to see if the Town will vote to appropriate up to \$10,000.00 from the Undesignated Fund Balance Account as the Town's share of any approved grants.

MOVED AND SECONDED TO ADOPT ARTICLE 6 AS READ. ADOPTED BY VOICE VOTE.

Article 7 To see if the Town will vote to authorize the Selectmen to sell or dispose of various items that serve little or no purpose in the operation of the town.

MOVED AND SECONDED TO ADOPT ARTICLE 7 AS READ. ADOPTED BY VOICE VOTE.

Article 8 To select a fish commissioner for a five year term.

MOVED AND SECONDED TO ADOPT ARTICLE 8 AS READ. MOVED AND SECONDED TO ELECT RAY ROBSON, JR. AS FISH COMMISSIONER. RAY ROBSON, JR. WAS ELECTED BY VOICE VOTE

Article 9 To see what action the Town will take in regard to the alewives privileges at Nequasset and Back River Creek for the coming year. **Leave to discretion of the Fish Commission. ADOPTED BY VOICE VOTE.**

Article 10 To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes, on such terms as they deem advisable, and to authorize them or the Treasurer to execute Quit Claim Deeds on same. **ADOPTED BY VOICE VOTE.**

The following article must be voted by written ballot.

Article 11 To see if the Town will vote to increase the property tax levy limit of \$619,585.89 established for the Town of Woolwich by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit. **ADOPTED BY WRITTEN BALLOT: 146 YES AND 43 NO.**

Note: This article is needed because the LD1 Tax Reform Legislation does not take into account the Town's use of Surplus to reduce taxes when processing the commitment of taxes and the appropriations approved during this Special Town Meeting will exceed the tax levy cap.

Personnel & Town Officers

Article 12 To see if the Town will vote to raise and appropriate the sum of \$16,882.00 for a Deputy Tax Collector/Deputy Treasurer/Deputy Clerk to work part time at the Town Office and to authorize the Selectmen to spend any amount up to \$16,882.00.

2007 appropriation \$16,390.00

ADOPTED BY VOICE VOTE.

Article 13 To see if the Town will vote to raise and appropriate the sum of \$40,508.00 for the compensation of the Town Administrator/Town Treasurer and to authorize the Selectmen to spend any amount up to \$40,508.00.

2007 appropriation \$39,328.00

ADOPTED BY VOICE VOTE.

Article 14 To see if the Town will vote to raise and appropriate the sum of \$35,097.00 for the compensation of the Tax Collector/Town Clerk and to authorize the Selectmen to spend any amount up to \$35,097.00.

2007 appropriation \$34,075.00

ADOPTED BY VOICE VOTE.

Article 15 a) To see if the Town will vote to raise and appropriate the sum of \$8,600.00 for the Employee Health Account.

2007 appropriation \$17,000.00

ADOPTED BY VOICE VOTE

b) To see if the Town will authorize the Selectmen to provide a \$100.00 per month stipend from the Employee Health Account to each full time employee who is eligible to receive health benefits but chooses not to receive them.

FAILED BY VOICE VOTE.

Article 16 To see if the Town will vote to appropriate up to \$13,000.00 from the Undesignated Fund Balance Account for unanticipated health benefit costs.

ADOPTED BY VOICE VOTE.

Article 17 a) To see what sum of money the Town will vote to pay the Town Officers for the ensuing year:

	<u>2007</u>	<u>2008</u>
Selectman	\$3,000.00	\$3,000.00
Selectmen	3,000.00	3,000.00
Selectmen	3,000.00	3,000.00
Selectmen	3,000.00	3,000.00
Selectmen	3,000.00	3,000.00
Board Chairman	1,500.00	1,500.00
Board Vice Chairman	500.00	500.00
Ballot Clerks	1,600.00	2,400.00

Registrar of Voters	250.00	250.00
Moderator	150.00	200.00
Workers Compensation	8,000.00	8,000.00
Unemployment Compensation	4,000.00	4,000.00
Social Security	16,551.00	17,600.00
Part Time Staff	5,000.00	5,000.00
Comp/Vacation Time Reimb.	2,400.00	2,400.00

ADOPTED BY VOICE VOTE.

b) To see if the Town will vote to raise and appropriate the sum of \$4,728.00 for the salary of the Constable/Animal Control Officer (ACO) and to authorize the Selectmen to spend any amount up to \$4,728.00 and to allow the ACO to keep any late fees and fines.

2007 appropriation \$4,590.00

ADOPTED BY VOICE VOTE.

c) To see if the Town will vote to raise and appropriate the sum of \$20,800 for the salary of the Codes Enforcement Officer, Building Inspector and Licensed Plumbing Inspector and to authorize the Selectboard to spend any amount up to \$20,800.00.

2007 appropriation \$38,347.00
for combined Fire Chief/CEO

ADOPTED BY VOICE VOTE

Article 18 To see what sum, if any, the Town will vote to raise and appropriate for the Town Officers' Account for the ensuing year.

Recommended \$56,850.00
2007 appropriation \$54,951.00

ADOPTED BY VOICE VOTE.**General Government**

Article 19 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following Town Accounts:

	Appropriated	
	<u>2007</u>	<u>2008</u>
General Assistance	\$5,000.00	\$5,000.00
Nequasset Church	-0-	-0-
Cemeteries	-0-	-0-
Constable Contingent	500.00	500.00
Codes Officer Contingent	1,000.00	1,000.00
Health Officer Contingent	1,700.00	500.00
Health Officer Salary	-0-	1,200.00
Fish Way, Up Keep/Repair	-0-	-0-
Animal Control & Care*	3,232.00	3,232.00
Planning Board	1,000.00	-0-
Conservation Commission	500.00	500.00

Agriculture Committee	-0-	-0-
Comprehensive Planning	-0-	-0-
Board of Appeals	-0-	100.00
Recreation Committee	1,500.00	750.00
Solid Waste Committee	2,500.00	2,500.00
Monument Committee	2,500.00	2,500.00
Contingent	<u>9,000.00</u>	<u>9,000.00</u>
	28,432.00	26,782.00

* Animal Control & Care for care of the Town's stray, homeless pets at Coastal Humane Society Kennel or a similar facility and for vet and medical cost associated with the care of these animals.

ADOPTED BY VOICE VOTE.

Article 20 To see if the town will vote to raise and appropriate the sum of \$37,175.00 for the Office Operations account. The approximate breakdown of the account is as follows:

	<u>2007</u>	<u>2008</u>
Town Reports	\$4,580.00	\$2,500.00
Telephone and fax machine monthly usage	2,500.00	2,500.00
Postage (twice/year tax bills, etc.	4,800.00	4,800.00
Office and computer supplies	3,800.00	3,800.00
Advertising	1,300.00	1,300.00
Printing (stationary, forms, etc.)	800.00	800.00
Computer support contract & software	7,000.00	7,000.00
Automated equipment maintenance	6,288.00	7,000.00
Training - seminars and manuals	2,000.00	2,000.00
Association dues	400.00	400.00
Election supplies and materials	2,000.00	1,700.00
Office operations contingent	1,000.00	1,200.00
Mailing machine	1,200.00	1,000.00
Accu-Vote System	175.00	175.00
Office Operations Furniture	-0-	1,000.00
	2007 appropriation \$37,843	

ADOPTED BY VOICE VOTE.

Article 21 a) To see if the town will vote to raise and appropriate the sum of \$43,400 for the Municipal Building Operation of Plant account. The approximate breakdown of the account is as follows:

	<u>2007</u>	<u>2008</u>
Electricity/ CMP	\$5,500.00	\$6,500.00
Water/ BWD	1,000.00	1,200.00
Heating fuel/ oil	10,400.00	15,000.00
Photocopier Lease	2,100.00	2,100.00
Mowing and grounds maintenance	2,000.00	4,500.00
Furnace maintenance/repair	1,000.00	1,000.00

Building sprinkler system contract	450.00	500.00
Security system contract/maintenance	500.00	500.00
Cleaning Services	4,525.00	5,000.00
Misc. supplies and general building maintenance (hardware, etc.)	7,100.00	7,100.00
	2007 appropriation	\$34,575.00

ADOPTED BY VOICE VOTE.

b) To see if the Town will vote to raise and appropriate the sum of \$7,420.00 for the "Municipal Building Account". 2007 appropriation \$7,420.00

ADOPTED BY VOICE VOTE.

c) To see if the Town will vote to raise and appropriate the sum of \$500.00 for the "Old Town House Account".

2007 appropriation \$500.00

ADOPTED BY VOICE VOTE.

d) To see if the Town will vote to raise and appropriate the sum of \$37,210.00 for the second of five years' principal and interest payment for the Woolwich Fire truck Bond.

2007 appropriation \$40,074.83

ADOPTED BY VOICE VOTE.

Article 22 To see if the Town will vote to raise and appropriate the sum of \$15,000.00 for the Town's insurance.

Note: Art. 22 includes all municipal contents. (Fire & Town Office)

2007 appropriation \$14,000.00

ADOPTED BY VOICE VOTE.

Article 23 To see if the Town will authorize the Board of Selectmen to sign a one year contract with an Assessing Agent for the purpose of assessing and maintaining the equity of the property assessments. Further, to see if the town will vote to raise and appropriate the sum of \$18,780.00 as payment to the Assessing Agent.

2007 appropriation \$18,000.00

ADOPTED BY VOICE VOTE.

Article 24 To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to update the property tax maps.

2007 appropriation \$1,000.00

ADOPTED BY VOICE VOTE.

Article 25 To see if the Town will vote to raise and appropriate the sum of \$500.00 for the "Computer Replacement Account".

2007 appropriation \$500.00

ADOPTED BY VOICE VOTE.

Article 26 a) To see if the Town will vote to raise and appropriate the sum of \$3,275.00 for the payment of membership dues for the Maine Municipal Association.

2007 appropriation \$3,119.00

ADOPTED BY VOICE VOTE.

b.) To see if the Town will vote to raise and appropriate the sum of \$4,215.00 for the payment of the annual fee for membership in the MidCoast Council for Business Development and Planning.

2007 appropriation \$4,215.00

ADOPTED BY VOICE VOTE.

Article 27 To see if the Town will vote to raise and appropriate the sum of \$8,500.00 to pay the Auditor.

2007 appropriation \$8,200.00

ADOPTED BY VOICE VOTE.

Article 28 To see if the Town will vote to raise and appropriate the sum of \$10,000.00 for the Town's Litigation Account.

2007 appropriation \$12,000.00

ADOPTED BY VOICE VOTE.

Health/Welfare and Sanitation

Article 29 To see if the Town will vote to raise and appropriate the sum of \$8,440.00 for the continued sampling of ground water from the installed surface water test sites at the landfill.

2007 appropriation \$7,440.00

ADOPTED BY VOICE VOTE.

Article 30 To see if the Town will vote to raise and appropriate the sum of \$2,500.00 for ambulance service for year two of a three year contract with North East Mobile Health Services.

ADOPTED BY VOICE VOTE.

Article 31 a.) To see if the Town will vote to approve the Selectboard to negotiate and sign a lease agreement with the Woolwich Firefighters' Association with regards to the Yankee Air Boat.

NOTE: The Firefighters' Association agrees to pay for necessary initial repairs to the boat and trailer in order for it to be put back into service with the Fire Department.

MOTION FAILED. (YES 79 AND NO 86).

b.) To see what sum of money the Town will raise and appropriate for the insurance and maintenance of the Yankee Air Boat for the ensuing year. **NO ACTION TAKEN.**

Article 32 a.) To see if the Town will vote to raise and appropriate the sum of \$217,012.80 for the complete weekly curbside refuse collection and the operation and maintenance of a Recycling Drop-Off Center for year one of a five year contract for this service with Pine Tree Waste, Inc. **ADOPTED BY VOICE VOTE. AMENDED TO EXPLORE "PAY PER BAG" – ADOPTED.**

b.) To see if the Town will appropriate a sum not to exceed \$25,000 from the Undesignated Fund Balance Account for the Selectmen to use if necessary. **ADOPTED BY VOICE VOTE.**

2007 appropriation \$176,771.85

Highways and Bridges

Article 33 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following accounts:

	2007	2008
Roads and Bridges	\$ 60,000.00	\$ 60,000.00
Street Signs	2,000.00	2,000.00
Hot Topping	75,000.00	75,000.00
Snow plowing	332,835.00	352,356.00
Street Lights	4,032.00	4,100.00
Barley Neck Rd	-0-	15,000.00
	\$473,867.00	\$508,456.00

ADOPTED BY VOICE VOTE.

Article 34 a) To see if the Town will authorize the Selectmen to remove \$75,000.00 from the Urban-Rural Initiative Program (URIP) account for hot topping town roads. **ADOPTED BY VOICE VOTE.**

b) To see if the Town will authorize the Selectmen to spend any additional URIP funds for whatever "highway purpose" the Selectmen and the Road Commissioner deem appropriate. **ADOPTED BY VOICE VOTE.**

Protection

Article 35 a) To see if the Town will raise and appropriate such sums of money as may be necessary for the following accounts:

	2007	2008
Hydrants (Bath)	\$13,444.80 12 @ \$1,120.40	\$13,444.80
(Wiscasset)	10,095.36 12 @ \$ 841.28	10,095.36
Fire Chief	combined	6,000.00
Asst. Chief	2,000.00	2,000.00
Asst. Chief	-0-	2,000.00
Captain 1	1,250.00	1,250.00
Captain 2	1,250.00	1,250.00
Lieutenant 1	625.00	625.00
Lieutenant 2	625.00	625.00
Safety Officer	500.00	-0-

Four sets of NFPA/OSHA-		
Clothing	5,500.00	6,000.00
WEMA*	800.00	800.00
WEMA Pagers	200.00	-0-
Inoculations/Physicals	1,500.00	2,500.00
911	-0-	100.00
Generator Service	1,500.00	2,000.00
Generator Replacement		
Account**	800.00	800.00
EMS Director	2,600.00	2,600.00
Asst. EMS Director	1,500.00	1,500.00
First Responders	22,500.00	24,000.00
Vehicle Replacement Acct	25,000.00	25,000.00
Air Packs	1,500.00	-0-
Fire Hose -0-	1,500.00	
Hose Tower Inspection	1,050.00	-0-
Computer	<u>800.00</u>	<u>800.00</u>
	\$95,040.16	\$104,890.00

ADOPTED BY VOICE VOTE.

* Note: WEMA stands for Woolwich Emergency Management Agency

** Note: Generator has been depreciated using Straight-Line with a twenty year life.

b) To see if the Town will vote to raise and appropriate the sum of \$73,875.00 for the Fire Department account. The breakdown of the account is as follows:

	<u>2007</u>	<u>2008</u>
Office Supplies/Expenses	\$1,800.00	\$1,800.00
Truck Fuel	2,640.00	4,000.00
Equipment Repairs	3,500.00	3,500.00
Truck Repairs	10,000.00	10,000.00
Laundry	350.00	350.00
Contingent Account	5,000.00	5,000.00
Telephone	1,300.00	1,300.00
Training Expenses	2,025.00	2,025.00
Travel Expenses	250.00	250.00
New Equipment	10,000.00	10,000.00
Station Supplies	1,400.00	1,400.00
Fire Prevention	750.00	750.00
Wages	35,500.00	33,500.00

2007 appropriation \$74,515

ADOPTED BY VOICE VOTE.

Miscellaneous Donations

Article 36 a) To see if the Town will vote to appropriate the sum of \$600.00 from the Cable TV Account for MPBN Channel 10 – Public Television.

2007 appropriation \$600.00

ADOPTED BY VOICE VOTE.

b) To see if the Town will vote to appropriate the sum of \$600.00 from the Cable TV Account for MPBN – Public Radio.

2007 appropriation \$600.00

ADOPTED BY VOICE VOTE.

Article 37 To see if the Town will vote to appropriate \$400.00 from the Snowmobile Registrations for the Nequasset Trailbreakers Snowmobile Club.

2007 appropriation \$400.00

ADOPTED BY VOICE VOTE.

Article 38 To see what sum of money the Town will vote to donate to the following local agencies:

	2007 Appropriated	2008 Donate
Jesse Albert Dental Clinic	\$2,500.00	\$2,500.00
Bath Area Senior Citizens Center	825.00	825.00
Hospice Volunteers in Midcoast Maine	1,200.00	1,200.00
Midcoast Maine Community Action (CED)	1,440.00	1,440.00
Coastal Trans	1,400.00	1,400.00
Community Health and Nursing (CHANS)	1,500.00	1,500.00
Family Crisis Services	500.00	500.00
Tedford Housing	700.00	700.00
Spectrum Generations	1,953.00	1,953.00
Big Brothers/Big Sisters Bath/Brunswick	600.00	600.00
Respite Care	600.00	600.00
American Red Cross	500.00	500.00
Sweetser	3,532.00	3,372.00

Article 39 To see if the Town will vote to raise and appropriate the sum of \$17,090.00 for donations to local agencies.

2007 appropriation \$17,250.00

ADOPTED BY VOICE VOTE.

Article 40 a) To see if the Town will vote to raise and appropriate the sum of \$1400.00 for maintenance work on the Woolwich Historical Society building.

2007 appropriation \$1,400.00

ADOPTED BY VOICE VOTE.

b) To see if the Town will vote to raise and appropriate the sum of \$3,000.00 for the second year of a five year commitment to the Bath Area Senior Citizen Capital Building Fund.

2007 appropriation \$3,000.00

ADOPTED BY VOICE VOTE.

c) To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for support of Woolwich’s 250th Birthday Celebration.

Note: The Town of Woolwich will be 250 years old in 2009

2007 appropriation \$5000.00

ADOPTED BY VOICE VOTE.

NOTE: The next two articles are competing articles and the Town will be voting to see which article, if any, they want to address.

MOTION TO VOTE BY SECRET BALLOT APPROVED

(YES 95 AND NO 76).

d) To see if the Town will vote to raise and appropriate the sum of \$20,000.00 to be set aside for reimbursement of the price of a library card at the library of one’s choice. Reimbursement to be any amount up to \$20.00 per person and paid upon receipt of proof of purchase of library card.

Selectboard recommends by a vote of 4-1

MOTION FAILED (YES 77 AND NO 113).

OR

e) To see if the Town will vote to raise and appropriate the not to exceed sum of \$43,696.00 to support the operating costs of the Patten Free Library.

Note: The sum of \$43,696.00 is based on last year’s donation plus a 3% increase. The per capita amount is \$15.55.

MOTION VOTED AND APPROVED (YES 115 AND NO 59).

Selectboard voted 3-2 to put on warrant
as a competing article

f) To see if the town will vote to raise and appropriate the sum of \$5000.00 for support of the Woolwich Junior Athletics.

2007 appropriation \$5000.00

ADOPTED BY VOICE VOTE.

Article 41 To see if the Town will vote to approve overdrafts of the following FY 2007 accounts in the amounts listed:

Social Security	1,427.73
Town Report	4,213.50
Municipal Building Operations	5,596.92
State Revenue Sharing Shortfall	2,690.78

ADOPTED BY VOICE VOTE.

Article 42 To see what sum the Town will vote to appropriate from the Cable TV account for the purchase of surveillance cameras and equipment. **MOTION TO APPROPRIATE \$5,000. ADOPTED BY VOICE VOTE.**

Note: The Town Office has experienced a lot of vandalism and illegal dumping by the recycling center and swimming/boat launch area.

Ordinances

Article 43 Shall the Shellfish Conservation Ordinance for the Town of Woolwich, Article VII, section c. be amended as follows:

Fees: The fees for the licenses are as stated below and must accompany in full the application for the respective license. The town shall pay all fees received to the Town Treasurer except for \$1.00 each license which shall be credited to Account 1-1741 (Clerk Fees). Fees received for shellfish licensing shall be used by the town for shellfish management, conservation and enforcement.

Resident Commercial:	\$150.00 \$250.00
Nonresident Commercial:	\$300.00 \$400.00
Resident Recreational:	\$ 15.00
Nonresident Recreational:	\$ 30.00

Resident and nonresident commercial shellfish diggers will not be allowed to buy recreational licenses. **ADOPTED BY VOICE VOTE.**

Article 44 Shall the ordinance entitled "Floodplain Management Ordinance", which was enacted on May 9, 2002, be repealed and shall a revised "Floodplain Management Ordinance", be enacted?

Note: A copy of the Floodplain Management Ordinance is attached.;

ADOPTED BY VOICE VOTE.

TODD MCPHEE MADE A MOTION TO RECONSIDER ARTICLE 31a (To see if the Town will vote to approve the Selectboard to negotiate and sign a lease agreement with the Woolwich Firefighters' Association with regards to the Yankee Air Boat). THIS CAUSED QUITE A FURY AND THE MOTION FAILED. (Town Clerk's note: Though the citizens in attendance felt that this motion was an "underhanded motion" it should be noted that this is a legal procedure that has been done in the past at Woolwich Town Meetings and is done in other Maine Towns at their Annual Town Meetings.)

MOTION TO ADJOURN. THE MEETING WAS ADJOURNED SINE DIE AT 10:45 P.M.

ATTEST:

JEANNE T. BERNARD
TOWN CLERK OF WOOLWICH, MAINE

Special Town Meeting Minutes December 15, 2008

SAGADAHOC, s.s.

To Sherry Chadbourne, a registered voter in the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:

In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in said County and State, qualified by law to vote in town affairs, to meet at the Woolwich Town Office Building in said Town, on Monday, the fifteenth day of December A.D. 2008 at five thirty o'clock in the afternoon, then and there to act on Article 1 and on Article 2 as set out to wit:

Article 1. To elect a Moderator to preside at said meeting and to vote by written ballot. **Nominated for Lynette R. Eastman to be elected. Lloyd Coombs spoke up that he was concerned with a "town official" acting as Moderator. With the importance of this Special Town Meeting, he wanted to be sure that no one could make an issue of this. Jeanne Bernard, Town Clerk, advised Mr. Coombs that in the past when he had been the Town Clerk, he had employees act as moderators. He stated that he now realized he had made a mistake in doing so. Dale Chadbourne rescinded his nomination of Lynette Eastman and Roger Baffer nominated David King. Seconded. There were not any other nominations. Passed by written ballot with three votes for David King for Moderator. David King opened the Special Town Meeting with the Pledge of Allegiance.**

Article 2. To see if the Town will vote to appropriate up to \$12,000.00 from the Undesignated Fund Balance Account to pay to remove and dispose of debris on Tax Map U02 Lot 073.

After much discussion as to how the Town would recoup the costs involved in cleaning up the site, and to what extent the Town would go to make sure in the process that rodents would not be disturbed causing them to go to neighboring residences and concerns about the number of current liens on the subject property; with the questions and concerns satisfactorily answered, it was moved and seconded to accept Article 2 as read. Twenty-five residents/voters voted in favor and only 1 voter was opposed. Motion passed.

Motion to adjourn. The meeting was adjourned sine die at 6:47 p.m.

**Attest: Jeanne T. Bernard
Town Clerk of Woolwich, Maine**

Index

250th Committee.....	69
“A Citizen’s Guide to Town Meeting”	34
Agencies Requesting Donations	141
Auditors’ Report.....	81
Board of Assessors’ Notice	33
Boston Post Cane Recipients	7
Cable TV Committee	75
Code Enforcement Officer	45
Committee List.....	27
Comprehensive Plan Committee.....	64
Conservation Commission	65
Dedication	4
E911 Addressing Officer.....	47
Emergency Medical Service	50
Fire Department	48
Fish Commissioners.....	72
Health Officer.....	71
Historical Society	68
Jr. Athletics.....	74
Library Report.....	77
Maine Municipal Association	79
Management’s Discussion and Analysis.....	82
Memorial Committee	70
Municipal Officers	24

Index

Planning Board.....67

Plumbing Inspector46

Recreation Committee73

Road Commissioner.....51

RSU 155

Sagadahoc County Commissioner’s Report.....44

School Committee and School Building Committee53

Selectmen’s Report62

Shellfish Warden63

Snow Plow Contracts126

Solid Waste Committee.....76

State Senator’s Report.....43

Tax Collector.....40

Town Administrator57

Town Clerk.....59

Town Holidays32

Town Information.....2

Town Job Descriptions.....127

Town Meeting Minutes:

 Town Meeting 5/7/08143

 Special Town Meeting 12/15/08156

U.S. Senator’s Report.....41

Warrant May 6, 200911

***“The New England town meeting is
probably the purest form of democracy
in existence today. Please help to
preserve it by attending town meeting.
Please read this report carefully and
bring it with you.”***

Borrowed from the annual report
for the Town of Troy, Maine

Woolwich Emergency Medical Service Donation List

Here is a sample list of what your donation to Woolwich EMS could buy. Please feel free to donate for any specific item. We would welcome any donation for a specific item or a donation in any dollar amount you choose. Thank you for helping us keep our budget as low as we can and provide additional tools and training for our EMTs.

Equipment

CPR Mask	\$ 8.00
Bag Valve Mask	\$ 15.00
Sam Splint Kit	\$ 19.00
Hand Held Suction	\$ 40.00
Long Back Board w/straps	\$ 150.00
Basic EMT Medical Bag w/supplies	\$ 200.00
Portable Oxygen Kit	\$ 299.00
EMS Jacket	\$ 300.00
Finger Pulse Oximeter	\$ 387.00
Pager (emergency services) w/charger	\$ 450.00
Portable Radio w/charger	\$ 700.00
Electric Suction Unit	\$ 750.00
Automatic External Defibrillator (Life Pak CR)	\$ 1750.00
12 Lead Defibrillator	\$20,000.00

Training

Basic EMT class w/books and fees	\$ 900.00
Intermediate class w/books and fees	\$ 1000.00
Paramedic class w/books and fees	\$ 4500.00

**All donations should be mailed to: Woolwich EMS Donations
13 Nequasset Road
Woolwich, Maine 04579**